

**AGENDA  
BOARD OF EQUALIZATION  
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

January 17, 2022 at 2:00 PM

Virtual Meeting Only via Zoom Webinar

<https://juneau.zoom.us/j/99741860260>

or call: 1-253-215-8782 Webinar ID: 997 4186 0260

**I. Call to Order**

**II. Roll Call**

**III. Selection of Presiding Officer**

**A. Test item under Selection of presiding officer**

this text appears under the Manager's Report section of the Selection of Presiding Officer category.

**IV. Approval of Agenda**

**A. Approval of Agenda - test text**

this text appears under the Manager's Report section of the Approval of Agenda category.

Recommend That Test Text Works ??????????????????

**V. Late File Appeals**

**A. Late Filed Appeal - Test 1**

this text appears under the Manager's Report section of the Late Filed Appeals category.

Recommendation is that this test text works and falls into the proper place

**VI. Property Appeals**

**A. Property Appeal #12345678ABCDEFGH**

this text appears under the Manager's Report section of the Property Appeals category. ... it appears that the text in the "Recommendation Box" below is not appearing on the agenda.

Clerk's recommendation is to make this the last appeal if at all possible!

**B. Property Appeal #zyx9876 test**

Test- this text appears in the Manager's Report text box.

This text is in the "Recommendation" text box.

**VII. Adjournment**

TRANSMITTAL OF AGENCY RECORD

TO: Superior Court Clerk Date: \_\_\_\_\_

\_\_\_\_\_  
(Court Address)  
\_\_\_\_\_

FROM: \_\_\_\_\_  
(Name of Agency)

\_\_\_\_\_  
(Name of Person at Agency)

\_\_\_\_\_  
(Address)  
\_\_\_\_\_

RE: Case Name: \_\_\_\_\_

Appeal Case Number: \_\_\_\_\_ CI

Agency Case Number: \_\_\_\_\_

\_\_\_\_\_  
Pagination of the agency file has been completed. In accordance with Appellate Rule 604(b)(1)(B)(ii) and (iii), the following items are being forwarded to you:

\_\_\_\_\_ volumes of agency file (a copy)

The file is numbered from

page \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_ volumes of transcript (original)

\_\_\_\_\_ volumes of depositions (copies)

\_\_\_\_\_ list of exhibits being forwarded

(List only those not included in  
the agency file.)

\_\_\_\_\_ envelopes/boxes containing exhibits

\_\_\_\_\_ list of exhibits retained by agency

\_\_\_\_\_ other: \_\_\_\_\_  
\_\_\_\_\_

If the court needs any of the exhibits being retained by the agency, the court must contact the following person:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone No. \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Representative

Location: \_\_\_\_\_

1/5/2022 This is a test page for checking on the Novus BOE template attachments.