

**ASSEMBLY STANDING COMMITTEE
COMMITTEE OF THE WHOLE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

June 7, 2021, 6:00 PM.

Assembly Chambers/Zoom Webinar/FB Livestream

CORRECTED LINK and Webinar ID: <https://juneau.zoom.us/j/95424544691> or 1-253-215-8782

Webinar ID: 954-2454-4691 This is an Assembly C.O.W. worksession and Public Testimony will not be taken.

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. April 12, 2021 Assembly Committee of the Whole Draft Minutes

V. AGENDA TOPICS

A. Joint Meeting with the Systemic Racism Review Committee

- Introductions
- SRRC Chair Status Report
- Legislative Criteria Draft
- Questions from Assembly

B. AEL&P Update

C. Cruise Ship Dock Electrification Update

D. Discussion on Definition of Assembly Liaison-Assembly Rules of Procedure draft Resolution 2949 from HRC

The Human Resources Committee reviewed Resolution 2949 vHRC1 on May 24, 2021, and referred it to the Committee of the Whole for discussion. Resolution 2949 vCOW1 has been revised to reflect the adoption of Resolution 2747 at the May 24 Assembly meeting.

This resolution would clarify the role of liaisons. All of the proposed liaison amendments are located on resolution page 8.

E. Travel Marketing Ordinance

The attached draft ordinance has not been introduced and is presented to the Committee of the Whole for discussion. If the Assembly were to adopt this ordinance, the ordinance would change the travel marketing services from a grant to a competitive solicitation (i.e. request for proposals). The Assembly would retain complete control of the contract terms and travel marketing priorities.

F. Ordinance 2021-20 An Ordinance Amending the Compensation for Assemblymembers, the Mayor, and Certain Boards.

CBJ Charter section 3.10 provides the Assembly—by ordinance—shall provide for compensation for the Mayor and other Assemblymembers. However, an ordinance that increases Assemblymember compensation shall not take effect until after the October election.

This ordinance would establish the compensation for the Planning Commission and the Hospital

Board of Directors at \$225 per month, establish the compensation for the Mayor at \$3,500 per month, and establish the compensation for other Assemblymembers at \$750 per month. Currently, this ordinance has an effective date of January 1, 2022.

On March 10, 2020, the Assembly Finance Committee amended this ordinance to include the Planning Commission and Hospital Board. On May 5, 2021, the Assembly Finance Committee also discussed this topic.

This ordinance was introduced on May 24, 2021, and referred to the Committee of the Whole.

G. Resolution 2957 A Second Resolution Authorizing the Manager to Enter into Port Agreements with Cruise Line Corporations for the Purpose of Satisfying Requirements of the Centers of Disease Control and Prevention to Allow Cruise Ships to Visit the Port of Juneau in Calendar Year 2021.

Over the last few months, the Centers for Disease Control and Prevention (CDC) has issued orders and technical guidance for cruise ships to resume carrying passengers. One of the CDC requirements is for each port to sign a Port Agreement outlining important health and safety terms. The various ports in Southeast Alaska are working together with the Alaska Department of Health and Social Services to develop Port Agreements. On May 24th, the Assembly passed Resolution 2955 which authorizes the Manager to enter into port agreements for vaccinated cruises.

This resolution is more specific to authorizing visitation by cruise lines that have traditionally catered to families, including minors that are not yet eligible for vaccination. This resolution would authorize the Manager to only sign a Port Agreement if (1) the cruise lines provide the ship schedules in advance and (2) the cruise lines agree to the requirements of the CDC (including a simulated voyage); (3) that a minimum of 90% of the total number of passengers are vaccinated, (4) that all adults and crew are vaccinated and (5) that no more than 5% of the ship capacity is filled by unvaccinated minors. The Cities of Hoonah, Ketchikan and Skagway are in the process of signing similar port agreements.

VI. NEXT MEETING DATE

A. Monday, July 19, 2021 at 6pm Assembly Chambers/Zoom Webinar/FB Livestream

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY STANDING COMMITTEE
COMMITTEE OF THE WHOLE
DRAFT Meeting Minutes – April 12, 2021

I. ROLL CALL

The Assembly Committee of the Whole meeting, held virtually via Zoom webinar, was called to order by Deputy Mayor Loren Jones at 6:00 p.m.

Assemblymembers Present: Loren Jones, Maria Gladziszewski, Michelle Hale, Carole Triem, Greg Smith, Christine Woll, and Mayor Weldon.

Assemblymembers Absent: Alicia Hughes-Skandijs, Wade Bryson,

Staff Present: City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, City Attorney Robert Palmer, Municipal Clerk Beth McEwen, Deputy Clerk Diane Cathcart, Library Director/EOC Planning Chief Robert Barr, Police Chief Ed Mercer, Deputy Chief David Campbell, Fire Chief Rich Etheridge, Finance Director Jeff Rogers, Parks and Recreation Director George Schaaf, Parks and Recreation Deputy Director Michele Elfers, CDD Planning Manager Alexandra Pierce, Assistant City Attorney Sherri Layne, BRH CEO Rose Lawhorne, and BRH Chief Behavioral Health Officer Bradley Grigg.

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. APPROVAL OF MINUTES

- A. August 31, 2020 Assembly Committee of the Whole Draft Minutes
- B. February 1, 2021 Assembly Committee of the Whole Draft Minutes

Hearing no objections, the minutes of the August 31, 2020 and the February 1, 2021 Assembly Committee of the Whole meetings were approved as presented.

IV. AGENDA TOPICS

A. Mental Health Interventions for Vulnerable Populations

Ms. Cosgrove provided an overview of the services available in Juneau for individuals who are experiencing a mental health crisis. She explained that when a member of the community is undergoing a mental health crisis, they may reach out for help through two different routes. If the individual is already familiar with local service providers, they may choose to contact JAMHI or BRH and connect with one of their psychiatric emergency services to address the crisis. Alternatively, an individual experiencing a mental health crisis could result in someone – a loved one, an observing stranger, or the individual themselves – calling 911 to have JPD address the crisis at hand.

Ms. Cosgrove added that the police officers dispatched to address the mental health crisis often have limited information on what is happening. An interaction between the police officer and the individual varies greatly: the officer may let the person leave, the person might undergo an assessment conducted by CCFR, the person may be transported to BRH, or the person may be taken into Lemon Creek Correctional Facility. BRH will perform a mental health evaluation on the individual, which could include voluntary or involuntary admission into the BRH Mental Health Unit. She said that it is not uncommon for people to be evaluated by the Emergency Department at Bartlett Regional Hospital and walk away without need for follow-up or treatment.

Mr. Bryson described a third outcome in which JPD officers determine that there is no crime being committed, and decide not to transfer the individual to BRH for whatever reason. In this instance, the officers leave and the individual experiencing a mental health crisis is left alone and the crisis is not resolved.

Ms. Cosgrove mentioned that in those situations, the individual in crisis does not receive the help and treatment that they need. She proceeded to share a detailed graph that displayed the different outcomes and scenarios that take place during a mental health crisis.

Ms. Cosgrove shared that a working group recently met to discuss these options, this group included Dave Branding from JAMHI, Bradley Grigg from BRH, JPD Chief Mercer, JPD Deputy Chief Campbell, Scott Ciambor and Jesse Perry from the Housing Office, and other CBJ staff. They discussed which crisis intervention methods have been working well, and what methods could be improved upon.

Ms. Cosgrove said that JAMHI and CBJ have been working on developing a mobile crisis intervention system which would dispatch a team of clinicians or behavioral health specialists to respond to the crisis.

Ms. Triem asked how the dispatcher would be able to determine whether a situation would require intervention from a JPD officer or from a behavioral health specialist. Chief Mercer said that the dispatcher would gather as much information as possible to assess the situation and determine the appropriate response team to address the crisis.

Ms. Cosgrove added that there are a lot of communities that are also working on similar response, such as the Alaska Mental Health Trust developing a Crisis Now model. She shared slides that detailed the Crisis Now framework, which included a Crisis Call Center, a Mobile Crisis Team, and a Crisis Response Center for short-term stabilization. BRH is currently establishing a short-term stabilization center that is expected to be operational by the summer of 2022. She referenced when the Assembly discussed this issue a few years ago, they highlighted the need for community navigators and community outreach. She mentioned that JAMHI has already established an active response team, which has been met with high regard. Ms. Cosgrove reminded the Assembly that this is still a work in progress that is moving in the right direction.

Ms. Gladziszewski asked Mr. Grigg to describe the coordination of BRH and other entities during the process of standing up a crisis stabilization center.

Mr. Grigg explained that there is coordination between all parties involved, however BRH is responsible for a significant amount of the process. He said that BRH adopted the Crisis Now model three years ago, over a year before Alaska Mental Health Trust (AKMHT) did. BRH met with JAMHI, JYS, SEARHC, JPD and CCFR, and other similar entities in town, where they discussed that BRH would be the entity that would operate a crisis stabilization center. Each of the other entities sent a letter of support in this decision. Additionally, BRH would need to depend heavily on JPD and CCFR and other local mental health providers for support. Mr. Grigg described BRH's coordination efforts as a front-and-center approach. BRH is currently providing 23-hour short-term stabilization for youth at the Mental Health Unit. He said that BRH will add adults to the stabilization program within the next few weeks.

Dave Branding added that JAHMI's focus will be towards their mobile crisis outreach team, and coordinating with BRH and JPD to ensure the safety of the outreach team.

Ms. Gladziszewski asked if the City Manager's office would be coordinating in this effort. Ms. Cosgrove confirmed that the City Manager's office have reached out to the different entities in an attempt to meet altogether to collaborate.

Mr. Smith referenced page 2 of Mila's memo, which mentioned individuals who have a high frequency of calls due to high-need situations. He asked Ms. Cosgrove if this kind of response is helpful to their situation. Mr. Smith also asked if there any facilities or services that Juneau does not have that would help individuals with high need.

Ms. Cosgrove explained that every individual has a unique set of needs, and JPD is trying to avoid acute crisis by admitting individuals into longer term care facilities. She also spoke to the difficulty in discussing topics like high-frequency users due to confidentiality reasons. A hypothetical example of this would be: if JPD had interacted with an individual five times in one week, if they were to ask JAMHI if they were familiar with the individual, JAMHI cannot provide that information. Ms. Cosgrove added that in some cases, the ability to have a back-and-forth conversation about these topics can help provide an individual with the assistance they truly need. Mr. Branding said that JAMHI is open to receiving information, but due to confidentiality reasons they cannot confirm or deny whether they have interacted with a particular individual. He identified one of the biggest challenges for JAMHI right now is trying to secure an adequate work force to fill a mobile team.

Ms. Cosgrove also addressed Mr. Smith's concern about adequate facilities for high-need individuals, as that is part of what BRH is trying to incorporate into their crisis stabilization center.

Mr. Bryson asked Ms. Cosgrove to explain what the Assembly can do to help push this process forward. He described this as one of the best things we can do for our community, and spoke to the importance of this issue.

Ms. Cosgrove described the process as ongoing, BRH is continuing forward with establishing the crisis stabilization center. She mentioned that JAMHI could potentially need some additional funding to stand up their mobile crisis outreach team, but there are some staffing concerns. Ms. Cosgrove said that she was not sure if there was anything needed from the Assembly at this time other than for them to understand the process.

Mr. Grigg explained one of the key components of the Crisis Now model is to reduce the involvement of law enforcement on crisis calls, and is more focused on implementing a triage system. Mr. Grigg identified that their goals are to support JAMHI, assist the patients in need, reduce the amount of law enforcement interactions, and continue to collaborate on their work together.

Mr. Branding said that the key to this process is to be able to work with individuals on an ongoing basis. While they want to be able to respond safely to emergency crisis in the community, he said their overall goal is to continue serving these individuals so that there is less crisis in the community.

Ms. Hughes-Skandijs asked Chief Mercer to explain the circumstances surrounding the arrest of an individual experiencing a mental health crisis. Chief Mercer said that JPD officers evaluate the situation, particularly if there is a criminal offense taking place. He said that JPD officers may arrest the individual if there is probable cause to do so. However, Chief Mercer added that in many cases officers are aware that they are dealing with an individual who may suffer from a mental illness, and thus operate under the statute of Title 47. This leads the officer to determine whether the individual is capable of caring for themselves, or if they are a danger to themselves or others. Chief Mercer explained that oftentimes, individuals they encounter meet neither of these requirements and do not meet the criteria to be taken into custody.

Ms. Triem asked which entity would be providing the crisis hotline and the mobile response services. Ms. Cosgrove explained that JAMHI will provide the mobile response service, and BRH will provide a crisis call center; which may involve working with the statewide group to develop a statewide crisis hotline.

Ms. Gladziszewski asked Mr. Grigg to describe the role of the clinicians and navigators, and how they would be dispatched in a time of crisis. Mr. Grigg explained that the Crisis Intervention Services team (CIS) had just been launched seven weeks ago. He described the process that involved the CIS team meeting with individuals who arrive at the emergency room experiencing a mental health crisis. Mr. Grigg said that in the past, when someone in crisis was not admitted into the MHU, there was a significant lack of services available to them once they are discharged. He identified this as a failure to those in crisis. Now, when someone is not admitted to the MHU, the CIS will provide in-home, community based support from clinicians and navigators to support the family. CIS outreach also includes in-home counseling and referral services to other healthcare providers in the community.

Mr. Grigg mentioned that in the seven weeks of operation, CIS has already served over twenty-five families without any marketing or public messaging of the program. He said that this exemplifies how great the need is for this program, and CIS is approaching each situation

cautiously. CIS is able to connect with individuals and families within 24 hours after discharge from BRH to provide support services for up to seven days a week, including weekends. Considering the response so far, Mr. Grigg expects the demand for CIS services to continue to grow as there has been an increase in mental health crisis.

Ms. Woll asked if someone were to call 911, would the dispatcher refer them to the crisis call center, or would JPD initially respond and then refer them to the crisis call center. Mr. Grigg said that BRH's goal is to create a triage system that will get the patient where they need to be as soon as possible, rather than to have JPD drop them off at the ED. Ultimately, CIS would want the dispatcher, individuals, and family members to all be able to call the crisis call center.

Mr. Smith expressed interest in learning more about this in the future.

The Committee of the Whole took a recess at 6:48p.m. and resumed at 6:55p.m.

B. Local COVID Response Moving Forward

Ms. Cosgrove provided updates on the COVID-19 risk metrics and they were included in the online packet under "Supplemental Materials." She explained that these are the things the EOC examines when making determinations for adjusting the community risk level. She also noted the changes and updates to the Community Mitigation Measures, which are proposed to replace the measures expiring at the end of the month.

She explained that very little changes were made to the moderate, high and very high levels. Substantial changes were made to the travel column to match with the current State Health Advisory. If Juneau were to drop down to the low level, the EOC would consider ways to reward the community for their efforts in keeping everyone safe, and to acknowledge the role of vaccines in reducing transmission. Ms. Cosgrove explained each of the sublevels: A) under 50% fully vaccinated, B) under 60% fully vaccinated, and C) above 70% fully vaccinated. The EOC anticipated that Juneau will reach Level 1b by mid-May.

Ms. Cosgrove spoke to the changes regarding masking which reflected the recent CDC recommendations. Masking is not required in areas in which everyone inside has been fully vaccinated; however, in public areas where the vaccination status of others is not certain or there are un-vaccinated individuals, masks will be required. She said that the EOC also changed the guidelines for indoor gatherings from being limited to 100 to being unlimited, provided that safety guidelines and social distancing are still enforced.

Juneau's local travel mandate expires on May 1, and it is difficult to anticipate if the State will choose to enforce specific travel mandates. Ms. Cosgrove shared that it is difficult for the EOC to make a firm recommendation without any clear direction from the State.

Ms. Gladziszewski mentioned that there was a variant case of COVID-19 found in Juneau, and asked Ms. Cosgrove if variant cases would impact the community mitigation measures. Ms. Cosgrove reported that the state has identified up to 80 variant cases of COVID-19 in the state. She described the process that follows when someone tests positive for COVID-19, which includes a sequential test for variant cases. Ms. Gladziszewski clarified that Juneau's variant case

– the B117 strain of the virus – was acquired through community transmission and was identified between April 4 and April 10.

Ms. Triem asked Ms. Cosgrove if it is possible for 70% of Juneau’s population to be fully vaccinated if children are not yet eligible to receive a vaccine. Ms. Cosgrove confirmed that was a possibility, as children under the age of 16 make up about 20% of Juneau’s population. She added that the CDC has indicated that they will be offering vaccines to children aged 12-15 sooner than previously expected.

Mayor Weldon noted that 70% of the total population is a tight goal, and mentioned that Anchorage is only factoring in 70% of the eligible population. She asked if 70% of the total population could be too high of a bar to reach, and if they should only consider the eligible population. Ms. Cosgrove believes that 70% of the total population is an achievable goal, and added that Anchorage’s community mitigation measures are quite a bit more restrictive than Juneau’s measures.

There was a discussion about vaccine incentives and state testing contracts.

Mr. Smith noted that the current travel mandate expires on May 1, and the next scheduled Assembly meeting will be held on April 26.

MOTION by Mr. Smith to direct Mr. Palmer to draft an Emergency Ordinance to be brought back to the April 26 Regular Assembly meeting. The ordinance to be drafted would require testing for those traveling upon arrival in Juneau, unless they are fully vaccinated. For those individuals who are fully vaccinated arriving in Juneau, they would be exempt from the testing social distance requirements.

Objection by Mr. Jones.

Objection by Mr. Bryson.

Mr. Jones asked Mr. Palmer if he would have enough time to draft an ordinance by April 26. Mr. Palmer confirmed that would be enough time for him to draft an emergency ordinance, and reminded the Assembly that the emergency ordinance would require at least six votes to pass.

Ms. Gladziszewski asked Mr. Smith if he was trying to extend the current mandate or to change the existing one. Mr. Smith said that his goal was to change the mandate to require travelers to test upon arrival (or to strict social distance if they decide not to test) unless they are fully vaccinated. Ms. Cosgrove explained that the current mandate requires travelers to test upon arrival regardless of vaccination status, and those who are not fully vaccinated are required to strict social distance until they receive their test results.

Ms. Hale and Mayor Weldon both said that they would like to be in sync with state travel guidelines, to help limit confusion.

Ms. Hughes-Skandijs and Ms. Gladziszewski both supported having something on the agenda for the April 26 meeting.

Mr. Bryson asked Mr. Smith to clarify his motion. Mr. Smith explained that his intent is just to require travelers to test when arriving to Juneau, with the exception those who are fully vaccinated.

The Committee took a recess for Mr. Smith to draft a motion at 7:42p.m. The Committee reconvened at 7:44p.m.

Mr. Smith restated his **MOTION**:

For the City Attorney draft an Emergency Ordinance for Introduction at the April 26 Regular Assembly meeting that requires travelers to test upon arrival unless they are fully vaccinated. If they test upon arrival, they are not required to socially distance. He asked for unanimous consent.

Objection by Mr. Jones.

Ms. Gladziszewski spoke in support of this motion, and spoke to the importance of having all travelers test regardless of vaccination status.

Objection by Mayor Weldon.

Objection by Mr. Bryson. He referenced the Governor's recent announcement of encouraging independent travelers to visit Alaska, and said that this motion would be in conflict with the state's messaging.

Amendment #1 by Ms. Woll to strike the last sentence in Mr. Smith's motion that specifies that if one does not test, they would have to social distance.

Ms. Triem spoke in favor of Ms. Woll's amendment, and asked Mr. Barr to provide the average amount of time it takes for travelers to receive their test results.

Mr. Barr explained that airport test results are generally received within 1-2 days.

Ms. Hale spoke in favor of the motion, and believes that this does not send a negative message if the motion itself is only about testing, as the State is still encouraging travelers tests.

Hearing no objections, Amendment #1 was adopted by unanimous consent.

Roll Call Vote on the motion as amended:

Ayes: Smith, Woll, Hughes-Skandijs, Hale, Triem, Gladziszewski.

Nays: Bryson, Jones, Mayor Weldon.

Motion passed. Six (6) Ayes, Three (3) Nays.

MOTION by Mayor Weldon that the proposed mitigation measures come back to the Assembly at the April 26 Regular Assembly meeting.

Objection by Ms. Woll. She said that the masking and social distancing incentives related to vaccinate rates required a bit more work.

Roll Call Vote on the Motion:

Ayes: Mayor Weldon, Smith, Hughes-Skandijs, Bryson, Hale, Triem, Gladziszewski, Jones.

Nays: Woll.

Motion passed. Eight (8) Ayes, One (1) Nay.

The Committee of the Whole took a recess at 7:57p.m. The meeting resumed at 8:12 p.m.

C. Visitor Industry Task Force (VITF) Report Implementation Plan

CDD Planning Manager Alix Pierce and Parks and Recreation Deputy Director Michele Elfers gave a presentation on the VITF Report Implementation Plan. Ms. Pierce explained that the Long Range Waterfront Plan (LRWP) portion on amendments requires a public process be incorporated. Ms. Pierce said that they believe the VITF provided a robust public process, but it will be up to the Assembly to determine if they also feel the public process was sufficient. If not, she recommended conducting a survey be done to further engage the public.

The VITF recommended that capacity should not exceed five large ships (greater than 750 feet) at berth or at anchor. Limit to 5 ships only and no ships anchored.

The VITF submitted the following recommendations with respect to the Norwegian Cruise Lines dock proposal for Assembly consideration:

1. One larger ship per day using one side of the facility.
2. Maximum of five larger ships in the port per day.
3. No hot berthing at new facility.
4. No larger ships allowed to anchor as 6th ship in town.
5. High quality uplands development for community and visitors.
6. Year-round development orientation.
7. CBJ manages dock to some extent.
8. The dock is electrified.

Ms. Pierce said that VITF shared their conditions with NCL design team. CBJ received a letter from NCL stating design goals that largely conform to VITF and LRWP processes.

Ms. Elfers shared a presentation about implementing a centralized tourism management system. She said there will need to be a lot more discussion about this, and the VITF recommended that CBJ establish a full time staff to carry out the 2022 Tourism Management Plan (TMP). The VITF recommended directing the Manager to begin working on this and bring it back to COW with a structured plan for implementation.

Mayor Weldon asked Ms. Pierce to clarify if there would be additional opportunities for public testimony if the Assembly were to decide that the public process was sufficient. Ms. Pierce confirmed that there would be additional opportunities for the public to provide comment on this

process. This would include public hearings before the Planning Commission and the Assembly, as well as a public opinion survey to receive community feedback on the project.

There was additional discussion about public processes related to LRWP.

VITF Recommendations for Immediate Steps:

1. Choose a process option for updating the LRWP:
 - a. Determine that the VITF public process, Assembly committee work and public hearing for the ordinance that would adopt LRWP changes are sufficient.
 - b. Add additional process step(s).
 - c. Decide if first year of survey recommendation should include questions about the NCL proposal or not.

Staff recommended the Assembly choose option 1(a) above.

2. Allocate funding for first year of a four year survey to be conducted in the spring of 2021 (passenger fees).

Staff recommended the Assembly direct the City Manager to draft an ordinance providing funding for a community survey.

3. Direct the City Manager to propose a centralized tourism management process, strategy and funding for the proposal.

Staff recommended the Assembly direct the City Manager to develop a proposal for COW review.

4. Begin implementation of 2021 items in the attached chart.

Staff recommended the Assembly direct staff to continue working on the 2021 actions and to bring back any documents needing Assembly approval and funding to the Assembly for action.

Ms. Gladziszewski had a question regarding the process for updating the LRWP. Due to the fact that the Mayor's original charge did not include this, she does not feel that this explicitly qualifies as the public process. Ms. Gladziszewski felt VITF was not explicit enough in their public process, and suggested they hold meetings specifically about this topic for the community to weigh in on.

Mr. Bryson believes that the VITF did a phenomenal job at inviting and encouraging the public to provide their testimony. He said that the public has shared their thoughts on the dock, and that the VITF were explicit in their meetings when discussing the project.

Ms. Hughes-Skandijs said that they should consider doing more for public process, and agreed with Ms. Gladziszewski's comments. She mentioned that this was not a charge for the task force, and in the past people have rejected a dock in the exact location as this project. Ms. Hughes-Skandijs advocated for specifically addressing this dock proposal in that particular location, and to allow for public comment on that issue.

Ms. Triem shared that she would like to include the uplands in the discussion. She mentioned that the small cruise ship dock parking lot directly goes against the LRWP. She believes the scope should be expanded to include the tidelands.

Ms. Hale said the public deserves to be allowed the opportunity to consider the reopening of the LRWP.

Ms. Woll believes the conversation that the community does not want to have a “yes or no” conversation about the dock, but rather a discussion about the terms and conditions of the dock itself. Since this was not the original charge, she feels that this is a conversation that still needs to happen.

Mayor Weldon felt that the VITF public process was thorough, but could see the need for at least one more public meeting about this dock itself.

Mr. Bryson disagreed with previous statements, and reminded the Assembly that the VITF has already received a considerable amount of public input over a period of several months.

Ms. Gladziszewski agreed with Ms. Triem’s comments to open the LRWP more, and to encourage additional public process.

MOTION by Mayor Weldon for the Assembly to consider VITF public process almost sufficient enough to reopen the LRWP. She suggested that they have one more public meeting to address the dock specifically. [This motion supports 1a and 1b with an additional public meeting to discuss the dock.]

Objection by Ms. Hale. Ms. Hale said that limiting the public process to one meeting may not be sufficient to fully address the issue.

AMENDMENT by Mayor Weldon to expand her motion to include “at least one more meeting”. Ms. Hale removed her objection.

Mr. Bryson shared that he felt hesitant to ask the public to testify once again, and he predicted that reopening the public process would lead to the same people give the same testimony they shared before. With that, Mr. Bryson said that he would agree with having an additional meeting. *Hearing no objections to the amendment, the motion, as amended, passed by unanimous consent.*

MOTION by Mayor Weldon for the Assembly to direct the Manager to draft an ordinance to allocate funding for first year of a four year survey to be conducted spring of 2021 (passenger fees). *Hearing no objections, motion passed by unanimous consent.*

MOTION by Mayor Weldon for the Assembly to direct the City Manager to draft a proposal for a centralized tourism management process and strategy, and funding for the proposal.

Ms. Gladziszewski said that this is a complicated issues which requires a complex solution, and she strongly encouraged having a lot more discussion on the proposal.

Mr. Jones suggested the City Manager present a draft proposal as a pending items at the AFC meeting for next year's budget, as this would be funded through next year's budget.

Ms. Triem mentioned that this issue would warrant a policy discussion prior to forwarding it to the AFC, and recommended bringing this back to the COW.

AMENDMENT: Mr. Jones suggested that Mayor Weldon may want to amend her motion to keep it in COW for further discussion. Mayor Weldon agreed to that amendment.
Hearing no objections to the amendment, the motion, as amended, passed by unanimous consent.

MOTION by Mayor Weldon for the Assembly to direct the City Manager to begin implementation of items 2021 Items List in the attached VITF chart. *Hearing no objections, the motion passed by unanimous consent.*

Mayor Weldon thanked Ms. Elfers and Ms. Pierce for their time and their efforts.

The Committee of the Whole took a break at 9:00p.m. The meeting resumed at 9:05p.m.

D. Ordinance 2021-03 An Ordinance Regulating Fireworks and Providing for a Penalty.

Mr. Palmer explained that most of the proposed amendments, the Assembly saw at the last COW meeting. He explained that following the initial eight pages of the ordinance, each of the proposed amendments can be found on the subsequent pages and the COW can decide to either vote those up or down. He said the he was available to answer Assemblymembers' questions.

AMENDMENT 1: Make grammatical and minor corrections as denoted. (Pg. 1 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Ms. Gladziszewski to adopt Amendment #1 and asked for unanimous consent.
Hearing no objections, Amendment #1 was adopted by unanimous consent.

AMENDMENT 2: Clarify firework storage is still regulated by Title 19. (Pg. 1 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Ms. Gladziszewski to adopt Amendment #2 and asked for unanimous consent.
Hearing no objections, Amendment #2 was adopted by unanimous consent.

AMENDMENT 3: (two parts): Only allow sale of fireworks outside fire service area and subject to a retail permit. (Pg. 2 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #3 for purposes of making an additional amendment.

Mayor Weldon said that she worked with Mr. Palmer to add an exemption to the retail firework permit, as that is a CBJ permit and she asked Mr. Palmer to share his screen to be able to show the language of her proposed amendment.

Amendment A to Amendment 3 Part 1 by Mayor Weldon to add language to 36.80.040(a). Mr. Palmer explained that this amendment would add language to the last sentence of (a)(2), which would include the following sentence: “A government vendor, including a federally recognized tribal government, is exempt from the permit requirement.”

Ms. Gladziszewski asked Mayor Weldon to clarify the intent of the amendment, to explain why the Assembly would choose to allow this exemption.

Mayor Weldon explained that the retail firework permit is a city permit, and it seemed strange to her to have a condition that would require both a city permit and a state permit.

Ms. Triem asked Mr. Palmer if this amendment would restrict the Assembly from preventing the permit entity from selling fireworks. Mr. Palmer confirmed that would be correct.

Objection by Mr. Jones. He said that he would understand if it was an issue involving tribal government on tribal lands, but he said that he does not believe that there are any tribal lands in Juneau.

Ms. Hughes-Skandijs spoke in favor of this amendment, and appreciated the inter-governmental relationship that it fosters. She also appreciated that the amendment recognized the sovereignty of the land itself.

Ms. Triem asked Mr. Palmer to clarify if a tribe could still sell fireworks if the Assembly gave them a permit, specifically without this amendment. Mr. Palmer confirmed that a tribal entity could get a fireworks permit through the city. If the Mayor’s amendment were to pass, then the tribal entity would not need to get a permit through the city. Objection by Ms. Triem. She agreed with Mr. Jones’ comments, and added that the Assembly should not give up their local control.

Objection by Ms. Gladziszewski. She said that if the state could require a permit, then they city could require a permit as well.

Mr. Smith asked if a tribal entity would need to get a permit from the city for building on tribal lands. Mr. Jones said that he was not aware of any tribal lands in the City and Borough of Juneau. Mr. Smith asked Mr. Palmer for additional input. Mr. Palmer said that he was also not aware of any tribal lands in Juneau. He recalled a petition from four years ago to put some land into trust, which would have included a large amount of land as tribal land. However, Mr. Palmer stated that has not happened yet, and the current guidance from the United States Department of Interior Solicitor’s Office states that if an entity wanted to build a structure, it would need to comply with city building codes under Title 49 and Title 19.

Roll call Vote on Amendment A to Amendment #3:

Ayes: Mayor Weldon, Woll, Hughes-Skandijs, Bryson, Hale

Nays: Smith, Triem, Gladziszewski, Jones

Motion passed. Five (5) Ayes, Four (4) Nays.

Hearing no objections, Amendment #3, as amended, was adopted by unanimous consent.

AMENDMENT 4: Require fireworks vendors to only sell to people 18 years old or older
(Pg. 3 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mr. Smith to adopt Amendment #4 and asked for unanimous consent. *Hearing no objections, Amendment #4 was adopted by unanimous consent.*

AMENDMENT 5: Clarify possession of fireworks provisions (Pg. 4 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #5 and asked for unanimous consent.

Mr. Bryson asked Mr. Palmer to provide a definition of Section B, Line 10 “Possession of Dangerous Fireworks” as used in this section. Mr. Palmer clarified that the term “dangerous fireworks” are ones that you cannot buy in the state of Alaska. Mr. Bryson removed his objection. *Hearing no objections, Amendment #5 was adopted by unanimous consent.*

AMENDMENT 6: Increase the fireworks possession limit from 25 to 75 pounds (Pg. 5 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #6 and asked for unanimous consent.

Ms. Gladziszewski asked if the 75 pound restriction was determined by weight. Mr. Palmer confirmed that it would mean 75 pounds by weight.

Objection by Ms. Hughes-Skandijs. She said that 75 pounds may be too much, and did not think it would be great for the city if everyone was able to own 75 pounds worth of fireworks.

Ms. Hale shared that she has learned that fireworks are sold in big packs, and the limit in state law is 250 lbs. She added that this was an attempt is to be consistent with packaging.

Ms. Hughes-Skandijs removed her objection.

Amendment A to Amendment #6 by Ms. Gladziszewski to change the limit from 75 pounds down to 50 pounds.

Objection by Ms. Hale.

Objection by Mr. Smith.

Ms. Hughes-Skandijs asked Ms. Hale to clarify that an average package of fireworks is 75 pounds as a unit. Ms. Hale shared that she does not know the precise weight, and the units are commonly over 50 pounds, and she reiterated that the state allows 250 pounds.

Roll Call Vote on Amendment A to Amendment #6

Ayes: Gladziszewski, Hughes-Skandijs, Triem, Jones,

Nays: Woll, Smith, Bryson, Hale, Mayor Weldon.

Motion failed. Four (4) Ayes, Five (5) Nays.

Hearing no objections, Amendment #6 was adopted by unanimous consent.

AMENDMENT 7: For the purpose of using fireworks, clarify that a person is under the influence of alcohol when the person's blood alcohol is 0.08 or above. (Pg. 5 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #7 and asked for unanimous consent.

Mr. Smith asked if Chief Mercer could speak to his officers' ability to enforce the under the influence component, and if this language provides what JPD needs to potentially enforce this. Chief Mercer said that he believed the amendment was sufficient, and that this provides a way to measure the level of intoxication of individuals using fireworks. *Hearing no objections, Amendment #7 was adopted by unanimous consent.*

AMENDMENT 8: Insert clarifying definitions. (Pg. 6 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #8 and asked for unanimous consent.

Objection by Ms. Gladziszewski. She said that the Assembly is not doing the Eaglecrest Board any favors by putting this in their lap, and said that the Assembly should decide. Ms. Gladziszewski identified Eaglecrest as being outside of the fire service area and "out the road". Ms. Gladziszewski asked Mr. Palmer if striking the last sentence from the amendment would allow for what she is trying to achieve with Eaglecrest. Mr. Palmer said that he will review this amendment for any internal inconsistencies.

Mr. Smith supported Ms. Gladziszewski's amendment, and expressed concern of limited the space available to do so.

Ms. Hale suggested delaying action on Amendment #8 and examining Amendment #11 and #12 and come back to Amendment #8 at a later time.

The Committee of the Whole agreed to delay any action on Amendment #8.

AMENDMENT 9: Lower first offense fines (Pg. 6 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #9 and asked for unanimous consent. *Hearing no objections, Amendment #9 was adopted by unanimous consent.*

AMENDMENT 10: Insert new section to clarify fireworks use in CBJ Parks & Recreation managed property (Pg. 7 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #10 and asked for unanimous consent.

Mr. Palmer provided an explanation of CBJ 67.01.030 and the language that prohibits firework usage on CBJ Parks & Recreation property, unless the Assembly designates them for use through a resolution.

Mr. Palmer gave an explanation of the current language related to “missiles” and the ambiguous language. He mentioned the Parks & Recreation director asked for there to be a borough-wide prohibition of fireworks on Parks & Rec property. If the Assembly wanted to allow for certain areas to permit firework usage, then the Assembly would need to do so through a resolution.

Ms. Triem shared Ms. Gladziszewski’s concerns allowing for residents to use fireworks out the road, but then prohibiting the out the road areas that the City has control over. Mr. Bryson suggested keeping the regulations for parkland to be the same regulations they have for inside or outside the fire service area. This would allow for restrictions, given the exemption of the New Year’s and Fourth of July holidays, but any other time would be prohibited from fireworks usage.

Ms. Gladziszewski mentioned that this is along the same kind of amendment as the Eaglecrest amendment. She said that the Parkland should follow the Fire Service Area.

Mr. Palmer explained that the Assembly can decide to vote this up or down regardless of what happens with Amendments 11 or 12.

Amendment A to Amendment #10 by Ms. Gladziszewski to add the language at Line 10 of Amendment #10, to add the words “*that is inside the fire service area*” just after 67.01.030, such that CBJ 67.01.090(m) would read: “Fireworks. Except for an area specifically designated for use of fireworks by the Assembly, use of a firework is prohibited within the limits of any area designated in section 67.01.030 *that is inside the fire service area*. Firework and use of firework have the same meanings as in CBJ 36.80.070. The Assembly, by resolution may designated any area designated in section 67.01.030 for use of fireworks during specific times.”

There was a discussion about the types of lands that could be considered in this amendment.

Objection by Mr. Bryson.

Roll Call Vote on Amendment A to Amendment 10

Ayes: Gladziszewski, Hughes-Skandijs, Triem.

Nays: Woll, Smith, Bryson, Hale, Jones, Mayor Weldon.

Motion failed. Three (3) Ayes, Six (6) Nays.

Roll Call Vote on Amendment #10

Ayes: Mayor Weldon, Hughes-Skandijs, Triem, Gladziszewski, Jones.

Nays: Bryson, Woll, Hale, Smith.

Amendment #10 passed. Five (5) Ayes, Four (4) Nays.

AMENDMENT 11: Change when different types of fireworks may be used (Pg. 8 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #11 and asked for unanimous consent.

Mr. Palmer explained that the overarching concept is that the use of concussive fireworks is prohibited within the fire service boundary, and are only allowed outside service area boundary on New Year's Day or the Fourth of July.

Mr. Palmer explained the difference from concussive fireworks to "allowable fireworks" is that allowable fireworks are relatively less intrusive fireworks that are allowed year-round both inside and outside the fire service area from 10am to 10pm or on New Year's and the Fourth of July – this includes items such as sparklers. *Hearing no objections, Amendment #11 was adopted by unanimous consent.*

AMENDMENT 12: Amend the definitions consistent with Amendment 11 (Pg. 10 of 15 Ord. 2021-03 v. COW 1 Amendments)

MOTION by Mayor Weldon to adopt Amendment #12 and asked for unanimous consent. *Hearing no objections, Amendment #12 was adopted by unanimous consent.*

The Committee returned to Amendment #8.

AMENDMENT 8: Insert clarifying definitions. (Pg. 6 of 15 Ord. 2021-03 v. COW 1 Amendments)

Amendment A to Amendment #8 by Ms. Gladziszewski to remove the following last sentence (lines 7-11) from the amendment "The Eaglecrest Board and the Docks and Harbors Board may decide whether to designate department-managed public property for use of fireworks, however the Assembly – by resolution – may prohibit or limit use of fireworks on any property owned by the City & Borough of Juneau."

Ms. Gladziszewski explained the intent of her amendment is to allow the Eaglecrest properties to follow the same rules that the Assembly just passed, considering that the Eaglecrest is outside of the fire service area. She would like to permit firework usage at Eaglecrest and Docks & Harbors properties.

Objection by Ms. Hale. She said that fireworks usage might cause a conflict for the management of the Eaglecrest area.

Additional discussion took place regarding the use of fireworks on CBJ property or not and also who would have the management decisions for those properties managed by enterprise boards.

Roll Call Vote on Amendment A to Amendment #8

Ayes: Gladziszewski, Woll, Bryson, Smith, Mayor Weldon.

Nays: Hale, Hughes-Skandijs, Jones, Triem.

Motion passed. Five (5) Ayes, Four (4) Nays.

Hearing no objections, Amendment #8 as amended, passed by unanimous consent.

Mr. Jones noted that Amendments #13 and #14 are contradictory to Amendments #11 and #12 and will not be addressed at this time.

Additional discussion took place regarding whether or not to leave it in committee while Mr. Palmer drafted the finalized version with all the changes that were made at this meeting.

MOTION by Mr. Smith for Ordinance 2021-03, as amended, to be introduced at the April 26 Regular Assembly meeting. Objection by Ms. Hughes-Skandijs.

Ms. Hughes-Skandijs said that she would favor keeping it in Committee for one more COW meeting as she needs additional time to be able to review a finalized version and would like the opportunity to ask clarifying questions before it goes to the Assembly.

Ms. Gladziszewski agreed with Ms. Hughes-Skandijs comments, and would like to meet the deadline prior to Fourth of July.

Mr. Palmer explained that if the Assembly wanted this to be met by the Fourth of July, they would need to send it to public hearing no later than May 24 Regular Assembly meeting.

Mayor Weldon agreed with Mr. Smith's motion, and mentioned she would like to hear some public comment on the topic as well.

Mr. Bryson said he would like to see this in front of the Assembly, and spoke to the importance of clearly communicating this ordinance to the public in order to try to have an amicable Fourth of July. Ms. Woll agreed with Mr. Bryson that how they communicate this to the public is important. She said that they just processed a lot of substance and she would favor a special committee meeting for the Assembly to discuss it before it moved on to public hearing.

Mr. Jones, Mayor Weldon, and Mr. Palmer discussed upcoming meeting dates and the

Ms. Cosgrove suggested that they could have it introduced at an April 26 meeting, referred to the May 10 COW, and still set it for public hearing at the May 24 Assembly meeting. She noted that they could alternatively schedule a Special Assembly meeting for purposes of introduction on any of the nights that the Assembly Finance Committee met as well. Ms. McEwen then provided the full list of upcoming Assembly committee and special meetings dates between April 12 and May 24.

Roll Call Vote on introducing Ordinance 2021-03 at the April 26 Regular Assembly meeting and setting it for public hearing on May 24:

Ayes: Smith, Bryson

Nays: Woll, Hughes-Skandijs, Hale, Triem, Jones, Gladziszewski, Mayor Weldon.

Motion failed. Two (2) Ayes, Seven (7) Nays.

MOTION by Mayor Weldon for the Assembly to keep Ordinance 2021-03 within the COW and direct staff to set a Special Assembly Meeting on May 10 after the COW meeting for introduction.

Mr. Smith asked if they make amendments at the May 10 COW, would they then be able to make the necessary changes in time for it to be introduced at a Special Assembly meeting following the COW.

Mr. Palmer said that if they want to have this at the May 10 COW, he would need at least 24 hours to make any changes to the document coming out of the COW so he suggested they may want to schedule the Special Meeting for May 12.

Mayor Weldon amended her motion to schedule the Special Assembly meeting on May 12.
Hearing no objections, the motion as amended, passed by unanimous consent.

Mr. Jones thanked the closed captioner for staying past the 10pm scheduled end time.

V. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 10:24 p.m.

Minutes drafted by Administrative Assistant Lacey Davis and respectfully submitted by Municipal Clerk Beth McEwen this 7th day of June, 2021.



City and Borough of Juneau, AK

Systemic Racism Review Committee

Board Roster


Christine Woll
No Term
No Recruitment
Position Assembly Liaison

Office/Role Assemblymember

Category Assemblymember

Lillian M Worl
1st Term N/A - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member/Beginning April

Office/Role Chair

Category General Public Seat

Dominic Branson
1st Term N/A - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member/Beginning April

Category General Public Seat

Carla A Casulucan
1st Term N/A - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member/Beginning April

Category General Public Seat

Grace Lee
1st Term N/A - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member/Beginning April

Office/Role Vice-Chair

Category General Public Seat



Gail M Dabaluz

1st Term N/A - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member/Beginning April

Category General Public Seat



Kelli R Patterson

1st Term N/A - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member/Beginning April

Category General Public Seat



David I Russell-jensen

1st Term N/A - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member/Beginning April

Category General Public Seat

Legislative Review Criteria
(Suggested Draft for Consideration at June 1, 2021 meeting)

Step One: What is the impact of the proposed legislation?

- a. Are there racial/ethnic groups potentially affected by the proposed legislation?

If **No**, that concludes the review.

If the answer is **YES**, then the following questions should be considered:

- b. Is the proposed legislation neutral in its impact?
- c. Does the legislation work to address and/or eliminate structural racism?

If the answer is **YES**, then no additional review is needed.

If the answer is **NO or Undetermined**, go to Step Two.

Step Two: Who is affected by the Proposed Legislation?

- a. Who are the impacted groups? (check boxes with race indicators)
- b. Are there impacts on specific geographic areas? If yes check the areas impacted.
- c. If the legislation affects a specific census block district/neighborhood/school zone, does the affected area have a significant (>50%) non-white population?
- d. Is there a benefit to a specific census block district/neighborhood/school zone? If Yes, does it come at the detriment of another?
- e. Is there a benefit to an individual, group of individuals, or business/organization? If yes, does that come at a detriment of others?

Step Three: Does the legislation perpetuate systemic racism? If so, how?

- a. What are potential unintended consequences?
- b. What benefits may results?
- c. What is the long term impact of the proposed legislation?
- d. What quantitative and qualitative evidence of inequality exists?
- e. What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?
- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?
- g. Has public input been received?
- h. If public comment has been received, what is the substance of that comment?

Step Four: What solutions could remedy the legislation's implications in perpetuating systemic racism?

Recommendations to consider:

- a. Recommend additional public input (Neighborhood/census block meetings, assembly/committee meetings)

- b. Recommendation for CBJ to develop systemic racism mitigation plan (document how the department/CBJ has reached out to the impacted community, what input was received, how CBJ/Department is taking input into consideration/amending legislation.)
- c. Recommend accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.)
- d. Is there any additional information that could be added to strengthen the legislation or the legislation or regulations cross-referenced within this legislation?
- e. Are the community conditions and/or agency racial inequities clearly documented? If not, what is the plan for assessing the community conditions?
- f. What are the overall goals and outcomes? What are the specific strategies for decreasing racial inequity? How do the specific strategies work to decrease racial inequity?
- g. How will the strategies be adjusted regularly to keep pace with changing community needs and racial demographics?
- h. Are there goals and measures for eliminating racial inequity? If so, what are they?

Step Five: Provide Feedback to the Assembly

- a. If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

What are the indicators and progress benchmarks?

Program strategies?

Policy Strategies?

Partnership Strategies?

Systemic Racism Review Committee Legislative Review Summary

Serial Number/Title: _____

Introduced: _____ Public Hearing Date: _____ SRRC Review Date: _____

Presented By: _____ Drafted By: _____

Department/Division: _____ Lead Staff Contact: _____

Purpose of Legislation (background/summary of intent):

Connection to existing legislation:

Connection to adopted planning documents:

Step One: What is the impact of the proposed legislation?:

- a. Are there racial/ethnic groups potentially affected by the proposed legislation?
If No, review is completed. If yes, go on to the next two questions:

| YES | NO |
|-----|----|
| | |

- b. Is the proposed legislation neutral in its impact?
- c. Does the legislation work to address and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

| | |
|--|--|
| | |
| | |

Step Two: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?

☐ White
 ☐ Black or African American
 ☐ American Indian or Alaska Native
☐ Asian
 ☐ Native Hawaiian or Pacific Islander
 ☐ Two or more races
 ☐ Other

- b. Are there impacts on specific geographic areas?

| Race Considerations - Total Community is 69.7% While Only - 30.3% Minority | | | | | | | | | | | | Economic Considerations | |
|--|---------|--|---------------|--|---------|--|---------------|---------------------------|---------|--|---------------|------------------------------|---------|
| Census Tract/Block Groups | | | Minority Pop. | Census Tract/Block Groups | | | Minority Pop. | Census Tract/Block Groups | | | Minority Pop. | Elementary School Boundaries | |
| CT 1: Auke Bay/Out the Road | | | | CT 3: Mendenhall Valley Airport/ East Valley | | | | CT 5: Downtown | | | | Gastineau | Title 1 |
| BG1: Out the road | < 25% | | | BG1: N. of Jennifer | > 35% | | | BG 1: Highlands | < 25% | | | Harborview | Title 1 |
| BG2: Lena area | < 25% | | | BG 2: Glacier Valley | > 35% | | | BG2: DT/Starr Hill | < 25% | | | Glacier Valley | Title 1 |
| BG3: Montanna Creek | < 25% | | | BG 3: Airport | > 35% | | | BG 3: Flats/Village | 25%-35% | | | Mendenhall River | |
| BG4: Fritz Cove area | < 25% | | | BG 4: Radcliffe | < 25% | | | | | | | Riverbend | Title 1 |
| CT 2: Mendenhall Valley withn the Loop | | | | CT 4: Salmon Creek/Lemon Creek | | | | CT 5: Douglas Island | | | | Lower Income Housing Areas | |
| BG1: Mendenhall Taku | 25%-35% | | | BG 1: DZ/Freds | > 35% | | | BG 1: North Douglas | < 25% | | | Chinook/Coho | |
| BG2: Upper Riverside | < 25% | | | BG 2: Davis | > 35% | | | BG 2: West Juneau | 25%-35% | | | Cedar Park Area | |
| BG 3: Portage/McGinnis | 25%-35% | | | BG 3: Belardi Costco | > 35% | | | BG 3: Crow Hill/ DT C | 25%-35% | | | Gruening Park Area | |
| BG 4: Long Run | < 25% | | | BG 4: Twin Lakes | 25%-35% | | | | | | | Switzer Area | |
| BG 5: Glacierwood/Vintag | > 35% | | | | | | | | | | | Kodzhoff Area | |
| | | | | | | | | | | | | Douglas Hwy Corridor | |

- c. Is there a benefit to a specific census block district/neighborhood/school zone?
If Yes, does it come at the detriment of another?

Details:

- d. Is there a benefit to an individual, group of individuals, or business/organization?
If yes, does that come at a detriment of others?

Details:

| YES | NO |
|-----|----|
| | |

Step Three: Does the legislation perpetuate systemic racism? If so, how?

- What are potential unintended consequences?
- What benefits may results?
- What is the long term impact of the proposed legislation?

Details:

- What quantitative and qualitative evidence of inequality exists?

Details:

- What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?
- Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details:

- Has public input been received?
- If public comment has been received, what is the substance of that comment?

Details:

Step Four: What solutions could remedy the legislation’s implications in perpetuating systemic racism? Check all that apply:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings) |
| <input type="checkbox"/> | Recommend that the legislation move forward with accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.) to monitor impact. |
| <input type="checkbox"/> | Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation. |
| <input type="checkbox"/> | Recommend the proposed legislation not move forward. |
| <input type="checkbox"/> | Other: (explain) |

| | |
|--------------------------|--|
| <input type="checkbox"/> | Are the community conditions and/or agency racial inequities clearly documented? If not, what is the plan for assessing the community conditions? |
| <input type="checkbox"/> | What are the overall goals and outcomes? What are the specific strategies for decreasing racial inequity? How do the specific strategies work to decrease racial inequity? |
| <input type="checkbox"/> | How will the strategies be adjusted regularly to keep pace with changing community needs and racial demographics? |
| <input type="checkbox"/> | Are there goals and measures for eliminating racial inequity? If so, what are they? |

Step Five: Further Feedback to the Assembly on systemic racism implications

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

What are the indicators and progress benchmarks?
 Program strategies?
 Policy Strategies?
 Partnership Strategies?



AEL&P had asked to provide an energy update to the CBJ Assembly last spring. The COVID-19 pandemic precluded that, but we are happy to be here today to provide information about Juneau's energy system and to answer questions.



www.AELP.com



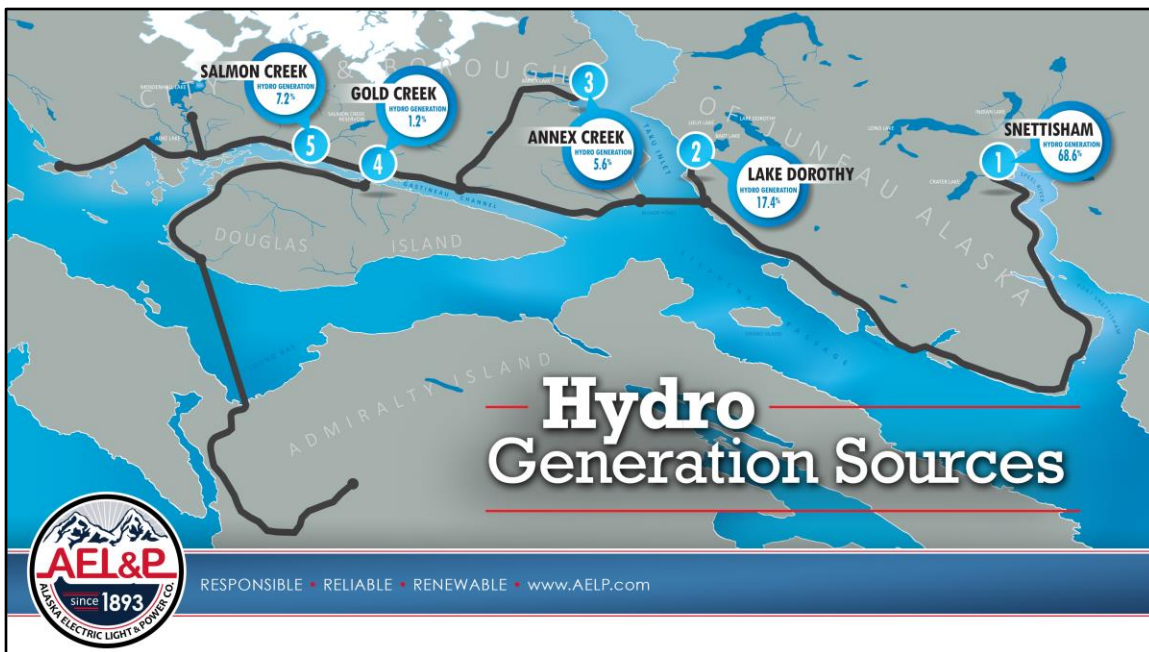
CURRENT OPERATIONS AND UPDATES

• AEL&P Management

- Connie Hulbert – President and General Manager
- Christy Yearous – VP of Generation
- Darrell Wetherall – VP of Transmission and Distribution
- Debbie Driscoll – Director of Consumer Affairs
- Rod Ahlbrandt – Director of Information Technology
- Brandon Cullum – Chief Financial Officer
- Alec Mesdag – Director of Energy Services

AEL&P's goals:

- To provide reliable and safe service from electric energy generated from renewable resources.
- To provide among the lowest average electric rates of major regulated utilities within Alaska over the long run while maintaining financial integrity.
- To utilize electric resources efficiently.



This graphic indicates where we get our hydropower in Juneau. About two-thirds of Juneau's hydropower energy comes from the Snettisham project. That low-cost energy is a significant contributor to the fact that AEL&P's rates have been lower than the national average since 2014.

Bill Corbus and AEL&P staff devoted a lot of time and expense to helping secure the output of Snettisham for Juneau via the acquisition of the project by the Alaska Industrial Development and Export Authority (AIDEA). AEL&P started operating the Snettisham project in 1996, and in 1998 AIDEA purchased the project from the federal government. AEL&P continues to operate the project under agreements with AIDEA.

The other one-third of Juneau's hydropower energy comes from projects owned by AEL&P: Gold Creek (1893), Salmon Creek (1914), Annex Creek (1915), and Lake Dorothy (2009).



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CURRENT OPERATIONS AND UPDATES

- **Generation – Juneau’s Electrical Usage**

Daily Peak Generation



Seasonally, loads are heavily influenced by temperatures. Peaks are often seen during long cold periods.



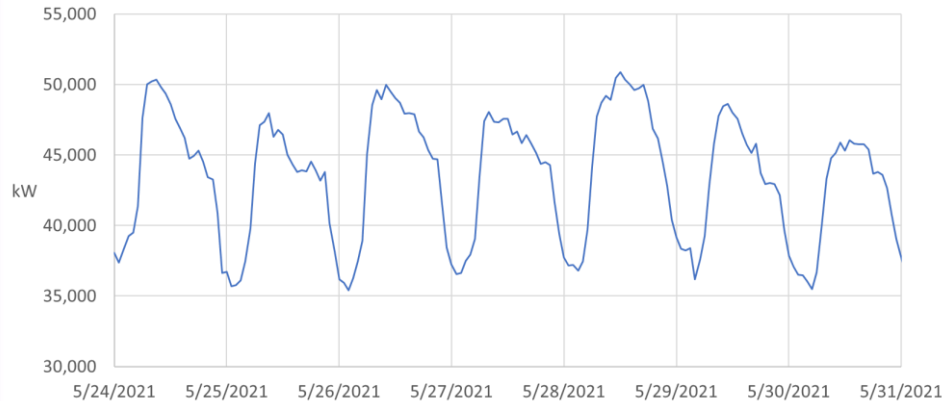
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CURRENT OPERATIONS AND UPDATES

- Generation – Juneau’s Electrical Usage

Daily Load Variation



Loads vary daily by time of day and day of the week. This graph shows the daily variation in Juneau’s loads last week - as you can see there is a significant variation between the daytime peak and the overnight low. The hydro units scale back overnight to accommodate this variation.



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CURRENT OPERATIONS AND UPDATES

- Generation – Salmon Creek Penstock Repairs



The Salmon Creek penstock was damaged by one of three landslides that occurred in the Salmon Creek project area on 12/2/2020. There was no damage to the Salmon Creek dam from any of the landslides and the dam remains safe to operate.

When it occurred, the plant tripped offline, and the system operator saw a drop in penstock pressure. The operator closed the valve at the base of the dam to shut off the flow of water out of the broken penstock. This shut off the water supply to DIPAC and the CBJ secondary water supply. To ensure the water level behind the dam would not rise above the control point, and to provide water to DIPAC lower in the stream, the low-level outlet valve was opened at the base of the dam.

AEL&P engineers worked quickly to locate pipe that could be used to make repairs, and they submitted a repair plan and design documents with FERC, who understood the urgency and completed their review and approvals in a timely fashion. A heavy-lift helicopter was brought to the site to lift the sections of pipe into place, unfortunately during some of the coldest temperatures of the year. The temperatures made work difficult, but with the help of a number of local contractors, AEL&P was able to complete the repairs and get the penstock back into service only 83 days after the landslide on 2/23/2021.

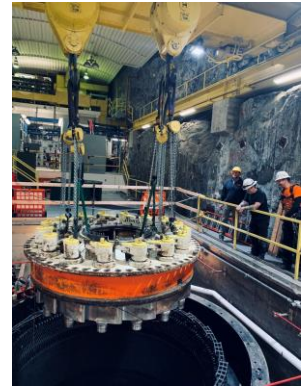


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CURRENT OPERATIONS AND UPDATES

- Generation – Unit 2 Rewind



A generator rewind for Unit 2 at Snettisham was originally planned for last year but postponed due to COVID. This is the first time the rotor, which weighs 120,000 lbs – 60 tons, has been removed since shortly after its original construction nearly 50 years ago.

A project of this magnitude requires years of planning, including reservoir management leading up to the project and after project completion.

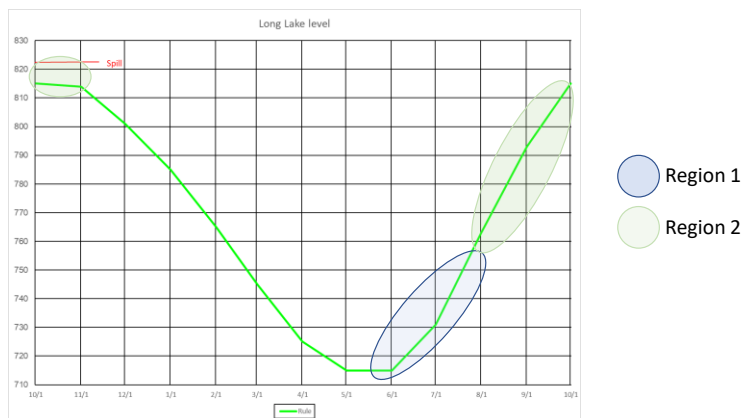


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CURRENT OPERATIONS AND UPDATES

- Generation – Storage Lake Levels



This graph shows the rule curve for Long Lake, the larger of two lakes serving Snettisham. The rule curve shows the operating guidelines for maximum firm flow – how to get the most energy out of the reservoir. In the zone marked “Region 1” in blue, lakes are filling due to snow melt in the early spring and summer – that’s the zone we are in right now. In the zone marked “Region 2” in green, lakes are filling due to rain in the late summer and fall. AELP manages reservoirs using tools like the rule curves to maximize energy production.

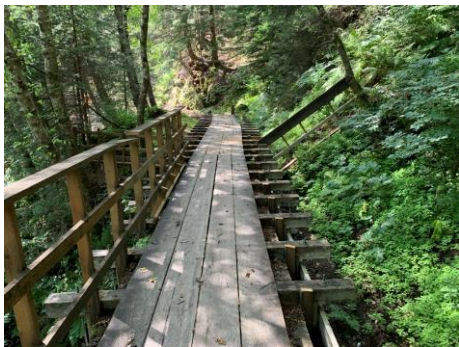
Some years, planned plant outages may cause us to deviate from the rule curve. For example, to prepare for the Unit 2 rewind at Snettisham, Long Lake, the lake that supplies water for Units 1 and 2 at Snett, was drawn down, knowing that we wouldn’t be able to pull as much water off the lake through this summer. At the same time, we drew less water than normal out of Crater Lake, the lake that supplies water for Unit 3 at Snett.

Above average precipitation since the end of the drought has allowed our reservoir levels to recover, and we do not anticipate any issues with serving our interruptible customers.



CURRENT OPERATIONS AND UPDATES

- Significant Additions and Retirements
 - Gold Creek Flume Replacement



One of the largest projects completed recently is the Gold Creek Flume replacement, which was finished in 2020. There were many improvements made to the flume during this project that should enhance the durability of the flume and make it safer to traverse.

AELP owns the flume, and CBJ owns the deck boards and railings and carries liability for public use of the flume as a trail.

CURRENT OPERATIONS AND UPDATES

- Transmission – Snettisham Line



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The photos on this slide show various sections of the Snettisham transmission line and the Daisy Bell, the avalanche mitigation tool used as part of AEL&P's avalanche control efforts along the transmission line. AEL&P was the first in North America to use the Daisy Bell, and we continue to perform avalanche monitoring and control work along the Snettisham transmission line.

CURRENT OPERATIONS AND UPDATES

- Transmission – Thane Avalanche Repairs



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One of the two redundant transmission lines that travel along Thane Road was damaged during DOT avalanche control work on March 4th. The other line was undergrounded by AEL&P a number of years ago in order to avoid avalanche damage.

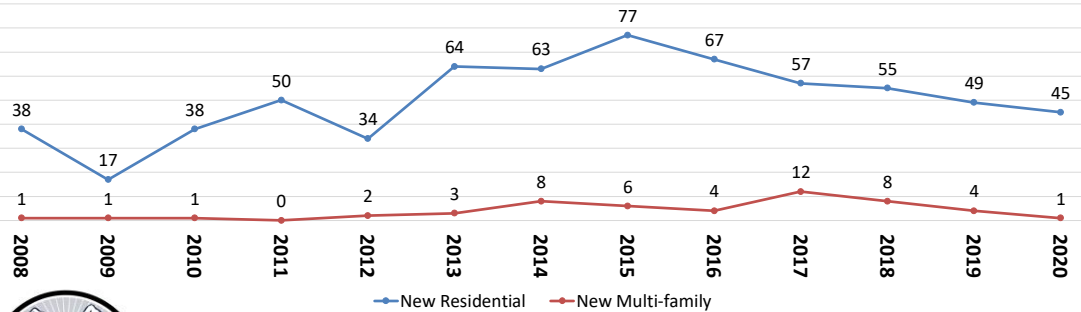
AEL&P switches the section of overhead transmission line that is exposed to Snowslide Gulch avalanches out of service during DOT control work in case a slide crosses the road. That's exactly what happened this year, but because the overhead line was not energized, no outage resulted from the damage.

Weather conditions that posed a safety risk to our line crews, combined with unfortunate timing by a parasailer, delayed repair to the line for a few weeks.

We fortunately did not see damage to the remaining transmission line from one of the other slide paths in this area. If we had, we could have needed to serve customers with our standby diesel generators until repairs could be completed, which could take a significant amount of time because of the risk of working in an active slide area.

CURRENT OPERATIONS AND UPDATES

• Distribution – New Residential Services



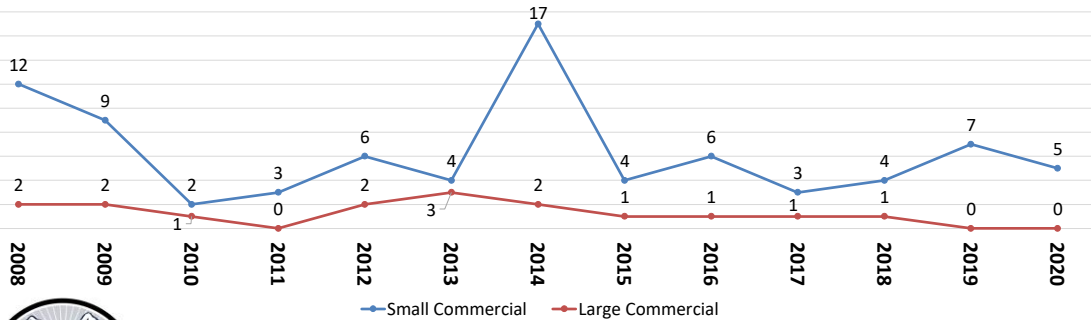
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AEL&P tracks the number of new services installed each year. Since 2017, we've seen a slow decline in the number of new homes built each year. 2021 looks like it will be roughly equal to 2020, maybe a little higher.

We saw a jump in the amount of new multifamily housing being built, and that has also slowed down in recent years. At least one new multifamily housing project is being constructed in 2021.

CURRENT OPERATIONS AND UPDATES

• Distribution – New Commercial Services



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Commercial services are those operated for business, and Small Commercial services are those less than 50 kilowatts – the vast majority of commercial services classify as Small Commercial.

Aside from the large increase in 2014, we've had relatively steady numbers of new services for Small Commercial services, and you can see that we have not had any new Large Commercial services in the last two years, with none scheduled for 2021 yet, either.

CURRENT OPERATIONS AND UPDATES

- Distribution – Voltage Surges



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Voltage surges are not a common event in Juneau – these types of events tend to occur more commonly in areas with frequent lightning storms. Two events occurred in Juneau recently, and the impacts were concentrated in the Vanderbilt Hill and Salmon Creek areas.

One event was caused by the premature failure of a transmission insulator, which allowed an energized transmission conductor to contact a distribution conductor, resulting in a short-lived but large increase in voltage before protective devices shut off power to the affected area.

A second event was caused by a tree falling into the power lines and simultaneously contacting the transmission and distribution lines before protective devices shut off power to both the transmission and distribution circuits.

Many homeowners have installed surge protection in the wake of the incident. A few who had protection installed avoided significant damage as a result. AEL&P updated and expanded its consumer education efforts related to power protection in the wake of these events, and those communication efforts will be discussed later in the presentation.

CURRENT OPERATIONS AND UPDATES

- Streetlights



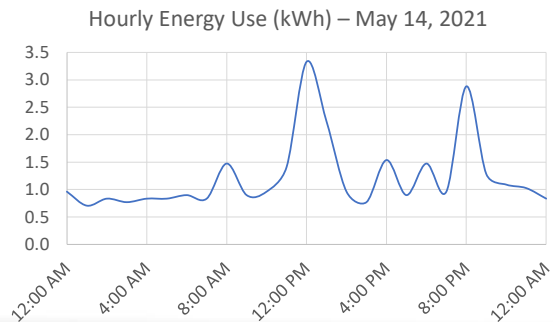
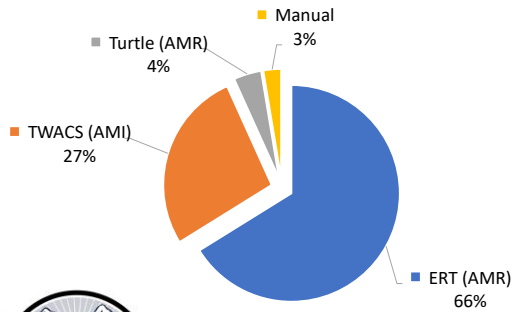
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In 2020, AEL&P requested modifications to our Dusk to Dawn Lighting schedule, and the Regulatory Commission of Alaska approved the request. The changes include adding a fee schedule for LED streetlights, which will allow AELP to begin replacement of existing High Pressure Sodium and Mercury Vapor streetlights currently in use.

AEL&P intends to work through its existing inventory of traditional fixtures, and then begin to replace them with LED fixtures as maintenance is required. This approach allows us to manage our manpower and the cost of the program.

CURRENT OPERATIONS AND UPDATES

• Metering



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For the past few years, AEL&P has been working on converting all existing meters to new TWACS “AMI” meters. AMI stands for Advanced Metering Infrastructure, and these meters will replace metering technology which is becoming obsolete.

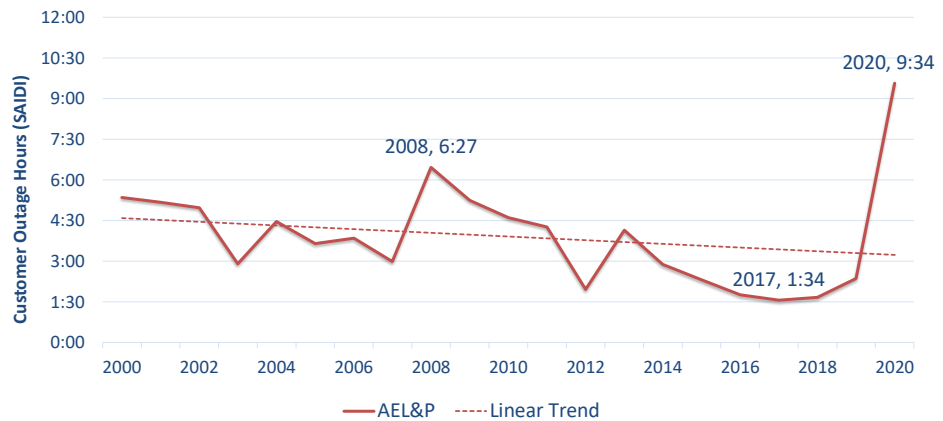
ERT and Turtle meters are “AMR” meters, which stands for Automated Meter Reading. Encoder Receiver Transmitter (“ERT”) meters use a weak radio signal to communicate reads from a handheld device that a meterman takes on a route. Turtle meters use powerline communication to transfer reads very slowly, hence the “Turtle” description. Due to obsolescence, all Turtle meters are expected to be replaced by the end of 2021.

TWACS meters use powerline communication, which is a high-frequency signal that travels on existing powerlines, instead of radio signals, and these meters transfer data much more quickly. TWACS meters are also able to provide interval data, which can be useful to homeowners who want to diagnose issues with their electricity use.



CURRENT OPERATIONS AND UPDATES

• Reliability



Utilities keep reliability statistics, including the System Average Interruption Duration Index (SAIDI), shown here, which uses the number of customers and duration of every individual outage to calculate how long a single areawide outage would have been to create an equivalent impact. Here's how our 5-year average compares to the most recent data available for the US and Alaska.

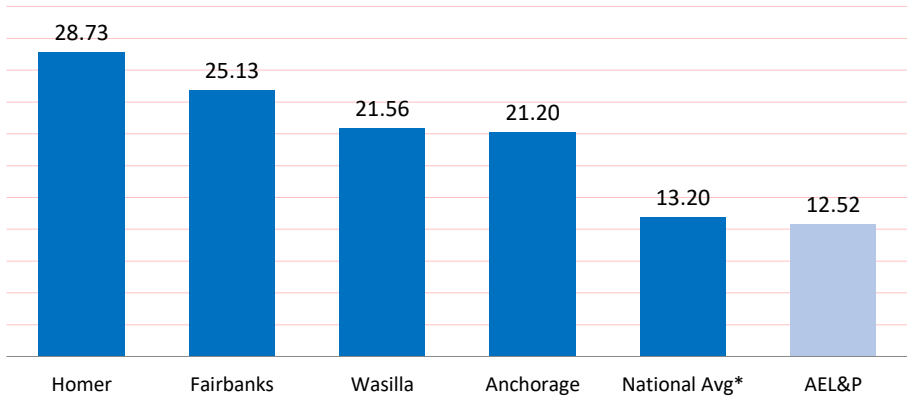
- AEL&P 5-year average – 3:23 hours/customer/year
- EIA Survey 2019 – US average – 4:44 hours/customer/year
- EIA Survey 2019 – AK average – 4:57 hours/customer/year

Tree clearing activities as well as other improvements to the system have reduced the duration of outages in recent years, with 2017 being the year with the lowest outage hours in the last two decades, but outages caused by storm damage toward the end of 2020 were the most significant in years. Certain things will always be outside of our control when it comes to power outages, but if we continue our extensive tree clearing activities, investments to improve system protection, and quick response times when outages occur, we hope to continue the downward trend in outage hours.



CURRENT OPERATIONS AND UPDATES

• Residential Electricity Cost in ¢/kWh for Alaska Utilities



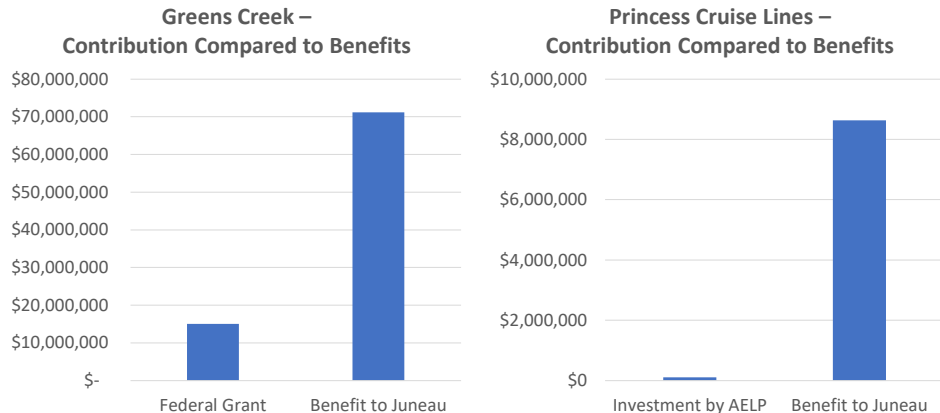
AEL&P's rates remain the lowest among the large, regulated utilities in Alaska. Our rates are also comparable to the national average, which is due in large part to our ability to sell surplus energy to interruptible customers.

*Source: Table 5.3 of Electric Power Monthly with Data for December 2020 published by the U.S. Energy Information Administration in February 2021



CURRENT OPERATIONS AND UPDATES

• The Value of Interruptible Energy Sales



A \$15 million federal grant, which provided the electrical connection to the Greens Creek Mine, has enabled nearly five times that amount in benefits to flow to Juneau’s electric customers – and that benefit will continue to increase every year. Every cent of the benefit created by the federal grant goes to electric customers – none is retained by AEL&P.

Electric rates would be 25% higher in Juneau without sales to Greens Creek and Princess Cruise Lines. From the fall of 2009, when Lake Dorothy came online, through the end of 2020, AEL&P has supplied 77% of Greens Creek’s electricity. Over 70 million gallons of fuel have been avoided by Greens Creek as a result of interruptible energy sales to the mine.

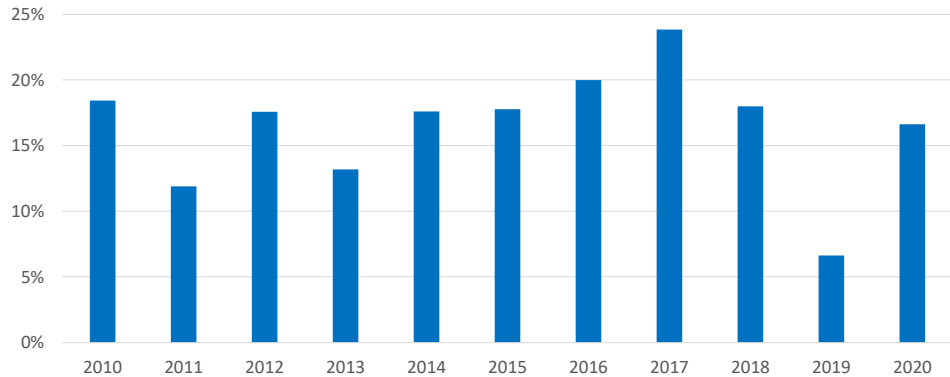
Juneau was also the first port in the world to connect a cruise ship to shore power in 2001, something that is now done in multiple ports around the world. We are thrilled to be coming up on our 20th anniversary of providing renewable power to Princess Cruise Lines. During the past 20 years, Princess Cruise Lines has purchased over \$8.6 million for interruptible hydroelectricity, and every cent goes to the benefit of Juneau’s electric customers by lowering bills. We look forward to serving Princess ships again this summer.



CURRENT OPERATIONS AND UPDATES

- The Value of Interruptible Energy Sales

Interruptible Revenue as Percent of Total Sales



This graph shows how much interruptible customers contribute as a percent of AEL&P's total revenue.

A major distinction between interruptible and firm customers is that AEL&P is not obligated to invest in infrastructure to serve interruptible customers. The additional infrastructure costs that would be required to make Greens Creek or Princess firm would increase rates for all customers - it is not prudent to build infrastructure for interruptible loads.

The implementation of interruptible rates was specifically designed to sell, for the benefit of firm customers, surplus energy when available, and to reserve, for the benefit of firm customers, the hydro resources when surplus energy is not available. This system allows AEL&P to maximize the value of hydro energy by matching our loads to the available hydro resources, which benefits all customers and results in the lowest cost of energy.

When interruptible customers are curtailed, rates increase temporarily, but this is preferable to adding hydro generation that would increase rates all the time because it would mostly go unused.



CURRENT OPERATIONS AND UPDATES

- Customer Outreach and Education

It's Almost Time For Outdoor Projects!

Know where you're digging or planting.



Don't plant trees where they can grow into overhead or underground power lines.

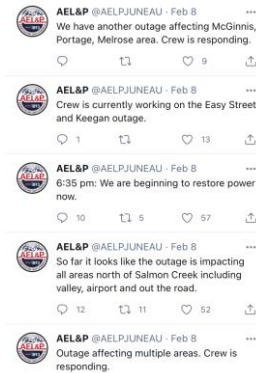
Know where lines are buried before digging.

Be careful hauling tall plants, shrubs, ladders, or tools near overhead lines.

Call a licensed professional when cutting or limbing trees!


Call Before You Dig: 586-1333

BE SAFE OUTSIDE!



AEL&P works hard to communicate important topics to customers, and we go about that in many ways. You have likely heard or seen our radio and print ads, and we also have billing messages, like this recent one reminding folks to call before you dig – it's definitely a busy time of year for underground locates.

Our outage reporting continues to provide value, with more and more people looking to our Facebook and Twitter accounts to get information about outages. Just as a reminder, you don't have to have a Facebook or Twitter account to see those updates, you can just click on the "Outage Updates" link on our homepage (or directly on the Facebook or Twitter icons located on the homepage) to access the public pages for those accounts through your web browser.



CURRENT OPERATIONS AND UPDATES

- Customer Outreach and Education

POWER PROTECTION FOR YOUR HOME: Protect Your Home Electronics From Power Surges and Interruptions

Outlet-Based Protection

SURGE PROTECTORS
These devices are installed between the appliance and the electrical outlet to prevent surges from reaching your sensitive equipment.


UNINTERRUPTIBLE POWER SUPPLY (UPS)
This device, also known as a battery backup, is for electronics that must remain available when power is out.


Whole-Home Protection

METER-BASED ARRESTER
These surge arresters mount between your existing meter socket and AELP's electric meter and are installed by AELP.

BREAKER-BOX PROTECTION
These devices clear out line surges inside your electrical panel and should be installed by an electrician.

Power protection is a customer responsibility. We can help. Visit aelp.com to learn more.





With many customers calling to learn about power protection in the wake of the voltage surges that occurred last year, AELP updated the power protection page on our website (<https://www.aelp.com/Energy-Conservation/Power-Protection>), created graphics like this for social media and billing messages, and created new radio and print ads to help customers understand how they can keep their equipment and appliances safe.


We also have a YouTube channel, with helpful, easy to understand videos about topics such as power protection, what to do when your power goes out, and a great, easy to understand video that explains in simple terms exactly how hydro works here in Juneau. You can also find videos of our avalanche control work which folks seem to really enjoy watching.

There is a link to AELP's YouTube channel on our webpage: www.aelp.com



CURRENT OPERATIONS AND UPDATES

• Customer Outreach and Education



Electricity Costs in Alaska Worksheet

Name: _____ Period: _____

Energy is the ability to do work, and **power** is the rate at which energy is used. Electrical **power**, electricity, can be measured in **watts (W)**. A **kilowatt (kW)** is 1,000 W. **Kilowatt hours (kWh)** are units that measure electric **energy**, or electricity use over time. We can save money and fossil fuels by reducing our energy use.

Below is a table with various approximate electricity costs per kilowatt-hour (kWh) for select Alaskan communities (residential rates as of August 2019):

| Community | \$/kWh | Utility Name |
|--------------|---------|------------------------------------|
| Anchorage | \$0.19 | Chugach Electric/ML&P (average) |
| ER/Valley | \$0.19 | Matanuska Electric Association |
| Homer/Kenai | \$0.22 | Homer Electric Association |
| Seward | \$0.25 | City of Seward |
| Juneau | \$0.12 | Alaska Electric Light & Power |
| Fairbanks | \$0.21 | Golden Valley Electric Association |
| Nome | \$0.21* | Nome Joint Utility Systems |
| Lime Village | \$0.99* | Lime Village Electric Utility |



Since 2016, AEL&P has provided energy lessons to middle school classrooms in Juneau as part of the Power Pledge Challenge, a statewide effort led by the Renewable Energy Alaska Project and utilities around the state. The lessons teach students the difference between energy efficiency and conservation and how to calculate the cost of using different appliances. Students participate in a challenge to take action to reduce their energy use. There are local and statewide winners, and AEL&P provides a power plant tour for the classroom that wins the local prize.



CURRENT OPERATIONS AND UPDATES

- Heat Pumps



AEL&P engages extensively with the efforts to support the goals of the Juneau Renewable Energy Strategy. AEL&P's Director of Energy Services is one of the founding board members for Alaska Heat Smart, the local organization working to support homeowners who want to install heat pumps, and AEL&P is a partner on the Thermalize Juneau campaign.

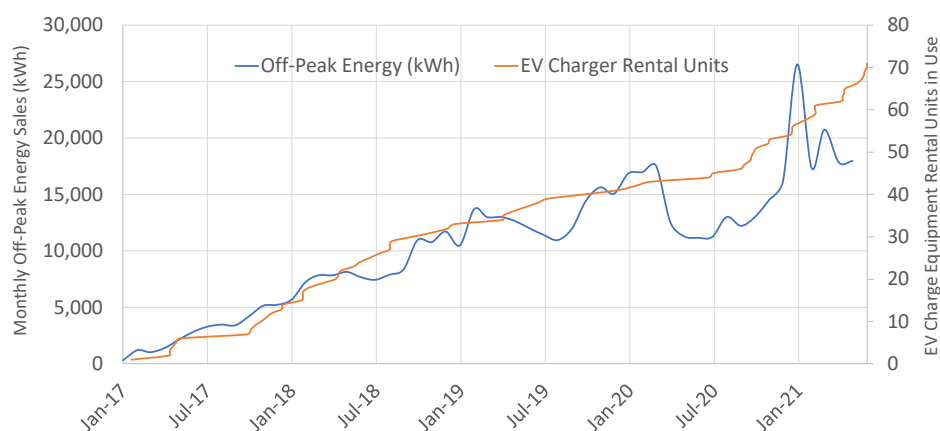
AEL&P is also conducting a study on how heat pump use impacts electric loads and energy consumption when they are installed in multifamily housing to replace electric baseboards. The intent of this study is to better understand the role that offsetting electric resistance heat may play in allowing Juneau to increase the number of heat pumps that offset oil heat.

AEL&P staff also chairs the Southeast Conference Energy Committee and played a key role in identifying beneficial electrification as a priority objective in the Southeast Alaska 2025 Economic Plan. Southeast Conference currently hosts an employee from the Alaska Center for Energy and Power (ACEP), and AEL&P participates in weekly calls to coordinate efforts between Southeast Conference and ACEP on regional energy issues.



CURRENT OPERATIONS AND UPDATES

• Electric Vehicles – EV Rates



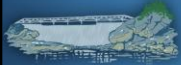
AEL&P was the first utility in the state to develop a rate specifically for electric vehicles (EVs). The rate is designed to encourage night-time charging, which provides increased utilization of existing infrastructure.

AEL&P's Off-Peak Electric Vehicle Rate Schedule received permanent approval in January 2017. Since then, AEL&P has seen growth in participation in the rate schedule that corresponds to the growth in EVs in Juneau overall. Along with the off-peak rate schedule, AEL&P has charging equipment available for rent for a monthly fee of \$10.13. This continues to be a popular choice for customers, especially those who are looking for a simple solution to participating in the off-peak charging rate. The energy sales shown here are the monthly totals for charging done by participating EVs from 10PM-5AM only. This does not include the charging done during other times of day. Sales to EVs are less than ½ of 1% of AEL&P's firm energy sales.

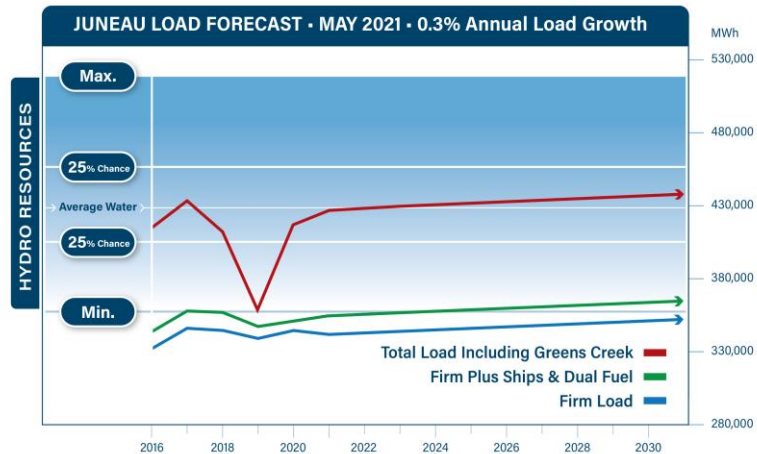
AEL&P is also following an RCA docket exploring rate solutions for DC fast charging (DCFC). We anticipate a solution to high costs for DCFC stations will emerge in the near future.



www.AELP.com



LOOKING FORWARD



The compound annual growth rate of firm loads in Juneau is 0.3% over the past 10 years.

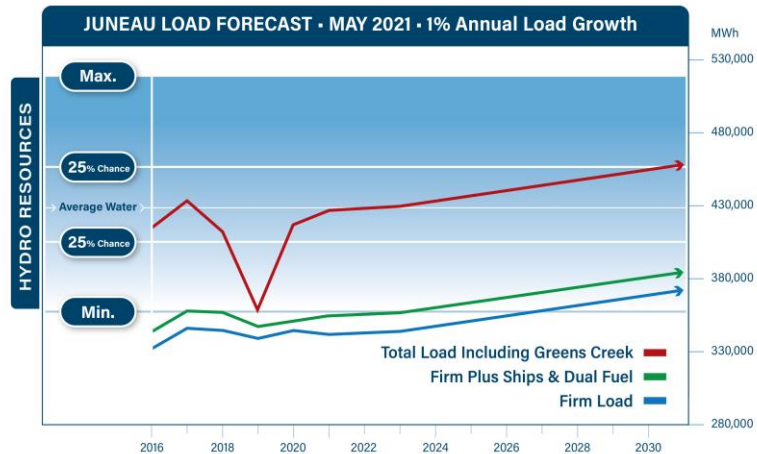
This graph shows actuals through 2020, with 0.3% load growth going forward from 2021.



www.AELP.com



LOOKING FORWARD



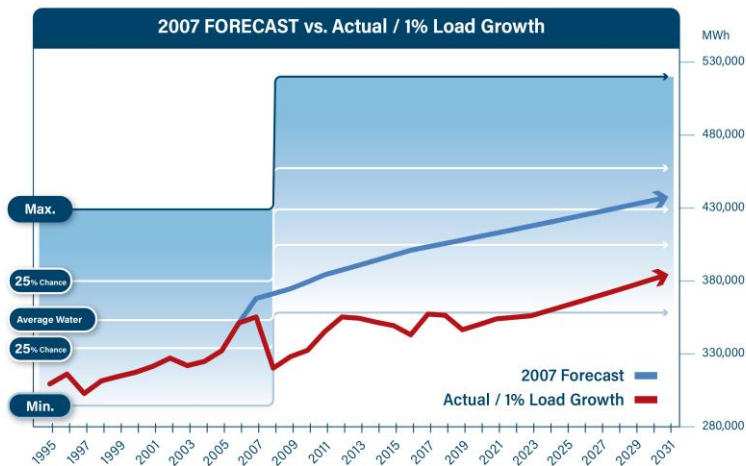
Although we don't know what a post-pandemic Juneau looks like, we don't think that load growth going forward will be as low as it has been in the past 10 years.

This graph shows what loads will look like with 1% load growth going forward.



www.AELP.com

LOOKING FORWARD



The actual electric load growth rate in the future is unknown. What we do know is that loads have not grown at the rate that we projected back in 2007 (blue line).

This graph shows actual loads through 2020, with projected loads at 1% annual growth going forward.

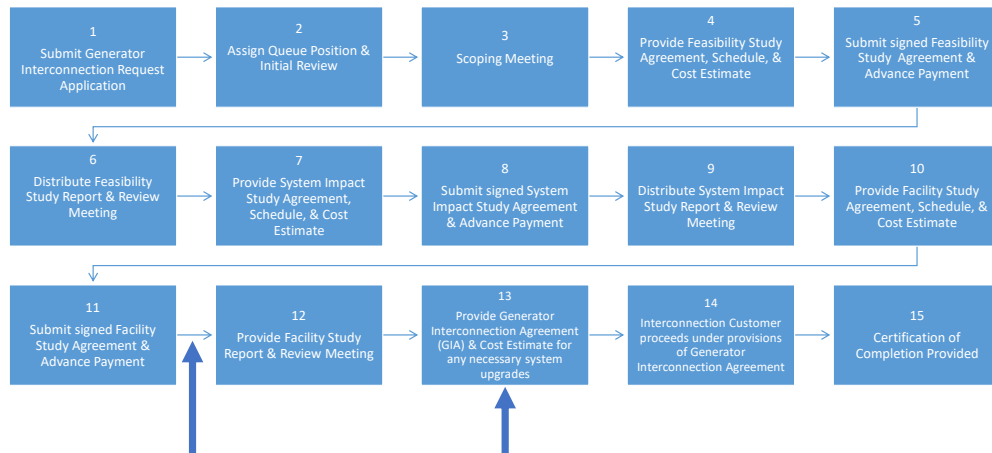
Although we can't predict the actual growth rate, we have already identified the next two AEL&P hydro projects: Chas'héeni (Sheep) Creek and Lake Dorothy Phase II.

Every two years, the RCA requires AEL&P to report its significant planned additions and retirements in the coming 10 years. AEL&P does not currently list any new generation projects on this report because we do not yet see growth in electric consumption that would warrant that need.

While we don't currently foresee the need to build additional hydro resources to meet firm loads in the next 10 years, we will continue to monitor load growth and modify our plans as needed.

LOOKING FORWARD

• Interconnection with Juneau Hydropower, Inc.



AEL&P continues to work with JHI toward an agreement that will enable their interconnection with the Snettisham transmission line near Mist Island and with the northern end of AEL&P's system near Lena Point. JHI's project, at just under 20MW, is larger than any of the hydro projects owned by AEL&P. The interconnection impacts of a project this size are significant and must be understood so that AEL&P's delivery of safe and reliable energy is not impaired due to the interconnection.

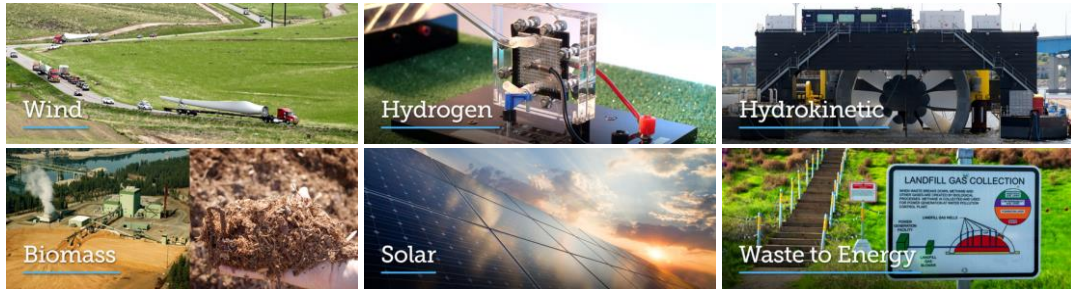
This chart shows the industry-standard interconnection process developed by the Federal Energy Regulatory Commission. There are three studies that must be completed prior to interconnection:

1. Feasibility Study: this was completed by AEL&P in 2017.
2. System Impact Study: this was completed by AEL&P in 2018.
3. JHI has undertaken the Facility Study with their consultant. AEL&P is awaiting completion of the study. (Between steps 11 and 12).

AEL&P and JHI have also worked on draft versions of the generator interconnection agreement (step 13).

LOOKING FORWARD

- Alternative Energy



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AEL&P knows that as more and more sources of energy become commercially viable, there is a point where one may become a suitable option for Juneau, so we spend time to investigate various forms of energy supply. You can learn more about our investigation of these energy sources on our website: <https://www.aelp.com/Energy-Conservation/Alternative-Energy>.

As AEL&P looks ahead at the need for new generation sources in the future, we will consider alternative energy sources, looking for the most reliable, cost-effective and environmentally sustainable solutions.

Some of these energy alternatives have been constructed in multiple locations around the state in recent years. It's important to note that these installations are offsetting consumption of diesel or natural gas. These options are not economically viable in Juneau because Juneau is already served with 100% renewable energy.

To date, none of the alternative energy options explored for Juneau has been more economic than traditional hydropower.

LOOKING FORWARD

- Significant Planned Additions and Retirements



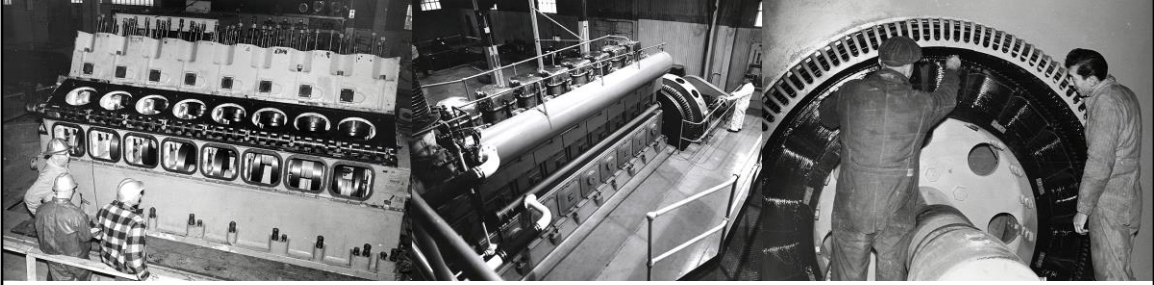
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Over the next two years we plan to replace the aging Annex Creek penstock. The Salmon Creek penstock will be replaced after that. You can see the two penstocks in the photos on this slide. The two on the left are of the Salmon Creek penstock in 1913. The one on the right is from Annex Creek in 1916.

These are large investments in two plants that together provide a little over 10% of our annual energy.

LOOKING FORWARD

- Significant Planned Additions and Retirements



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AEL&P also plans to retire the 5 diesel units located in the Gold Creek Power Plant. These units are beyond their useful life and are not included as part of our firm standby capacity.

LOOKING FORWARD



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Like many other businesses, we are starting to move back to more normal operations. Our lobby is open to the public again, but most transactions can still be handled electronically.

If you have general account questions, you can call our main line at 780-2222.

If you are experiencing financial difficulty, please know that we want to work with you, and we ask that you call Lionel at 463-6305.

Call Alec at 463-6303 if you have questions related to your energy use, electric vehicles, or heat pumps.

Most importantly, please remember that our employees are part of our community. We understand, and take seriously, the obligation of providing power to Juneau – and we know that what we do affects everyone in Juneau.

We are proud to be part of a company that has served Juneau for 128 years, and proud to do that reliably, with renewable energy, and at affordable rates.



City and Borough of Juneau
City & Borough Manager's Office
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

TO: Deputy Mayor Jones and Assembly

DATE: June 4, 2021

FROM: Rorie Watt, City Manager

RE: Shore Power Update

There has been significant community interest in expanding electrical infrastructure to provide power to additional cruise ship docks in the Port.

Docks and Harbors with support from JCOS is applying for a Federal RAISE grant, the grant application is due on July 12th.

Docks and Harbors has commissioned an updated Dock Electrification study, that study is not yet complete. When complete, an update will be scheduled for consideration by the Assembly. Preliminary estimates indicate that the cost of infrastructure for the two CBJ docks would cost about \$21M total, this number fits within the dollar criteria of the RAISE grants (up to \$25M).

The RAISE grants for rural projects do not require local match but any amount of local match strengthens the grant application. Local match could be provided through an appropriation of one of the cruise ship passenger fees. An appropriation at this time is not necessary.

Recommendation:

The Assembly should direct the Manager to provide a Resolution of support for the RAISE grant application, stating a willingness to provide some level of local match.

Presented by:
Presented:
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2949 vCOW1

**A Resolution Repealing and Reestablishing the Assembly
Rules of Procedure.**

WHEREAS, it is necessary for the orderly conduct of business that rules of procedure be adopted for the Assembly.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Rules of Procedure. The following rules of procedure are adopted:

RULE 1. AGENDA.

A. Order of Business. At all regular meetings the order of business shall be:

- I. Flag Salute
- II. Land Acknowledgment
- III. Roll Call
- IV. Approval of Minutes
- V. Manager's Requests for Agenda Changes
- VI. Public Participation on Non-agenda Items (Not to Exceed a Total of 20 Minutes, Nor More than Five Minutes for Any Individual)
- VII. Consent Agenda
 - A. Public Requests for Consent Agenda Changes, Other than Ordinances for Introduction
 - B. Assembly Requests for Consent Agenda Changes
 - C. Assembly Action
- VIII. Ordinances for Public Hearing
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- IX. Unfinished Business
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- X. New Business

- 1 A. Administrative or Committee Reports
- 2 B. Public Hearing
- 3 C. Assembly Action
- 4 XI. Staff Reports
- 5 XII. Assembly Reports
- 6 A. Mayor's Report
- 7 B. Committee Reports
- 8 C. Liaison Reports
- 9 D. Presiding Officer Reports
- 10 XIII. Assembly Comments and Questions
- 11 XIV. Continuation of Public Participation on Public Participation on Non-
- 12 agenda Items
- 13 XV. Executive Session
- 14 XVI. Adjournment

15
16 B. Agenda Preparation. The agenda shall be prepared by the Manager subject
17 to review and revision by the Mayor. The Mayor or the Manager shall brief the
18 Assembly as to any revisions. Other matters may be considered under
19 administrative reports, unfinished business, or new business as applicable.

20 C. Consent Agenda. The Manager shall include under the consent agenda:

- 21 1. Ordinances for introduction;
- 22 2. Resolutions;
- 23 3. Bid awards requiring Assembly concurrence; and
- 24 4. Other items requiring Assembly action which do not involve substantial
- 25 public policy questions.

26 The Manager shall include with the agenda such supplemental material or reports
27 as may be necessary to explain each item on the consent agenda and shall include a
28 specific recommendation for Assembly action on each item. Material, reports, and
29 recommendations submitted in writing to each member present and which are
30 available for public inspection prior to the Assembly meeting need not be read aloud,
31 but the minutes shall reflect the Manager's recommendation on each consent agenda
32 item adopted. Upon adoption of a motion to adopt the consent agenda, all consent
33 agenda items subject to the motion are adopted as recommended by the Manager.
34 The motion to adopt may not be amended; provided, upon the request of any
35 member, an item on the consent agenda shall be removed from the consent agenda
36 and placed under the appropriate regular agenda item for Assembly action. A notice
37 or motion for reconsideration or a motion to rescind a consent agenda motion shall
38 contain reference to the specific consent agenda item which is the subject of the
39 notice or motion and only that item shall be affected by the notice or motion.

RULE 2. MEETINGS.

A. Date and Time of Regular Meetings. The Assembly shall regularly meet at 7:00 p.m. every third Monday according to a schedule approved by the Assembly and published by the Clerk's office. The Assembly may by motion or otherwise change the date of a meeting as may be necessary or convenient.

B. Place of Regular Meetings. Regular Assembly meetings shall be held in the Assembly Chambers at the Municipal Building at 155 South Seward Street, Juneau, Alaska, unless the Assembly, at a preceding regular or special meeting has, by motion or otherwise, designated a different place for a particular meeting.

C. Special Meetings. Special meetings may be called and held as provided by the Charter.

D. Time of Adjournment. Meetings will adjourn at 11:00 p.m. unless extended by a vote of at least six members.

E. Public seating area. People in a meeting room must comply with all laws, including occupancy and public health requirements.

RULE 3. ASSEMBLYMEMBER ATTENDANCE POLICY FOR REGULAR MEETINGS.

A. Excused Absences. Any absence of an Assemblymember from a regular meeting of the Assembly shall be deemed to be unexcused unless the Assemblymember is absent from the meeting as a result of attending to official business on behalf of the City and Borough of Juneau, for extenuating medical reasons, or for other significant cause, in which case the absence shall be deemed to be excused.

B. Attendance Report. Upon request of the Human Resources Committee, the Manager shall direct the Clerk to provide to the Assembly quarterly reports on attendance at regular Assembly meetings.

RULE 4. LEGISLATION.

A. Drafting. The Attorney shall draft ordinances and resolutions

1. For presentation to the Assembly only

(a) by vote or consensus of the Assembly,

(b) by vote of a standing or ad hoc Assembly committee,

(c) by request of the Mayor, the Manager, or any member, or

(d) on the Attorney's own initiative to correct errors not otherwise correctable in any section or to make amendments to Title 01.45 the Conflict of Interest Code, Title 01.50 the Appellate Code, Title

01.60 the Regulation Procedures Code, Title 03.30 the Code Enforcement Code, Title 42 the Penal Code, or any section imposing duties on the Attorney.

2. For presentation to a standing or ad hoc Assembly committee only by vote of the committee, request of its chair, or by direction of the Assembly.

B. Procedure. Upon presentation of an ordinance, any member may move that it be introduced and set for public hearing, referred to committee, deferred, or rejected as provided in Charter section 5.3. If the motion is for referral to committee, the Mayor shall refer the ordinance to the appropriate committee. The Mayor's referral may be changed by a majority vote of the members of the Assembly. If the motion is for introduction, the motion shall set a date for the public hearing. All such motions may be amended.

RULE 5. COMMITTEES.

A. Standing Committees. The Assembly shall have the following standing committees:

1. Committee of the Whole
2. Finance Committee
3. Human Resources Committee
4. Lands, Housing, and Economic Development Committee
5. Public Works and Facilities Committee

Any member of the Assembly may sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed at committee meetings other than those designated as work sessions.

B. Special Committees. The Assembly shall have such special committees as may be considered necessary. Special committees automatically terminate upon completion of the committee's assignment.

C. Selection, Process and Duties of Committees of the Assembly.

1. Standing Committees.

- (a) With the exception of the Committee of the Whole, the Finance Committee, and the Human Resources Committee in proceedings pursuant to Rule 5(C)(2)(f), there shall be not more than four Assemblymembers appointed to each standing committee of the Assembly. Each Assemblymember will be appointed to at least one, but not more than three, standing committees, in addition to the Finance Committee and the Committee of the Whole.

- (b) Nominations for standing committee appointments and for the position of chair of each such committee shall be made by the Mayor, and shall be subject to ratification by the Assembly. In making nominations for committee appointments, the Mayor shall strive to ensure, to the extent reasonably possible, that there is a balance and diversity of opinion, viewpoints, and perspective among the Assemblymembers nominated for committee membership, and that there is at least one Assemblymember nominated for appointment to each committee who has expertise in the areas assigned to the committee.
 - (c) Each year following the regular municipal election, all Assemblymembers will be given an opportunity to indicate in writing which of the standing committees they request to serve on. At least two of the nominations for appointment for each standing committee shall be made from those Assemblymembers, if any, who have requested to serve on the committee for which the appointments are to be made. The nomination for membership and chair positions shall be made by the Mayor and ratified by the Assembly within seven days of the first meeting after the certification of the regular municipal election each year. All committee members shall be appointed to serve for a term expiring upon ratification by the Assembly of the committee appointments following the next regular municipal election. All committee members serve at the pleasure of the Assembly.
 - (d) A standing committee may at the call of its chair or the vote of its membership take up any matter within the scope of its charge established by these rules and not pending as legislation authorized by the Assembly. Matters not within the scope of any standing committee, or within the scope of more than one standing committee shall be assigned by the Mayor.
 - (e) Each committee shall refer information to and coordinate activities with other appropriate committees. Issues referred to another committee and any directions to the Manager must have the concurrence of a majority of the committee members.
2. Human Resources Committee. The Human Resources Committee may take up issues relating to the health and well-being of Juneau citizens and their participation in local government. The duties of the Human Resources Committee shall include:
 - (a) Nominating citizens to all CBJ boards and commissions. Appointment to such bodies shall be made by the full Assembly;

- (b) Making recommendations to the full Assembly regarding the issuance, renewal or transfer of liquor licenses, restaurant designation permits, and marijuana licenses;
 - (c) Reviewing and proposing amendments to these Rules;
 - (d) *Reserved.*
 - (e) Overseeing Juneau's relations with its sister cities;
 - (f) Membership for Certain Appointments. The Human Resources Committee shall meet as needed to recommend appointments to the Planning Commission, the Hospital Board, the Ski Area Board, the Docks and Harbors Board, and the Airport Board. The Mayor and all Assemblymembers shall serve as members of the Committee and the Human Resources chair shall serve as chair at these meetings.
 3. Finance Committee. The Finance Committee may take up issues relevant to the fiscal status of the CBJ. The Mayor and all Assemblymembers shall serve as members of the Finance Committee. The duties of the Finance Committee shall include:
 - (a) Review of the Manager's proposed budget and recommendations to the Assembly for a final budget;
 - (b) Review of the fiscal policies of the CBJ as deemed necessary by the committee.
 4. Committee of the Whole. The Committee of the Whole may take up those issues within the jurisdiction of multiple committees and those warranting detailed review prior to consideration by the Assembly. The Mayor and all Assemblymembers shall serve as members of the Committee of the Whole. Generally, the rules of the Assembly shall be followed in the Committee of the Whole, provided that, at the discretion of the chair, the rules may be relaxed and the rules relating to participation by the presiding officer and the number of times a member may speak shall not be in effect unless otherwise ordered by a majority of the committee. In preparing the committee agenda the chair shall consult with the Mayor.
 5. Lands, Housing, and Economic Development Committee. The Lands, Housing, and Economic Development Committee may take up issues relevant to the lands, housing, economic development, water or air within the City and Borough. The duties of the Lands, Housing, and Economic Development Committee shall include recommendations to the Assembly regarding:
 - (a) The preparation and revision of a land management plan and the acquisition and disposal of CBJ lands;

- 1 (b) The administration of the lands fund and the mineral holdings of
2 the CBJ;
- 3 (c) Implementation of the Long Range Waterfront Development Plan,
4 and issues relating to use and development of the CBJ waterfront;
- 5 (d) Promotion of improved housing availability in the City and
6 Borough; and
- 7 (e) Promotion of a vibrant and diverse local economy.
- 8 6. Public Works and Facilities Committee. The PWFC may take up issues
9 relevant to the infrastructure of CBJ, including transportation and
10 utilities. The duties of the PWFC shall include:
 - 11 (a) Making recommendations to the Assembly regarding the capital
12 improvement program required by Charter section 9.2 and other
13 capital improvement plans and lists;
 - 14 (b) Advising each newly elected Assembly of unfinished capital projects
15 to be continued;
 - 16 (c) Making recommendations to the Assembly regarding the
17 preparation and revision of an areawide transportation plan;
 - 18 (d) Making recommendations related to energy efficiency, renewable
19 resources, waste reduction and recycling, global warming and green
20 building.
- 21 7. Special Committees. Nominations for special committee appointments
22 and the chair position of each special committee shall be made by the
23 Mayor, and shall be subject to ratification by the Assembly. In making
24 nominations for special committee appointments, the Mayor shall strive
25 to ensure, to the extent reasonably possible, that there is a balance of
26 opinion, viewpoints, and perspective among the Assemblymembers
27 nominated for committee membership, and that there is at least one
28 Assemblymember nominated for appointment to each such committee
29 who has expertise in the areas assigned to the committee. All members
30 shall serve at the pleasure of the Assembly.
- 31 D. *Reserved.*
- 32 E. Quorum of Committees. For the Committee of the Whole and the Finance
33 Committee, a majority of the membership shall constitute a quorum. For committees
34 with seven or eight members, four of the membership shall constitute a quorum, for
35 committees with five or six members, three of the membership shall constitute a
36 quorum. For committees with four or fewer members, two of the membership shall
37 constitute a quorum for the transaction of business.

F. Voting. The minimum vote required to take official action shall be the same as that constituting a quorum; provided, however, that in the case of a tie vote, the action fails.

G. Role of Board Liaison. Any board liaison to an Assembly committee should sit with the committee at all times; such board liaison shall have the right to participate in committee discussion except that Assembly members of the committee shall have priority in obtaining the floor and only committee members may vote. Board liaisons shall be recommended by the board to the Assembly for approval. Board liaisons shall participate in Assembly committee deliberations at the pleasure of the chair of the Assembly committee.

RULE 6. ASSEMBLY LIAISONS TO BOARDS AND COMMISSIONS.

A. Appointment of Liaisons. The Mayor shall nominate one member of the Assembly to serve as the liaison to each of the following City and Borough boards and commissions:

Planning Commission
Hospital Board
Docks and Harbors Board
Airport Board
School Board
Ski Area Board
Aquatics Board

The nominations shall be subject to ratification by the Assembly. Liaisons to other entities may be appointed from time to time.

B. Role of Assembly Liaison. Assembly liaisons serve as a link between the Assembly and the board or commission to establish and maintain communication between the bodies on issues, projects, and other matters of mutual concern and interest. Assembly liaisons should are not required to regularly attend appointed board or commission meetings,; but if they do, they Assembly liaisons shall not have the power to vote on the board or commission, and are not to be counted in determining whether a quorum of the board or commission is present. An Assembly liaison should not participate in board or commission discussions unless invited by the board chair.

C. Other Meetings. The Assembly encourages its members to attend meetings of other boards, commissions, and citizen groups and inform the Assembly on the activities of those bodies and the issues before them, as appropriate.

1 **RULE 7. DEBATE.**

2 A. Speaking on the Question. A member or the Manager may speak more than
3 once to the same question at the same stage of proceedings provided that priority of
4 access to the floor shall be given to members who have not spoken on the question.
5 Members shall endeavor to provide the body with relevant facts and arguments and
6 shall strive to avoid redundancy.

7 B. Asking Questions. After obtaining recognition from the chair, a member
8 may ask direct questions of another member of the Assembly or to a person
9 appearing before the Assembly. The questions may not be argumentative.

10 C. Decorum. Members shall not question the motives, competency or integrity
11 of any person except as necessary to decide an appeal, personnel evaluation, contract
12 award, or other matter in which such issues are clearly relevant. The chair shall
13 admonish any member violating this rule and if violations are severe or repeated,
14 may without a vote declare a recess not to exceed ten minutes.

15
16 **RULE 8. RULES OF PUBLIC PARTICIPATION.**

17 When permitted by Rule 14, public participation during hearings on ordinances
18 and matters other than appeals will be conducted according to the following rules,
19 which will be posted in the Assembly Chambers:

20 A. The hearing will be conducted by the Mayor as chair.

21 B. The Mayor will open the hearing by summarizing its purposes and
22 reemphasizing the rules of procedure.

23 C. The Mayor may set a time limit for public testimony, for individual
24 speakers, or both if it appears necessary to gain maximum participation and
25 conserve time, and may for the same reason disallow all questions from the
26 Assembly to members of the public. The time limit may be extended by a majority of
27 the Assembly. The time limit for individual speakers shall be uniform for all
28 speakers, and shall be strictly enforced. Speakers shall not have the right to
29 transfer their unused time to other speakers, but the Mayor may grant additional
30 time to a person speaking on behalf of a group present in the chambers.

31 D. Citizens will be encouraged to submit written presentations and exhibits.
32 Material submitted to the Manager's office more than three business days before a
33 meeting and comprising ten pages or less will be eligible for copying for that
34 meeting. Material submitted less than three days before a meeting will be
35 distributed by the Clerk at the meeting provided that the submission includes at
36 least 15 copies.

37 E. The Mayor will set forth the item or subject to be discussed and will rule
38 non germane comments out of order.

1 F. All speakers, public, and members of the Assembly will be recognized by the
2 chair by surname.

3 G. Members of the public will precede their remarks by stating their names
4 and, unless otherwise allowed by the Mayor, their place of residence.

5 H. Members of the Assembly will not direct questions to each other or to the
6 chair during public participation except as to the conduct of the hearing.

7 I. Members of the Assembly may direct questions to members of the public
8 only to obtain clarification of material presented. The questions may not be
9 argumentative, nor may they have the purpose or effect of unreasonably extending
10 any time limit applicable to public speakers.

11 J. The public may direct questions to the Assembly or the administration. The
12 questions may not be argumentative.

13 K. The public may direct questions to the chair only as it pertains to the
14 conduct of the hearing.

15 L. The Manager may participate in the same manner as the members of the
16 Assembly.

17 M. There shall be an opportunity for public participation on non-agenda items
18 at each regular meeting of the Assembly. Such public participation shall be limited
19 to no more than 20 minutes, with each speaker limited to a length of time set by the
20 Mayor not to exceed five minutes. Assemblymembers may ask questions of the
21 speaker, but shall not deliberate at that time on matters raised, or answer questions
22 directed to the members.

23
24 **RULE 9. MOTIONS.**

25 A. Seconds. Seconds to motions are not required.

26 B. Renewal of Defeated Motions. Defeated motions may be renewed only under
27 suspension of the rules.

28 C. Priority of Privileged Motions. Privileged motions shall have the following
29 priority:

- 30 1. Fix time to adjourn
- 31 2. Give notice of reconsideration
- 32 3. Adjourn
- 33 4. Recess
- 34 5. Question of privilege of the body
- 35 6. Question of personal privilege
- 36

RULE 10. CLERICAL ERRORS.

Clerical errors that do not affect the substance of an ordinance or resolution, such as errors in numbering or errors in spelling, may be corrected by the Attorney upon discovery of the error.

RULE 11. VOTE REQUIRED.

The affirmative vote of five members of the Assembly shall be sufficient to take any action except as otherwise provided by Charter or ordinance and except in the following instances, which require the affirmative vote of at least six members:

- A. Limiting, extending, or closing debates
- B. Suspension of the rules
- C. Setting of or postponement of special orders
- D. Objection to consideration of question
- E. Motion for immediate vote (previous question)
- F. Rescind
- G. To take up a motion for reconsideration at the meeting at which the action to be reconsidered was taken

RULE 12. PARLIAMENTARIAN.

The Attorney shall act as the parliamentarian.

RULE 13. SESSIONS.

Each regular or special meeting of the Assembly constitutes a session for purposes of the rules.

RULE 14. PUBLIC PARTICIPATION CONFINED TO THAT AGENDA ITEM.

No person except a member or the Manager may participate in Assembly proceedings except as provided in the agenda item for public participation and except that the Attorney or Clerk may comment on professional or procedural aspects. Public participation shall be permitted on a motion to recess into executive session prior to the vote on such a motion. Public participation shall be permitted on all items on the agenda, except for meetings advertised as work sessions only, but shall not be permitted on items before the body for information or scheduling purposes except to the extent such public participation concerns scheduling only.

1 **RULE 15. RECONSIDERATION.**

2 A. What May Be Reconsidered. Main motions, amendments to main motions,
3 privileged motions involving substantive questions, and appeals are subject to
4 reconsideration. Procedural motions may not be reconsidered.

5 B. Who May Reconsider. Any member, whether or not that member voted on
6 the prevailing side, may give notice of or move for reconsideration.

7 C. Effect of Notice. The effect of giving notice of reconsideration is to suspend
8 all action on the subject of the notice until a motion for reconsideration is made and
9 acted upon or until the time within which the motion for reconsideration may be
10 made and acted upon has expired.

11 D. Time in Which Notice Must Be Taken Up. A notice of reconsideration
12 expires unless a motion for reconsideration is made and acted upon prior to
13 adjournment of the next regular meeting succeeding the meeting at which the action
14 to be reconsidered occurred.

15 E. Successive Reconsideration. There may be only one reconsideration even
16 though the action of the Assembly after reconsideration is opposite from the action of
17 the Assembly before reconsideration.

18 F. Precedence. A motion for reconsideration has precedence over every main
19 motion and may be taken up at any time during the meeting when there is no other
20 motion on the floor.

21 G. Effect. A motion for reconsideration completely cancels the previous vote
22 on the question to be reconsidered as though the previous vote had never been
23 taken.

24
25 **RULE 16. REMOTE PARTICIPATION.**

26 A. A member may participate remotely in an Assembly meeting, or an
27 Assembly Committee meeting, if the member declares that circumstances prevent
28 physical attendance at the meeting. If the Mayor chooses to participate remotely,
29 the Deputy Mayor shall preside.

30 B. No more than the first three members to contact the Clerk regarding
31 remote participation in a particular meeting may participate remotely at any one
32 meeting.

33 C. The member shall notify the Clerk and the presiding officer, if reasonably
34 practicable, at least four hours in advance of a meeting which the member proposes
35 to attend remotely by and shall provide the physical address of the location, the
36 telephone number, and any available facsimile, email, or other document
37 transmission service.

38 D. At the meeting, the Clerk shall establish the remote connection technology
39 when the call to order is imminent.

1 E. A member participating remotely shall be counted as present for purposes
2 of quorum, discussion, and voting.

3 F. The member participating remotely shall make every effort to participate in
4 the entire meeting and must have video turned on except during breaks. From time
5 to time during the meeting the presiding officer shall confirm the connection.

6 G. The member participating remotely may ask to be recognized by the
7 presiding officer to the same extent as any other member.

8 H. To the extent reasonably practicable, the Clerk shall provide backup
9 materials to members participating remotely.

10 I. If the remote technology connection cannot be made or is made then lost,
11 the meeting shall commence or continue as scheduled and the Clerk shall attempt to
12 establish or restore the connection, provided that if the member participating
13 remotely is necessary to achieve a quorum, the meeting shall be at ease, recess, or
14 adjourn as necessary until the remote connection is established or restored.

15 J. Meeting times shall be expressed in Alaska time regardless of the time at
16 the location of any member participating remotely.

17 K. Participation remotely shall be allowed for regular, special, and committee
18 meetings of the Assembly.

19 L. Remarks by members participating remotely shall be transmitted so as to
20 be audible by all members and the public in attendance at the meeting, provided
21 that in executive session the remarks shall be audible only to those included in the
22 executive session.

23 M. Any member of the public present with the member participating remotely
24 shall be allowed to speak to the same extent the person was physically present at
25 the meeting.

26 N. As used in these rules, "remote" means any system for synchronous two-
27 way voice communication (i.e. telephone) or video conferencing technology. If a
28 member needs to participate remotely, video conferencing technology is preferred.
29 "Mayor" includes the Acting Mayor or any other member serving as chair of the
30 meeting.

31 O. Regular and special meetings of the following entities must be recorded and
32 live broadcast in a manner that is reasonably calculated to provide meaningful
33 remote public observance and participation, when allowed, of the public meeting:

- 34 i. Assembly
- 35 ii. Assembly Standing Committees
- 36 iii. Planning Commission
- 37 iv. Hospital Board
- 38 v. Docks and Harbors Board
- 39 vi. Airport Board
- 40 vii. Ski Area Board

8 The conduct of the meetings of Assembly shall be governed by the Mayor
9 according to Robert's Rules of Order, 11th Edition, except as otherwise provided by
10 Charter, law, or these rules.

12 **Section 3. Effective Date.** This resolution shall be effective immediately
13 after its adoption.

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Beth A. Weldon, Mayor

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22 Elizabeth J. McEwen, Municipal Clerk



MEMORANDUM

DATE: May 11, 2021
 TO: Wade Bryson, Chair Assembly Human Resources Committee
 FROM: Robert Palmer, Municipal Attorney
 SUBJECT: Res. 2949, Amending the Assembly Rules re liaisons

At the Assembly Committee of the Whole on May 10, the members discussed potential amendments to the Assembly Rules of Procedure related to in-person meetings and the role of liaisons.

As presented to the COW, Resolution 2947 would make the requested amendments related to in-person meetings, which is scheduled for Assembly action on May 24. Because the HRC is also meeting on May 24 to discuss the role of liaisons, I have designated Resolution 2949 as the vehicle for those liaison changes. However, because the HRC meets before the Assembly on May 24, I have depicted the in-person meetings revisions with italics (plus underlining and strikethroughs).

Resolution 2947: In-person meetings

Specifically, Resolution 2947 would make the following revisions:

Page 1: Add Rule 1.A.II, Land Acknowledgment

Page 3: Add Rule 2.E, Public seating area

Pages 12-13: Revise Rule 16 related to remote participation.

Resolution 2949: Role of liaisons

I also tried to capture the liaison concepts that were quickly discussed and have started a draft Resolution 2949—at the request of Assemblymember Jones—for the HRC's consideration. The following are depicted with regular underlining and strikethroughs:

Page 7: Add Rule 5.G, Role of Board Liaison

Page 8: Revise Rule 6.B Role of Assembly Liaison

When the HRC is ready, I recommend that the HRC forward Resolution 2949 back to the Committee of the Whole.

Presented by: Jones
Presented:
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-____

An Ordinance Requiring Competitive Solicitation for the City and Borough's Tourism Marketing Services.

WHEREAS, tourism is a basic component of Juneau's economy and affects every resident; and

WHEREAS, Resolutions 1036 and 1319 formed the Assembly intent to appropriate approximately 4/9 of the revenue collected from the hotel-bed tax, CBJC 69.07, for a tourism marketing services grant, which have ranged from approximately \$400,000 to \$800,000 per year; and

WHEREAS, the competitive solicitation process, like a request for proposals, can ensure the City & Borough of Juneau is selecting the best vendor to provide tourism marketing services; and

WHEREAS, tourism marketing service contracts should have a long enough term for the City & Borough of Juneau to measure the vendor's results, but not too long for the marketing services to become stale by not adapting to the Assembly's direction, tourism trends, or marketing opportunities; and

Whereas Resolution 2170, A Resolution Adopting Tourism Management Policies (adopted Aug. 5, 2002), is still in effect and calls for implementing a plan for both cruise and destination tourism; and

Whereas the recent Visitor Industry Task Force was silent as to recommendations related to destination tourism;

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Competitive Solicitation Requirement for Tourism Marketing Services. Instead of an Assembly grant, any tourism marketing services, destination marketing services, visitor marketing services, or related marketing services must be solicited via competitive solicitation as provided for in Chapter 53.50.

Section 3. Repeal of Prior Tourism Marketing Policies. The following two resolutions are repealed:

- A. Resolution 1036. A Resolution Establishing Assembly Intent to Utilize the Proceeds of the Proposed Two Percent Increase in the Hotel-Motel Room Rental Tax to Promote Tourism Development (adopted June 4, 1984).
- B. Resolution 1319. A Resolution Establishing Assembly Intent Regarding the use of the Proceeds of the Proposed Two Percent Increase in the Hotel-Motel Room Rental Tax (adopted July 25, 1988).

Section 4. Tourism Marketing Policy. The following marketing policies should guide the provision of tourism marketing services in the City & Borough of Juneau, which the Assembly may amend by resolution:

- A. Destination Tourism.** It is the policy of the CBJ to work proactively to grow the destination travel component of the local economy, setting out to become a premier destination-combining nature, adventure, heritage, and cultural experiences-and to attract high value customers and focus on guided experiences. It is the policy of the CBJ to position itself as a small meetings and conference host serving regional and niche markets. It is the policy of the CBJ to facilitate product development to enable significant growth in the destination tourism sector. It is the policy of the CBJ to substantially enhance the attractiveness of Juneau as a destination community, especially the Alaska Native culture, programs, products, and facilities.
- B. Destination Marketing.** It is the policy of the CBJ to develop a destination marketing strategy aimed at regions and niches that are a match for Juneau's experience-based tourism. The target market is people who come to Juneau to enjoy the natural and cultural experiences that are unique to this area.
- C. Indicators.** It is the policy of the CBJ to develop measurable indicators for destination travel. It is the policy of the CBJ to be proactive in updating indicators and to work with industry, resource managers, and the community.

Section 5. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2021.

Attest:

Beth A. Weldon, Mayor

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Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: 06/04/84
Drafted by: K.C.R.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1036

A RESOLUTION ESTABLISHING ASSEMBLY INTENT TO UTILIZE THE PROCEEDS OF THE PROPOSED TWO PERCENT INCREASE IN THE HOTEL-MOTEL ROOM RENTAL TAX TO PROMOTE TOURISM DEVELOPMENT.

WHEREAS, the assembly supports the development of tourism as a major basic industry in Juneau, and

WHEREAS, the city and borough and the local tourism industry jointly sponsored a workshop in January 1984 to discuss ways to improve the tourism industry through cooperative efforts, and

WHEREAS, one of the recommendations from that workshop was to study the feasibility of developing a convention and visitor organization to coordinate and sponsor joint programs to encourage tourism, and

WHEREAS, an Interim Convention and Visitors Bureau was formed, and

WHEREAS, the Board of Directors of the Interim Juneau Convention and Visitor Bureau has presented to the assembly a plan to develop a Juneau Convention and Visitor Bureau, and

WHEREAS, the assembly has given conceptual approval to the plan, and

WHEREAS, one source of revenue for the Juneau Convention and Visitors Bureau is recommended to be the proceeds of a 2% increase in the existing hotel-motel room rental tax;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

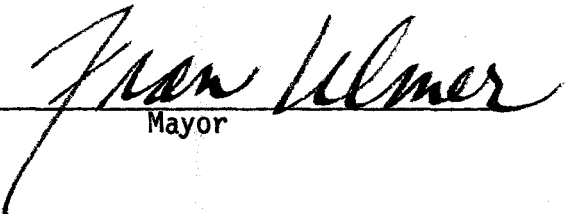
1. That the assembly supports the development of a Juneau Convention and Visitors Bureau with the overall purpose to coordinate public and private local resources to increase the number of visitors to Juneau.

2. That the assembly recognizes the hotel-motel room rental tax is paid primarily by visitors to Juneau and is an appropriate source of revenue to undertake programs to increase the number of visitors and tourists to Juneau and, thereby, expand the tourism industry and its contribution to the local economy.

3. That it is the intent of the assembly to utilize the proceeds of the proposed two percent increase in the hotel-motel room rental tax

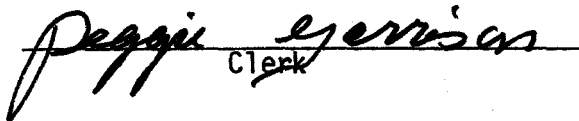
to be submitted to the voters in October 1984 to partially fund the Juneau Convention and Visitors Bureau upon assembly approval of a specific budget, activity program, and reporting system for the bureau relating to the fiscal year of the city and borough.

Adopted this 4th day of June, 1984.



Mayor

Attest:



Clerk

Presented by: The Manager
Introduced: 07/25/88
Drafted by: B.J.B.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1319

A RESOLUTION ESTABLISHING ASSEMBLY INTENT REGARDING THE USE OF THE PROCEEDS OF THE PROPOSED TWO PERCENT INCREASE IN THE HOTEL-MOTEL ROOM RENTAL TAX.

WHEREAS, the Assembly supports the development and promotion of tourism as a major basic industry in Juneau, and

WHEREAS, Ordinance No. 88-17, adopted on June 6, 1988, proposes a two percent increase (from the current five percent to seven percent) in the hotel-motel room rental tax, and

WHEREAS, the proposed two percent increase in the hotel-motel room rental tax was recommended by the Juneau Convention and Visitors Bureau, and

WHEREAS, the hotel-motel room rental tax serves as an appropriate source of revenue for funding a variety of programs and activities which promote and enhance the image of Juneau and thereby further the development of the tourism and visitor industry in our community, and

WHEREAS, it is intended that the proposed two percent increase in the existing hotel-motel room rental tax will provide an additional source of revenue for tourism-related programs;

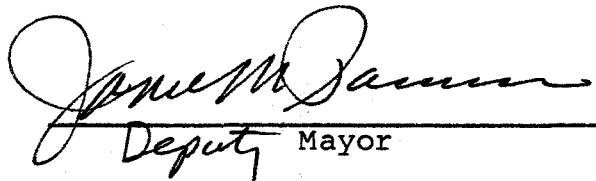
NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That the Assembly recognizes that the hotel-motel room rental tax is paid primarily by visitors to Juneau and is an appropriate source of revenue to undertake programs which will increase the number of visitors and tourists to Juneau and thereby expand the tourism industry and its contribution to the local economy.

2. That it is the intent of the Assembly to utilize the proceeds of the proposed two percent increase in the hotel-motel room rental tax to be submitted to the voters at the regular municipal election on October 4, 1988, for programs which are directly related to the development and promotion of the tourism industry in Juneau, including but not limited to partial funding of the Juneau Convention and Visitors Bureau upon Assembly approval of a specific budget, activity program, and reporting system for the bureau relating to the fiscal year of the city and borough, and funding of tourism marketing programs.

3. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 25th day of July, 1988.


Deputy Mayor

Attest:


Clerk

Presented by: Aase and Hoke
Introduced: 8/21/80
Drafted by: L.L.D. & E.J.E.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 687 (am 8-25-80)

A RESOLUTION DECLARING ASSEMBLY INTENT
IN RELATION TO THE USE OF THE PROCEEDS OF
A HOTEL-MOTEL ROOM TAX
PROPOSED BY ORDINANCE NO. 80-36.

WHEREAS, Ordinance No. 80-36 establishing a hotel-motel room rental tax on an areawide basis has been advanced to public hearing, and

WHEREAS, Ordinance No. 80-36, if passed by the assembly, requires a proposition be submitted to the qualified voters of the city and borough of Juneau on such tax, and

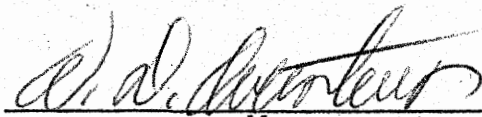
WHEREAS, taxes on hotel and motel transient room rentals are not uncommon in other municipalities, the proceeds of such tax being used to meet expenses of promotional activities, and

WHEREAS, the assembly's basic intent through Ordinance No. 80-36 is to provide funding for the promotion of the city and borough of Juneau and its attractions;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

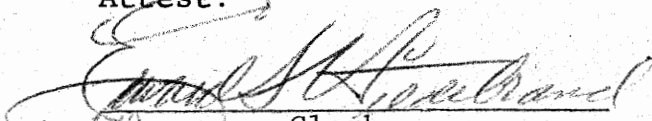
That it is the intent of the assembly, should the proposition to the voters called for in Ordinance 80-36 be approved, to use the proceeds of the hotel-motel room rental tax for activities promoting the community and its attractions and providing for the needs of visitors in, but not limited to, the following ways: provide matching funds for state and federal grants which are or may become available; support a convention center; fund activities which advertise the area; support good-will travel; fund publicity to include movies, film clips, slide shows, exhibits, books, brochures, speaker kits, media advertising; and, provide funds for other projects as are deemed to enhance or improve the image of the community.

ADOPTED this 2nd day of September, 1980.



Mayor

Attest:



Deputy Clerk



April 30, 2021

TO: Ms. Carole Triem, Chair
Assembly Finance Committee

FROM: Liz Perry, President & CEO
Travel Juneau

Chair Triem,

Thank you again for the opportunity to present our budget and organizational highlights on May 5. There were requests for additional information, which I have responded to in this document and attachments.

Mr. Jones requested information on how destination marketing organizations/convention and visitors bureaus are operated and managed.

A basic definition of roles can be found at Destinations International, our industry association:
<https://destinationsinternational.org/frequently-asked-questions>

DMOs typically fall into one of the following organizational models – I’m focusing on the DMOs in the state:

1) Independent 501(c)6 with members/marketing partners: This is the model for Visit Anchorage, Explore Fairbanks, Visit Ketchikan, and Travel Juneau. Typically, these models are funded with a blend of municipal revenues at about 79% (usually hotel bed tax, Tourism Improvement District assessment or all three) and earned income. This ratio is noted in the Destinations International article linked above. The organization is managed by an executive director or CEO and overseen by a board of directors with fiduciary and policy responsibility and authorization. Travel Juneau, like other DMOs using this model, signs a contract or MOA with the municipality, usually for 1-3 years. As the designated DMO for a community, usually by ordinance as Travel Juneau is, the organization reports to the municipality/borough, applies for grant funding, and signs an updated MOA each year. These organizations are not required to bid.

2) City departments: This is the model for small towns such as Skagway and Haines, where this function is a city-funded program. Because of this, the program is funded fully by the city and there are no members.

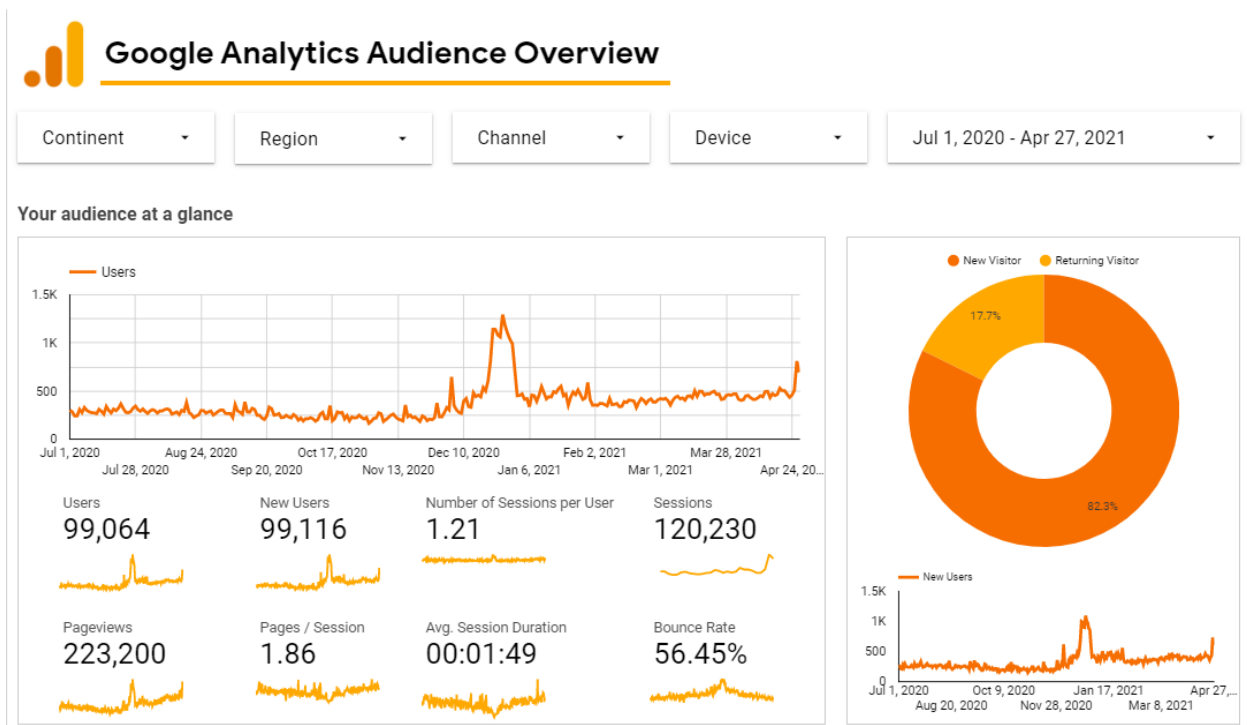
3) Contract function through a Chamber of Commerce: This is the model for Sitka and Petersburg. The Chamber contracts with the city to provide these functions and services but also generates revenue through memberships/marketing packages. This model is also seen in smaller communities. Visit Sitka

responds to an RFP, and Petersburg makes a grant application to the city on behalf of the Chamber, which operates as the visitor bureau. Petersburg has separate but related visitor center that operates and is staffed via a grant from the USFS.

Ms. Gladziszewski asked for additional metrics and context for those.

1) The accompanying report, “Future & Pending Business” shows all meetings that Travel Juneau is prospecting, has won, or is providing significant assistance with. A “Tentative” meeting is one for which we don’t have enough information from the planner to create a “Lead” because dates are uncertain. “Definites” are TJ wins, and “Assists” are meetings that Convention Sales provided significant services to (such as getting hotel/room block information, assisted with catering referrals/bids, found suitable meeting space, and/or more). We recently won the Alaska Broadcasters Association Annual Convention (Nov 2021), the first time this group has met in Juneau.

2) The following screenshot shows our website activity throughout FY21. You’ll see spikes in activity in direct relation to the rollout of Juneau Cares (many thanks to the Assembly for the grant funding for this project), which set us up for increases through 4/28/21. Over the fiscal, we’ve had over 99K unique users to the site, with many of that number coming to us in the last 4 months. Increasing site activity combined with requests for information point to intent to travel to that destination.



3) The following table shows our social media engagement on our 4 current platforms; in March, we created a TikTok account for the organization. These numbers are as of March 31, 2021. You’ll see that we’ve made good gains against the three main platforms (Facebook, Instagram, and Twitter) during the pandemic. Please note that over this fiscal, we reached an ad equivalency of \$7.6M, meaning that we would have had to pay that amount for advertising in all the publications and websites that Juneau or

Travel Juneau appeared in. Also, at this writing, 6 media are in the pipeline for familiarization tours (FAMs).

| Social Media Followers | | | | | |
|--|----------|---------------|-----------------------|---------|---------|
| FISCAL YEAR | Facebook | Instagram | Twitter | Tik Tok | YouTube |
| FY19 | 44,789 | 4,550 | 3,455 | | 20 |
| FY20 | 45,661 | 5,626 | 3,550 | | 38 |
| This time LY | 44,280 | 4,337 | 3,381 | | 13 |
| FY21 YTD | 46,527 | 6,558 | 3,356 | 1 | 137 |
| | | | | | |
| Website Engagement | | | | | |
| FISCAL YEAR | Sessions | Pageviews | Avg. Session Duration | | |
| FY19 | 162,954 | 622,065 | 2:43 | | |
| FY20 | 136,026 | 381,364 | 2:28 | | |
| This time LY | 15,946 | 29,997 | 2:42 | | |
| FY21 YTD | 105,978 | 162,968 | 01:43 | | |
| | | | | | |
| Media Visits (This includes both online & TV audience) | | | | | |
| FISCAL YEAR | Assists | Reach | Value | | |
| FY19 | 30 | 624.7 Million | \$10.6 Million | | |
| FY20 | 16 | 650 Million | \$10.8 Million | | |
| FY21 | 4 | 486.5 Million | \$7.6 Million | | |
| | | | | | |
| Travel Agent Assists | | | | | |
| FISCAL YEAR | Assists | | | | |
| FY19 | 30 | | | | |
| FY20 | 16 | | | | |
| FY21 | 1 | | | | |

The next table reflects Visitor Information Services for the fiscal. Travel Juneau did not produce a new guide for 2021, so guide distribution over the last two years equals 9,251. We will produce a fresh guide for 2022. Call volume picked up in February, and guide requests have increased over the last 6 weeks: we sent twice as many guides in March as we did in February. The Visitor Information Center located at the Cruise Ship Terminal will open with limited hours the week of May 3; we anticipate opening the center 7 days/week on June 1.

| Visitor Information KPI | FY21 Goal | FY21 YTD | FY20 | FY19 | FY18 |
|-------------------------|-----------|----------|----------|----------|---------|
| Number of Volunteers | 180 | 171 | 171 | 176 | 172 |
| Volunteer Hours | 5,500 | 0 | 3,041.63 | 5,183.34 | 5,902 |
| Visitors Served | 204,750 | 0 | 120,648* | 194,640 | 185,106 |
| Guides Distributed | 30,000 | 2,844 | 6,407 | 26,283 | 33,878 |

Mr. Smith asked about Travel Juneau's reserve funds.

Travel Juneau has two savings accounts. One is our designated reserve, funded on earned income, for use in case a natural or economic disaster forces the organization to close. Our accountants, as well as former CBJ Finance Director Bob Bartholomew, counselled the organization several years ago to aggregate and keep this account funded with at least one quarter of operational cash.

The other savings account is tied to our checking account, and holds our grant funding and earned income as it arrives. Travel Juneau's bookkeeper moves cash into the savings account until needed to pay operational and marketing expenses, and its this account that the organization is using to support both the FY21 and FY22 budgets.

Elgee Rehfeld reviews all accounts and procedures annually through an Agreed Upon Procedures (AUP) process.

I hope this information helps answer the Finance Committee members' questions.

Regards,

Liz Perry
President & CEO
Travel Juneau

Presented by: AFC
Presented: 05/24/2021
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2021-20

An Ordinance Amending the Compensation for Assemblymembers, the Mayor, and Certain Boards.

WHEREAS, CBJ Charter 3.10 provides that the Assembly by ordinance shall provide for compensation of the Mayor and other Assemblymembers, and provides further that an increase in compensation shall not take effect no earlier than the assembly meeting following the regular election after the ordinance has been adopted; and

WHEREAS, the compensation currently provided for the Mayor and Assemblymembers has not been adjusted since 1994; and

WHEREAS, Resolution 1974 (1998) established an honorarium of \$150.00 per month for Planning Commissioners; and

WHEREAS, the compensation or honorarium currently provided is inadequate and deters some community members from running for elected office and certain CBJ boards like the Planning Commission and Hospital Board of Directors.

THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code except Section 5 is a non-code provision.

1
2 **Section 2. Amendment of Section.** CBJ 11.15.050 Compensation amount, is
3 amended to read:

4 **11.15.050 Compensation; amount.**

- 5 (a) The mayor shall be compensated at the rate of \$3,500.00 ~~2,500.00~~ per month.
6 (b) All other assemblymembers shall be compensated at the rate of \$750.00 ~~500.00~~ per month.
7 (c) Per diem payments, reimbursements for expenses, and election of health insurance are not
8 compensation under this section.
9

10
11 **Section 3. Amendment of Chapter.** Chapter 11.15 Organization, is amended by
12 adding a new section to read:

13 **11.15.060 Compensation periodic review.**

- 14 (a) Periodic review. The Assembly, or a compensation commission appointed by the Assembly,
15 should review the compensation for elected and Assembly-appointed board members every two
16 years.
17 (b) Standards for review. The periodic compensation review should be based upon inflation or
18 cost of living indexes, like the Anchorage CPI or percent changes of unrepresented municipal
19 employee salaries.
20 (c) Compensation commission prohibitions. A member of a compensation commission
21 appointed by the Assembly may neither be employed by the municipality during the term for
22 which they are appointed nor hold elective municipal office during their term or within one year
23 thereafter.
24
25

Section 4. Amendment of Article. Article I of Chapter 49.10 Administration and Compliance, is amended by adding a new section to read:

49.10.180. Compensation.

A planning commissioner shall be compensated at the rate of \$225.00 per month.

Section 5. Repeal of Resolution. Resolution 1974, A Resolution Establishing the Honorarium to be Granted to Members of the Planning Commission, is repealed.

Section 6. Amendment of Chapter. Chapter 40.05 City and Borough Hospital—Board of Directors, is amended by adding a new section to read:

40.05.080. Compensation.

A member of the hospital board of directors shall be compensated at the rate of \$225.00 per month.

Section 7. Effective Date. This ordinance shall be effective on January 1, 2022.

Adopted this _____ day of _____, 2021.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager

Presented:

Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2957 vCOW1 (Redline to Res 2955)

A Second Resolution Authorizing the Manager to Enter into Port Agreements with Cruise Line Corporations for the Purpose of Satisfying Requirements of the Centers of Disease Control and Prevention to Allow Cruise Ships to Visit the Port of Juneau in Calendar Year 2021.

WHEREAS, the U.S. Department of Health and Human Services and Centers for Disease Control and Prevention (CDC) issued the “Framework for Conditional Sailing and Initial Phase COVID-19 Testing Requirements for Protection of Crew” (“Conditional Sailing Order”) on October 30, 2020, as a framework for a phased resumption of cruise ship operations; and

WHEREAS, on April 2, 2021, the CDC issued further “Technical Instructions for a Cruise Ship Operator’s Agreement with Port and Local Health Authorities under CDC’s Framework for Conditional Sailing Order” and a “Checklist for Port and Local Health Authorities: Cruise Ship Operator Agreements under CDC’s Framework for Conditional Sailing Order”; and

WHEREAS, the CDC’s framework was further supplemented by the CDC’s April 28, 2021 letter allowing cruise ship operators to submit an attestation to CDC under 42 U.S.C. § 1001 that a specified percentage of crew and passengers are fully vaccinated and submit to CDC a clear and specific vaccination plan, thereby enabling cruise ship operators to resume restricted passenger voyages without conducting simulated passenger voyages; and

WHEREAS, the CDC’s framework was further supplemented on May 12, 2021, by the CDC authorizing cruise ship operators, at their discretion, to advise passengers and crew that—if they are fully vaccinated—they may engage in self-guided or independent exploration during port stops if they wear a mask while indoors; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Port Agreement Authorization. The Manager is authorized to enter into individual or multi-port agreements provided that the following conditions are met:

- A. Cruise Ship Operators agree to provide ship schedules to the Manager for approval.
- B. Cruise Ship Operators ~~must agree~~(CSOs) either
 1. Must Agree to the CDC's requirements for a vaccinated sailing (currently at 95% of crew and passengers) for any ship that has a scheduled stop in the Port of Juneau; or
 2. In lieu of the 95% vaccination standard and for the purposes of allowing more children under the age of 12 on ships that traditionally cater to families, CSOs must agree to obtain CDC approval for a sailing, which includes a simulated voyage, provided that all the following are satisfied:
 - a. All adult passengers are vaccinated
 - b. All crew members are vaccinated
 - c. Minors are no more than 5% of the passenger capacity of the ship.
- C. Other conditions that are necessary for the protection of the public health of Juneau's citizens and visitors as determined by the CBJ Assembly or the CBJ Emergency Operations Center.

Section 2. Repeal of Resolution 2955. Resolution 2955 is repealed.

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of June, 2021.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Rorie Watt

From: Preston Carnahan <pcarnahan@rccl.com>
Sent: Tuesday, June 1, 2021 2:38 PM
To: Rorie Watt
Cc: Hernan Zini; Wendelin Lindskoog
Subject: Royal Caribbean International, unvaccinated minors
Attachments: Unvaccinated Minors - RCL.pdf

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Dear City Manager Watt,

Royal Caribbean International is requesting your support and alignment regarding the total fixed number of unvaccinated minors on any given Alaska sailing in 2021. RCI is not asking for a deviation from existing or future CDC guidelines and the below request meets existing requirements.

A few key points to help with the unvaccinated minors discussion that apply to RCI ships:

- All guests over 16 years of age will be fully vaccinated.
- All crew members will be fully vaccinated.
- All unvaccinated minor guests will be tested prior to boarding and adhere to strict mask policies based on CDC guidelines.
- An unvaccinated minor is defined as a guest under the age of 16 prior to August 1st, and under the age of 12 after August 1st, 2021, who has not been fully vaccinated against COVID-19.
- CDC's guidance does not limit ship capacity based on the number of vaccinated or unvaccinated guests.

Our request is to allow 5% of the ship's total guest capacity as unvaccinated minors.

- Ovation of the Seas - total capacity 4,200 guests / 5% unvaccinated minors 210
- Serenade of the Seas - total capacity 2,100 guests / 5% unvaccinated minors 105

As you are aware, guest sailings for Alaska 2021 are being booked today and our ability to coordinate on this capacity topic enhances our ability to resume meaningful cruising this year.

Ketchikan has also put forward a resolution expected to be voted on June 3rd that is in support of the above proposal. I have attached the draft resolution to this email.

Please reach out to me directly with any questions and I appreciate your support as we work through this unprecedented recovery.

Preston Carnahan
Director, Destinations
Seattle, USA
+1 (425) 229-7371

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7a(3)



| |
|------------------------|
| TRANSMITTAL MEMORANDUM |
|------------------------|

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Assistant City Manager

DATE: May 26, 2021

RE: **Unvaccinated Minors as Passengers Request - Royal Caribbean International**

The attached correspondence was received by the City Manager's Office on May 25, 2021 from Preston Carnahan, Destinations Director for Royal Caribbean Group. Mr. Carnahan is seeking City of Ketchikan support for Royal Caribbean International's (RCI) proposed unvaccinated minor passengers operations plan for the upcoming 2021 Alaska cruise season.

On May 25, 2021, the City Manager, Acting Port & Harbors Director Mark Hilson and I spoke with Mr. Carnahan to learn more about RCI's COVID-19 mitigation plans for the *Ovation of the Seas* and *Serenade of the Seas*, which are tentatively scheduled to call in Ketchikan this summer. As outlined in Mr. Carnahan's correspondence, RCI is seeking City Council support in allowing a maximum of 5% of the total vessel passenger capacity to be unvaccinated for COVID-19 to visit Ketchikan. This passenger group would consist only of minors under the age of 16 who until very recently were unable to be vaccinated due to age ineligibility. All other passengers ages 16 and older would be required to be fully vaccinated. This approach would establish a maximum number of unvaccinated minor passengers that would be allowed for each vessel's sailing as opposed to allowing no more than 5% of all passengers on that particular voyage to be unvaccinated. As the 2021 cruise season continues, RCI will require minor passengers ages 12 and over to be vaccinated for sailings that occur on or after August 1, 2021 in response to national vaccine availability and administration. Depending on the makeup of the voyage's passengers, this may decrease the number of unvaccinated minor passengers on each voyage and may provide further protections against the spread of the COVID-19 virus.

Staff finds RCI's approach for the *Ovation of the Seas* and the *Serenade of the Seas* to be well thought-out and reasonable in implementing all available COVID-19 mitigation measures to ensure scheduled calls are safe for passengers as well as the community of Ketchikan. The 2021 Alaska cruise schedule for vessel calls remains very dynamic with modifications occurring almost daily. At this time, the *Serenade of the Seas* may begin sailing July 24 through September 25 while the *Ovation of the Seas* may begin sailing August 11. Both vessels are estimated to call at Ketchikan weekly. All final port

agreements between the City of Ketchikan and RCI and other cruise lines will be subject to City Council review and approval before submission to the Centers for Disease Control and Prevention (CDC) for approval as required for vessels to sail under the Conditional Sailing Order.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended the City Council adopt the motion directing staff to take such action regarding issuing support for the unvaccinated minor passengers operational plan proposed by Royal Caribbean International as determined appropriate by the City Council.

Recommended Motion: I move the City Council adopt the motion directing staff to take such action regarding issuing support for the unvaccinated minor passengers operational plan proposed by Royal Caribbean International as determined appropriate by the City Council.

Lacey Simpson

From: Preston Carnahan <pcarnahan@rccl.com>
Sent: Tuesday, May 25, 2021 3:53 PM
To: Karl Amylon
Cc: Lacey Simpson; Mark Hilson
Subject: Royal Caribbean International, unvaccinated minors

CAUTION: External Email

This email originated from a source outside the City of Ketchikan. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City Manager Amylon,

Royal Caribbean International is requesting your support and alignment regarding the total fixed number of unvaccinated minors on any given sailing in 2021.

Our request is to allow 5% of the ship's total guest capacity as unvaccinated minors.

- Ovation of the Seas - total capacity 4,200 guests / 5% unvaccinated minors 210
- Serenade of the Seas - total capacity 2,100 guests / 5% unvaccinated minors 105

A few key points to help with the unvaccinated minors discussion that apply to RCI ships:

- An unvaccinated minor is defined as a guest under the age of 16 prior to August 1st, and under the age of 12 after August 1st, 2021, who has not been fully vaccinated against COVID-19.
- CDC's guidance does not limit ship capacity based on the number of vaccinated or unvaccinated guests.
- All guests over 16 years of age will be fully vaccinated.
- All crew members will be fully vaccinated.

All unvaccinated minor guests will be tested prior to boarding and adhere to strict mask policies based on CDC guidelines.

As you are aware, guest sailings for Alaska 2021 are being booked today and our ability to coordinate on this capacity topic enhances our ability to resume meaningful cruising this year.

Please reach out to me directly with any questions.

Preston Carnahan
Director, Destinations
Seattle, USA
+1 (425) 229-7371

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