

AGENDA

TREADWELL ARENA ADVISORY BOARD MEETING

Virtual meeting only 5:30 PM

July 19, 2021

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**
 - A. Draft March 16, 2021 meeting minutes**
- V. AGENDA TOPICS**
 - A. Board Member Introductions**
 - B. Assign board seats**
- VI. STAFF REPORTS**
 - A. Reopening Plan**
 - B. Rink schedule**
 - User group monthly meetings
 - Changes for the upcoming season (sample schedules included)
 - C. Concession room update**
 - D. Revenue Financial Report**
 - E. Expenditure Financial Report**
- VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Draft Meeting Minutes
Treadwell Arena Advisory Board (TAAB)
City & Borough of Juneau
Tuesday, March 16, 2021
Virtual meeting only 5:30 PM**

- I. Call to Order **approx. 5:45pm**
- II. Roll Call **Jason Soza, Josh Fortenberry, Ryan Kauzlarich, Leah Farzin, Kirk Duncan, Jake Thayer, and Lauren Anderson (rink manager)**
- III. Approval of Agenda **approved**
- IV. Approval of January 7, 2021 Minutes **approved**
- V. Public Participation on Non-Agenda Items: **None**
- VI. Agenda Topic:
Annual Report progress--Report to Human Resources Committee (HRC)
-Possible assembly meeting presentation dates: May, 24, 2021 or June 14, 2021
Minor changes made to report draft. Josh in charge of finishing final draft for submission in April, or sooner. Meeting options: May 24 or June 14 are the meetings at which the committee/assembly will look at the report. Good to have board members there.
- VII. Staff Reports
 - A. Board seats
TAAB Board seats - 1 current vacancy & 2 terms ending soon.
<https://juneau.org/clerk/boards-committees>
 - B. FY21 P1-8 Expenditure Report
 - C. FY21 P1-8 Revenue Report
- Last day of the season is April 25. Rink re-opens July 28, 2021, and will close again near the end of April 2022.**
- VIII. Committee, Liaison, Board Member Report
 1. Juneau Skating Club **LTS has been rough, but hopefully will pick up in the fall if we return to "normal." Spring show release date is April 24, 2021**
 2. Juneau Adult Hockey Association **Was able to have reservation/drop-in games even without a regular league schedule. Unsure who will return in the fall; hopefully didn't lose too much momentum from the pandemic. Jason stepping down as president (after 8 years!).**
 3. Juneau Douglas Ice Association **16A and 18A team. 18As won their state tournament. Games on Saturdays. Trying ot have a super short season to round out the year. Looking for board members; 4 seats available.**
 4. Parks and Recreation Advisory Committee **Will report that TAAB is outing together a good report and that Lauren is doing a great job.**
- IX. Next Meeting Date **Will set next meeting date later. Will be in June/July with new board members.**
- X. Supplemental Materials **none**
- XI. Adjournment **6:45pm**

Minutes taken by Leah Farzin

Time	8-Nov Monday	9-Nov Tuesday	10-Nov Wednesday	11-Nov Thursday	12-Nov Friday	13-Nov Saturday	14-Nov Sunday	Time
	2021-22 PROPOSED SCHEDULE JDHS practice only							
5:45AM								5:45AM
6:00AM	6:00-7:15	6:00-7:15	6:00-7:15	6:00-7:15	6:00-7:15			6:00AM
6:15AM	JDHS	JDHS	JDHS	JDHS	JDHS			6:15AM
6:30AM								6:30AM
6:45AM							6:45	6:45AM
7:00AM						7:00-9:00	JDIA	7:00AM
7:15AM						JSC		7:15AM
7:30AM				VETERAN'S DAY		Synchro		7:30AM
7:45AM				CBJ Holiday & NO school				7:45AM
8:00AM					ICE		8:00	8:00AM
8:15AM	ICE				MAINTENANCE		JDIA	8:15AM
8:30AM	MAINTENANCE	Wake&Skate						8:30AM
8:45AM								8:45AM
9:00AM		8:30-9:30						9:00AM
9:15AM						9:15	9:15	9:15AM
9:30AM						JSC	JDIA	9:30AM
9:45AM		9:45						9:45AM
10:00AM								10:00AM
10:15AM								10:15AM
10:30AM						10:30-12:00	10:30	10:30AM
10:45AM						JSC	JDIA	10:45AM
11:00AM		11:00						11:00AM
11:15AM								11:15AM
11:30AM								11:30AM
11:45AM							11:45	11:45AM
12:00PM					12:15-2:00		JSC	12:00PM
12:15PM	12:15-2:00	12:15-2:00	12:15-2:00	12:15-2:00	OPEN SKATE	12:15		12:15PM
12:30PM	OPEN SKATE	POND HOCKEY	OPEN SKATE	POND HOCKEY		JDIA		12:30PM
12:45PM								12:45PM
1:00PM							1:00-2:30	1:00PM
1:15PM							OPEN SKATE	1:15PM
1:30PM						1:30		1:30PM
1:45PM						JDIA		1:45PM
2:00PM					2:15-3:45			2:00PM
2:15PM	2:15-3:45		2:15-3:45		STICK N' PUCK			2:15PM
2:30PM	STICK N' PUCK	2:30-4:00	STICK N' PUCK	2:30-4:00				2:30PM
2:45PM		OPEN SKATE		OPEN SKATE		2:45	2:45	2:45PM
3:00PM						JDIA	Parent/Tot	3:00PM
3:15PM								3:15PM
3:30PM							w/lesson	3:30PM
3:45PM								3:45PM
4:00PM					4:00	4:00	4:00	4:00PM
4:15PM	4:15	4:15	4:15	4:15	JSC	JDIA	JAHA	4:15PM
4:30PM	JSC	JDHS	JDHS	JDHS				4:30PM
4:45PM								4:45PM
5:00PM								5:00PM
5:15PM						5:15	5:15	5:15PM
5:30PM	5:30	5:30	5:30	5:30	5:30	JDIA	JAHA	5:30PM
5:45PM	JSC	JDIA	JSC	JDIA	JSC			5:45PM
6:00PM								6:00PM
6:15PM								6:15PM
6:30PM						6:30	6:30	6:30PM
6:45PM	6:45	6:45	6:45	6:45	6:45	JDIA	JAHA	6:45PM
7:00PM	JSC	JDIA	JSC	JDIA	OPEN SKATE			7:00PM
7:15PM								7:15PM
7:30PM								7:30PM
7:45PM						7:45	7:45	7:45PM
8:00PM	8:00	8:00	8:00	8:00	8:00	OPEN SKATE	JAHA	8:00PM
8:15PM	JDHS	JDIA	JAHA	JDIA	JDHS			8:15PM
8:30PM								8:30PM
8:45PM								8:45PM
9:00PM						9:00	9:00	9:00PM
9:15PM	9:15	9:15	9:15	9:15	9:15		JAHA	9:15PM
9:30PM	JAHA	JAHA	JAHA	JAHA				9:30PM
9:45PM								9:45PM
10:00PM								10:00PM
10:15PM						10:15	10:15	10:15PM
10:30PM	10:30	10:30	10:30	10:30	10:30		JAHA	10:30PM
10:45PM	JAHA	JAHA	JAHA	JAHA				10:45PM
11:00PM								11:00PM
11:15PM								11:15PM
11:30PM								11:30PM
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	

Time	15-Nov Monday	16-Nov Tuesday	17-Nov Wednesday	18-Nov Thursday	19-Nov Friday	20-Nov Saturday	21-Nov Sunday	Time
	2021-22 PROPOSED SCHEDULE JDHS home games							
5:45AM								5:45AM
6:00AM	6:00-7:15	6:00-7:15	6:00-7:15	6:00-7:15	6:00			6:00AM
6:15AM	JDHS	JDHS	JDHS	JDHS				6:15AM
6:30AM								6:30AM
6:45AM							6:45	6:45AM
7:00AM						7:00-9:00	JDIA	7:00AM
7:15AM						JSC		7:15AM
7:30AM						Synchro		7:30AM
7:45AM								7:45AM
8:00AM					ICE		8:00	8:00AM
8:15AM	ICE				MAINTENANCE		JDIA	8:15AM
8:30AM	MAINTENANCE	Wake&Skate		Wake&Skate				8:30AM
8:45AM								8:45AM
9:00AM		8:30-9:30		8:30-9:30				9:00AM
9:15AM						9:15	9:15	9:15AM
9:30AM						JSC	JDIA	9:30AM
9:45AM		9:45		9:45				9:45AM
10:00AM								10:00AM
10:15AM								10:15AM
10:30AM						10:30-12:00	10:30	10:30AM
10:45AM						JSC	JDIA	10:45AM
11:00AM		11:00		11:00				11:00AM
11:15AM								11:15AM
11:30AM								11:30AM
11:45AM							11:45	11:45AM
12:00PM					12:15-2:00		JSC	12:00PM
12:15PM	12:15-2:00	12:15-2:00	12:15-2:00	12:15-2:00	OPEN SKATE	12:15		12:15PM
12:30PM	OPEN SKATE	POND HOCKEY	OPEN SKATE	POND HOCKEY		JDIA		12:30PM
12:45PM								12:45PM
1:00PM							1:00-2:30	1:00PM
1:15PM							OPEN SKATE	1:15PM
1:30PM						1:30		1:30PM
1:45PM						JDIA		1:45PM
2:00PM					2:15-3:45			2:00PM
2:15PM	2:15-3:45		2:15-3:45		STICK N' PUCK			2:15PM
2:30PM	STICK N' PUCK	2:30-4:00	STICK N' PUCK	2:30-4:00				2:30PM
2:45PM		OPEN SKATE		OPEN SKATE		2:45	2:45	2:45PM
3:00PM						JDIA	Parent/Tot	3:00PM
3:15PM								3:15PM
3:30PM							w/lesson	3:30PM
3:45PM								3:45PM
4:00PM					4:00	4:00	4:00	4:00PM
4:15PM	4:15	4:15	4:15	4:15	JSC	JDIA	JAHA	4:15PM
4:30PM	JSC	JDHS	JDHS	JDHS				4:30PM
4:45PM								4:45PM
5:00PM								5:00PM
5:15PM							5:15	5:15PM
5:30PM	5:30	5:30	5:30	5:30	5:30-7:00	5:30-7:00	JAHA	5:30PM
5:45PM	JSC	JDIA	JSC	JDIA	JDHS JV	JDHS JV		5:45PM
6:00PM					vs	vs		6:00PM
6:15PM					Eagle River	Eagle River		6:15PM
6:30PM					Zam between	Zam between	6:30	6:30PM
6:45PM	6:45	6:45	6:45	6:45	periods2-3 only	periods2-3 only	JAHA	6:45PM
7:00PM	JSC	JDIA	JSC	JDIA				7:00PM
7:15PM					7:15 warm up	7:15 warm up		7:15PM
7:30PM					7:30 game	7:30 game		7:30PM
7:45PM							7:45	7:45PM
8:00PM	8:00	8:00	8:00	8:00	Varsity	Varsity	JAHA	8:00PM
8:15PM	JDHS	JDIA	JDIA	JDIA	JDHS	JDHS		8:15PM
8:30PM					vs	vs		8:30PM
8:45PM					Eagle River	Eagle River		8:45PM
9:00PM					Zam between	Zam between	9:00	9:00PM
9:15PM	9:15	9:15	9:15	9:15	periods1-2&2-3	periods1-2&2-3	JAHA	9:15PM
9:30PM	JAHA	JAHA	JAHA	JAHA				9:30PM
9:45PM								9:45PM
10:00PM								10:00PM
10:15PM					10:15	10:15	10:15	10:15PM
10:30PM	10:30	10:30	10:30	10:30			JAHA	10:30PM
10:45PM	JAHA	JAHA	JAHA	JAHA				10:45PM
11:00PM								11:00PM
11:15PM								11:15PM
11:30PM								11:30PM
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	

Time	14-Jan Monday	15-Jan Tuesday	16-Jan Wednesday	17-Jan Thursday	18-Jan Friday	19-Jan Saturday	20-Jan Sunday	Time
	PAST SCHEDULE - January 2020							
5:45AM								5:45AM
6:00AM	6:00-7:30	6:00-7:30	6:00	6:00-7:30	6:00			6:00AM
6:15AM	JDHS	JDHS	JDIA	JDHS				6:15AM
6:30AM			14U					6:30AM
6:45AM	1.5	3	5	4.5			6:45	6:45AM
7:00AM						7:00-9:00	JDIA	7:00AM
7:15AM						JSC	14	7:15AM
7:30AM						Synchro		7:30AM
7:45AM						8		7:45AM
8:00AM						9	8:00	8:00AM
8:15AM	ICE				ICE		JDIA	8:15AM
8:30AM	MAINTENANCE	8:30-9:30		8:30-9:30	MAINTENANCE		15	8:30AM
8:45AM		Wake&Skate		Wake&Skate				8:45AM
9:00AM								9:00AM
9:15AM						9:15	9:15	9:15AM
9:30AM						JSC	JDIA	9:30AM
9:45AM		9:45		9:45		10	16	9:45AM
10:00AM								10:00AM
10:15AM								10:15AM
10:30AM						10:30	10:30	10:30AM
10:45AM						JSC	JDIA	10:45AM
11:00AM		11:00		11:00		11	17	11:00AM
11:15AM								11:15AM
11:30AM								11:30AM
11:45AM						11:45-12:45	11:45-1:15	11:45AM
12:00PM						OPEN SKATE	OPEN SKATE	12:00PM
12:15PM	12:15-2:00	12:15-2:00		12:15-2:00	12:15-2:00			12:15PM
12:30PM	OPEN SKATE	POND HOCKEY		POND HOCKEY	OPEN SKATE			12:30PM
12:45PM								12:45PM
1:00PM						1:00		1:00PM
1:15PM						JDIA		1:15PM
1:30PM						10	1:30	1:30PM
1:45PM							JSC	1:45PM
2:00PM							12	2:00PM
2:15PM	2:15-3:45		Rink doors		2:15-3:45	2:15		2:15PM
2:30PM	STICK N' PUCK	2:30-4:00	open	2:30-4:00	STICK N' PUCK	JDIA		2:30PM
2:45PM		OPEN SKATE	3:30	OPEN SKATE		11	2:45	2:45PM
3:00PM							Parent/Tot	3:00PM
3:15PM								3:15PM
3:30PM					3:30-5:00	3:30	w/lesson	3:30PM
3:45PM					JDHS JV	JDIA		3:45PM
4:00PM	4:00		4:00		vs	12	4:00	4:00PM
4:15PM	JSC	4:15	JSC	4:15	Kenai		JAHA	4:15PM
4:30PM	1	JDHS	4	JDHS			10	4:30PM
4:45PM		5.5		6.5		4:45		4:45PM
5:00PM						JDIA		5:00PM
5:15PM	5:15		5:15		5:15	13	5:15	5:15PM
5:30PM	JSC	5:30	JSC	5:30	JDIA		JAHA	5:30PM
5:45PM	2	JDIA	5	JDIA	9		11	5:45PM
6:00PM		2		6		6:00-7:30		6:00PM
6:15PM						JDHS JV		6:15PM
6:30PM	6:30		6:30		6:30	vs	6:30	6:30PM
6:45PM	JSC	6:45	JSC	6:45	JSC	JDIA	JAHA	6:45PM
7:00PM	3	JDIA	6	JDIA	7	No Zam	12	7:00PM
7:15PM		3		7				7:15PM
7:30PM								7:30PM
7:45PM	7:45		7:45		7:45 warm up	7:45 warm up	7:45	7:45PM
8:00PM	JDIA	8:00	JAHA	8:00			JAHA	8:00PM
8:15PM	1	JDIA	5	JDIA	8:00 game	8:00 game	13	8:15PM
8:30PM		4		8	Varsity	Varsity		8:30PM
8:45PM					JDHS	JDHS		8:45PM
9:00PM	9:00		9:00		vs	vs	9:00	9:00PM
9:15PM	JAHA	9:15	JAHA	9:15	Kenai	Eagle River	JAHA	9:15PM
9:30PM	1	JAHA	6	JAHA	Zam between periods1-2&2-3	Zam between periods1-2&2-3	14	9:30PM
9:45PM		3		8				9:45PM
10:00PM								10:00PM
10:15PM	10:15		10:15		10:15	10:15	10:15	10:15PM
10:30PM	JAHA	10:30	JAHA	10:30			JAHA	10:30PM
10:45PM	2	JAHA	7	JAHA			15	10:45PM
11:00PM		4		9				11:00PM
11:15PM								11:15PM
11:30PM								11:30PM
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	

GL Commitment Analysis Report

GL298 Date 07/16/21
Time 14:29

Company 1 City and Borough of Juneau USD
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2021

Page 1

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
004300 0008	228.48-	0.00	0.00	228.48-	2,400.00-	2,171.52-	
Lessons/programs							
004300 0021	5,436.55-	0.00	0.00	5,436.55-	14,000.00-	8,563.45-	
Skate sharpening							
004310 0000	6,328.85-	0.00	0.00	6,328.85-	30,000.00-	23,671.15-	
Daily pass revenue							
004320 0000	50.47-	0.00	0.00	50.47-	15,000.00-	14,949.53-	
Monthly revenue							
004410 0102	0.00	0.00	0.00	0.00	400.00-	400.00-	
Food/service permits							
004420 0002	1,277.29-	0.00	0.00	1,277.29-	8,000.00-	6,722.71-	
Vending revenue							
004549 0000	10,404.74-	0.00	0.00	10,404.74-	12,500.00-	2,095.26-	
Miscellaneous sales							
004550 0000	178,428.33-	0.00	0.00	178,428.33-	315,000.00-	136,571.67-	
Facility rental revenue							
004560 0000	208.32-	0.00	0.00	208.32-	0.00	208.32	
Equipment rental revenue							
004560 0001	6,176.12-	0.00	0.00	6,176.12-	19,600.00-	13,423.88-	
Locker rental							
Acct Unit Total	208,539.15-	0.00	0.00	208,539.15-	416,900.00-	208,360.85-	
Company Total	208,539.15-	0.00	0.00	208,539.15-	416,900.00-	208,360.85-	
Report Total	208,539.15-	0.00	0.00	208,539.15-	416,900.00-	208,360.85-	

GL Commitment Analysis Report

GL298 Date 07/16/21
Time 14:40

Company 1 City and Borough of Juneau USD
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2021

Page 1

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget		
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance
005100 0000 Vacancy factor	0.00	0.00	0.00	0.00	4,800.00-	4,800.00-
005110 0000 Salaries	281,697.70	0.00	0.00	281,697.70	314,700.00	33,002.30
005111 0000 Overtime	5,324.54	0.00	0.00	5,324.54	9,000.00	3,675.46
005116 0000 Accrued leave	33,755.13	0.00	0.00	33,755.13	0.00	33,755.13-
005120 0000 Benefits	144,754.88	0.00	0.00	144,754.88	166,200.00	21,445.12
005130 0000 Workers compensation	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00
005201 0000 Mileage	79.58	0.00	0.00	79.58	500.00	420.42
005310 0000 Telephone	5,567.46	0.00	0.00	5,567.46	6,000.00	432.54
005320 0000 Printing	16.94	0.00	0.00	16.94	200.00	183.06
005322 0000 Advertising	0.00	0.00	0.00	0.00	3,500.00	3,500.00
005332 0000 Electricity	47,794.65	0.00	0.00	47,794.65	57,900.00	10,105.35
005333 0000 Fuel oil & propane	56,021.43	1,897.07	0.00	57,918.50	68,400.00	10,481.50
005334 0000 Refuse disposal	2,934.55	0.00	0.00	2,934.55	3,500.00	565.45
005335 0000 Water service	969.62	0.00	0.00	969.62	1,700.00	730.38
005336 0000 Wastewater service	3,664.73	0.00	0.00	3,664.73	6,100.00	2,435.27
005345 0000 Building maint division charges	99,100.00	0.00	0.00	99,100.00	99,100.00	0.00
005361 0000 Fleet equipment maintenance	8,944.87	0.00	0.00	8,944.87	8,500.00	444.87-
005362 0000 Fleet replacement reserve	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00
005370 0000 Spec & Prop	8,000.00	0.00	0.00	8,000.00	8,000.00	0.00

GL Commitment Analysis Report

GL298 Date 07/16/21
Time 14:40

Company 1 City and Borough of Juneau USD
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 12
Year 2021

Page 2

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
005375 0000	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	
General Liab, Auto & EE Pract Ins							
005380 0000	522.51	0.00	0.00	522.51	600.00	77.49	
Dues and subscriptions							
005390 0000	632.75	0.00	0.00	632.75	2,500.00	1,867.25	
Contractual services							
005397 0000	1,606.11	0.00	0.00	1,606.11	7,000.00	5,393.89	
Bank card fees							
005480 0000	486.56	0.00	0.00	486.56	1,500.00	1,013.44	
Office supplies							
005485 0000	0.00	0.00	0.00	0.00	2,500.00	2,500.00	
Inventory							
005490 0000	8,693.75	0.00	0.00	8,693.75	25,000.00	16,306.25	
Materials and commodities							
005491 0000	587.70	0.00	0.00	587.70	1,000.00	412.30	
Safety programs and equipment							
005498 0000	200.00	0.00	0.00	200.00	200.00	0.00	
Minor Software							
Acct Unit Total	743,155.46	1,897.07	0.00	745,052.53	820,600.00	75,547.47	
Company Total	743,155.46	1,897.07	0.00	745,052.53	820,600.00	75,547.47	
Report Total	743,155.46	1,897.07	0.00	745,052.53	820,600.00	75,547.47	