

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

November 6, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. August 21, 2017 HRC Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Juneau Economic Development Council - Appointments

There are three seats on the Juneau Economic Development Council up for term expiration as of October 31, 2017; two general public seats and one seat for a non-profit environmental group. JEDC conducted interviews on November 1 of the three applicants who applied for the public seats and is continuing to seek one or more applicant for the non-profit environmental group seat.

2. Youth Activities Board (YAB) - Appointment

There is one open public seat on the YAB at this time as well as the seats designated for the Juneau Arts and Humanities Council (JAHC) and Juneau Sports Association (JSA) representatives. This has made it difficult for the board to reach quorum with which to hold meetings. Both JAHC and JSA are actively seeking members to fill their representative positions. The packet contains the one application we've received to date for the open public seat for a term expiring August 31, 2020.

3. Sister Cities Committee (SCC)

The Sister Cities Committee is requesting permission to issue the proposed Memorandum of Understanding and the proposed Sister City Nomination Application Questions for use with all current and future Sister Cities relationships. They have also requested the attached draft memorandum be sent to the University of Alaska Southeast about the change of status to Emeritus Status for Mishan City, China and Chia-Yi, Taiwan. Members of the SCC will give a presentation about these recommendations to the HRC.

4. Review of Questions for Hospital Board and Planning Commission Interviews

Your packet contains copies of the 2016 Interview Questions that were posed to applicants for the Hospital Board and Planning Commission. If any Assemblymembers wish to choose the questions for the next round of interviews,

they are asked to submit them to the Clerk's office no later than Monday, November 27.

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 21, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

HRC Chair Loren Jones called the meeting to order at 6:01p.m.

Assemblymembers present: Loren Jones, Debbie White, Norton Gregory, Beth Weldon (telephonic as of 6:05pm)

Members absent: None.

Staff present: Deputy Clerk Beth McEwen, Parks and Recreation Director Kirk Duncan, Aquatics Manager Julie Jackson

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. July 31, 2017 DRAFT HRC Minutes

MOTION by Ms. White to approve the minutes of the July 31, 2017 Human Resources Committee. *Hearing no objection, the minutes were approved.*

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Americans with Disabilities Act Committee - Annual Report and Appointments

ADA Committee annual report was given in the packet. ADA Chair Matt McGuan thanked the members of the board for their work and also the staff liaison Charlie Ford and the Clerk's staff for their assistance. He said he didn't have anything in particular that he wanted to highlight from the report but was available to answer questions the HRC members had.

Mr. Gregory asked about the lift equipped taxis and if there was a problem in finding vendors in town that want to operate these or if there were any challenges in the future aside from the funding.

Mr. McGuan noted that issue was brought to the committee's attention by Aaron Brakel at REACH. He said there are currently two lift equipped taxis in Juneau and they last approximately 4 years. He said that apparently these two taxis were acquired due to

grant money that had been made available. Generally there is not a big enough market that the taxi companies would go out and do this on their own. He said that as these two taxis near the end of their service life, it could be a problem where we would not have lift equipped taxis in town if grant funding was not available to replace them.

Hearing no other questions, Mr. Jones thanked the Mr. McGuan and the committee for its report.

There were three open seats on the ADA Committee for terms beginning Sept. 1, 2017 and expiring Aug. 31, 2020 and there were three applicants, all incumbents.

MOTION by Mr. Gregory to recommend the reappointment of Ross Douglas, Allen Hulett, and Marianne Mills to terms beginning September 1, 2017 and expiring August 31, 2020. *Hearing no objections, the motion carried.*

2. Aquatics Board Annual Report

[Ms. Weldon joined the meeting via teleconference at this time.]

Mr. Tom Rutecki, Vice Chair of the Aquatics Board and Ms. Pat Watt, Chair of the Aquatics Governance Board presented an overview of the board's annual report. Also present in the audience were staff members Julie Jackson and Kirk Duncan.

Ms. Watt explained that the board had created the Governance Committee in hopes to make the board as effective as possible and she serves as the Chair of that committee. She said they have a very engaged board and she appreciates having been appointed to another term. She said she feels the report speaks for itself. She said the board is currently engaged and looking forward to next June 30 when the Aquatics board is due to sunset. They have begun the process of doing a governance assessment with the hope that they will be able to make recommendations to the Assembly as to what the board would like the Assembly to do when the board sunsets next June. They hope to have recommendations to the Assembly by the end of the year.

Mr. Rutecki said the staff has been fantastic. Ms. Jackson and Mr. Duncan have been very proactive in always trying to make things better. He also commended Ms. White in her role as Assembly liaison to the board.

Mr. Gregory said he wished to thank the Gaugine Foundation and Robert Storer for their generous donations for day passes and swimming lessons and he wanted to be sure to recognize them. He asked about the evaluation in regards to the multi-use pass for the pool, Ice Rink, and Eaglecrest and wanted to know how those conversations were going. He asked if during those conversations, would they be able to offer individuals the ability to pick and choose or did they have to buy all three at once.

Mr. Duncan said that currently there is a joint pass where individuals can use both Treadwell Ice Arena and the Pools. As to Eaglecrest, it will be a little harder to bring on as they would need to start selling the pass in March so people have a significant amount of investment by the time the snow falls. If the snow doesn't fall, there may be a problem with people not wishing to continue on with the joint pass. That is the big technical issue they are currently working on and there is a new manager at Eaglecrest so he will need some time to get familiar with all things Eaglecrest.

Mr. Jones asked about the new monthly payment auto-pay system and how that works

and if that was something that could be translated on a city wide basis for other services.

Mr. Duncan explained that the payments allow for the use of credit cards through the pools' point of sale system. He said it was an administrative decision that they felt would generate enough revenue to offset the expense of the credit card processing fees similar to what is done at Eaglecrest. He said that maybe one of the hang-ups in trying to do this citywide as the credit card fees are not an insignificant amount of money that they are not passing on to the consumers.

3. Historic Resources Advisory Committee - Appointment

There was one seat for a term expiring June 30, 2020.

MOTION by Mr. Gregory to recommend the reappointment of Myra Gilliam to the Historic Resources Advisory Committee for a term beginning immediately and expiring June 30, 2020. *Hearing no objection, the motion carried.*

4. Juneau Commission on Sustainability - Appointments

There was one open seat for a term expiring June 30, 2018 and two seats for terms expiring June 30, 2020.

MOTION by Mr. Gregory to recommend the appointment of Christine Woll and Kaley Bangston to the Juneau Commission on Sustainability for terms beginning immediately and expiring June 30, 2020. *Hearing no objections, the motion carried.*

5. Youth Activities Board - Annual Report and Appointments

Youth Activities Board members Liz Brooks and Tom Rutecki provided an overview of the board's annual report and the grant program.

Ms. Brooks thanked the Assembly for the continued support of youth activities through the funding of youth programs through the YAB grants. The Assembly, through YAB grants, provides funding for Juneau youth in a variety of programs spanning ages 2 - 19, or age 20 for persons with disabilities.

She said that for the past two years, the funding amount the Assembly has made available has been \$332,500. In FY16, 9,804 children participated in activities funded in part by YAB grants. They spent 438,896 hours engaged in activities that the Assembly helped support and which is the equivalent of 76 cents per participant hour. Ms. Brooks highlighted some of the programs that received grants, the full list of which was included in the annual report.

She noted that the total amount requested for FY18, YAB reviewed 26 proposals from various youth programs in the community representing academic, athletic, and artistic endeavors with a total amount requested reaching almost half a million dollars. After reviewing all the proposals, YAB recommended partially funding all 26 proposals.

In addition to the annual grant program, there is also a 5% contingency grant program which awards grants to youth who have achieved higher levels of their program.

Ms. Brooks explained the YAB membership and recognized outgoing Chair John White for his 16 years of service on the board.

Mr. Rutecki echoed Ms. Brooks' comments about Mr. White's service. He thanked the Assembly for their funding of the programs. He mentioned the impact the grant program

has had on so many of the lives of CBJ youth. He said it also gives impetus to the grant programs to not turn kids away due to lack of funds.

Mr. Rutecki said with regard to Section 3b of the most recent resolution reestablishing the YAB, they are charged with adopting procedures for evaluating proposals. He noted that in November, Juneau Community Foundation Executive Director Amy Skilbred provided the board with recommendations that Mr. Rutecki felt it was important to share with the HRC members.

Mr. Gregory said that earlier in the spring, he received call from a local citizen about the "Hoop Time" basketball tournament and another group in town called "Hoop Rats" were unable to participate in the tournament because they were from a different group. He asked if the board was aware of this issue and if there was a way to include a fairness clause in the grant RFP language.

Ms. Brooks and Mr. Rutecki responded that they had not heard about this issue previously. Mr. Rutecki stated that no one group is fully funded through the grant program and while they do not know the full details of this particular circumstances, if any similar matter came to the board's attention, they would try to work out and agreeable remedy with all the parties involved.

Mr. Jones asked the members to pass along thanks to Mr. White for his 16 years of service on the board.

MOTION by Ms. White to recommend the reappointment of Joyce Vick to a term beginning September 1, 2017 and ending August 31, 2020. *Hearing no objection, the motion carried.*

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Jones noted that on the regular Assembly agenda, there is resolution reestablishing the Juneau Commission on Aging. He stated that if the resolution passes tonight, he will distribute a copy of a letter that will be coming from City Manager Rorie Watt which will invite senior providers in town and others interested to help recruit members for the commission as well as to hold a public meeting or two to discuss senior related issues.

Mr. Jones also stated that he believes there will be a final conclusion of the Friends of the Flag Committee which will be on the September 11 HRC agenda. Travel Juneau and Tourism Best Management Practices (TBMP) are going to do a join process to take over the responsibility for the flags along Egan Drive. The current Friends of the Flag committee will continue through the taking down of the flags this fall and then at that point, everything will be turned over to Travel Juneau and TBMP. He said in the meantime, the Friends of the Flag Committee will still be an active CBJ committee through the end of this year's removal of the flags so they are covered under CBJ insurance.

VIII. ADJOURNMENT

There being no further business to come before the committee, Mr. Jones adjourned the meeting at 6:27p.m.

*Respectfully submitted,
Beth McEwen, Deputy Clerk*

Juneau Economic Development Council
Governing Legislation: Resolutions 2136 and 2063
Total Seats: 11

7 Public Seats, Mayor, UAS Chancellor, 1 Organized Labor Seat, 1 Non-Profit Environmental Seat

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Comments
Yes	Mr.	Mitch	Jackson	Public	Secretary	11/4/2013	11/30/2019	11/4/2013	11/7/2016	True North Federal Credit Union Commercial Lender
Yes	Mr.	D. Keith	Comstock	Public		12/21/2015	11/1/2018	12/21/2015		
Yes	Mr.	Brandon	Cullum	Public		11/10/2014	10/31/2017	11/10/2014		
Yes	Mr.	Steve	Ricci	Public		11/7/2016	11/30/2018	11/7/2016		
Yes	Mr.	Marc	Wheeler	Public		11/7/2016	11/30/2019	11/7/2016		Restaurateur (Coppa)
Yes	Mr.	Alec	Mesdag	Public		12/21/2015	11/1/2018	11/4/2013	12/21/2015	
Yes	Ms.	Lauren	MacVay	Public	Chair	11/7/2012	10/31/2017	11/7/2012	11/10/2014	Originally appointed in 2012 to complete an unexpired 2 year term.
Yes	Ms.	Susan	Murray	Non-Profit Environmental Group Seat		11/10/2014	10/31/2017			Oceana
Yes	Chancellor	Rick	Caulfield	UAS Chancellor						UAS Chancellor designated seat
Yes	Ms.	Nadine	Lefebvre	Organized Labor Seat		11/7/2016	11/30/2019	11/7/2016		SOA - DOLWD Employment Services Tech. II
Yes	Mayor	Ken	Koelsch	Mayor Seat						
Yes	Assembly member	Mary	Becker	Mayor's Alternate						Mayor's Alternate 2017-2018
Yes	Mr.	Brian	Holst	Staff Liaison	Staff					JEDC Executive Director



JEDC.org
612 West Willoughby Ave. Suite A
Juneau, AK 99801
Phone 907-523-2300
Fax 907-463-3929

**Board of Directors
Juneau Economic Development Council
612 West Willoughby Avenue
Juneau, AK 99801**

November 3, 2017

**Assembly of the City and Borough of Juneau
155 South Seward Street
Juneau, AK 99801
Attention: Laurie Sica, Municipal Clerk**

RE: Recommendations to the CBJ Assembly for appointment of members of the Board of Directors of the Juneau Economic Development Council

Dear CBJ Assembly:

The Juneau Economic Development Council (JEDC) seeks the assistance of the City and Borough of Juneau (CBJ) Assembly to make four appointments to our Board of Directors. In accordance with the Bylaws of JEDC, the membership of the JEDC Board of Directors is comprised as follows:

- The Mayor of the City and Borough of Juneau or the Mayor's designee from the CBJ Assembly;
- The Chancellor of University of Alaska Southeast (UAS) or the Chancellor's designee from UAS;
- One member appointed by the CBJ Assembly representing organized labor;
- One member appointed by the CBJ Assembly representing a nonprofit environmental organization;
- Seven (7) members appointed by the CBJ Assembly based upon their experience and expertise in fields relating to economic development, including but not limited to large and small business, entrepreneurship, natural resource development, tourism, banking and finance, engineering and construction, and government.

Board Members serve staggered three-year terms and may serve two consecutive terms. In Article Four, Section 2, Paragraph E, of JEDC Bylaws, it states:

"The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members."

In accordance with our Bylaws, notice of vacancies on the JEDC Board of Directors was posted to the CBJ and JEDC websites. Three seat openings currently exist on the Board:

- Two At-Large Seats with terms expiring November 2020
- One Seat Representing a Non-Profit Environmental Organization expiring November 2020

On Wednesday, November 1 the JEDC Board conducted interviews for the candidates who applied to serve on the JEDC Board of Directors and arrived at recommendations for appointments. The Board appreciates these citizens for applying to serve our community.

CBJ Assembly
November 3, 2017
Page 2

There were three applications for the two open-seats and no applicants for the Non-Profit Environmental Organization Seat. The three applicants are:

1. Lauren MacVay
2. Brandon Cullum
3. Andy Hughes

Since there were no applicants for the Non-Profit Environmental Organization Seat, the application period will be re-opened until December 1. Meanwhile, Susan Murray, the current holder of that seat, will continue to serve until an appointment has been made.

The JEDC Board of Directors recommends to the CBJ Assembly that the following persons be named to the two Open Seats on the JEDC Board:

1. Lauren MacVay, for a second three-year term expiring on/about November 2020
Mrs. MacVay is the President and CEO of True North Federal Credit Union. She has served on the JEDC Board for a partial unexpired term and one complete term, serving the last three years as the Chair of the Board of Directors. She has a degree in law and extensive management experience and a strong finance/lending background. She is active in the community, volunteering on boards, in schools and through service organizations.
2. Brandon Cullum, for a second three-year term expiring on/about November 2020
Mr. Cullum is the Chief Financial Officer for AEL&P. Mr. Cullum has served one full-term on the JEDC Board, serving on the Finance Committee. He has extensive experience in both non-profit and for-profit management, including working as CFO for one of Juneau's larger non-profit organizations. He brings accounting, management and finance expertise to the JEDC Board of Directors.

JEDC Board wishes to acknowledge Mr. Hughes' interest in serving our community through the JEDC Board of Directors.

On behalf of the JEDC Board of Directors, we look forward to your appointments.

Regards,

A handwritten signature in black ink, appearing to read "Brian Holst", enclosed within a hand-drawn oval.

Brian Holst
Executive Director

YOUTH ACTIVITIES BOARD

Governing Legislation: Res. 2761

Total # of seats - 9: 1 PRAC rep., 1 JAHC rep., 1 JSA rep., 1 member 18 years or younger, 5 general public members

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Re-appointed 2	Re-appointed 3	Re-appointed 4	Re-appointed 5	Comments
Yes	Youth Activities Board	Ms.	Joyce	Vick	Public Seat	Vice-Chair	9/1/2017	8/31/2020	8/1/2002	8/1/2005	8/25/2008	9/19/2011	8/25/2014	8/21/2017	Also serving on the Douglas Advisory Board
Yes	Youth Activities Board		Open Seat	Open Seat	Public Seat			8/31/2020							Seat formerly held by John White
Yes	Youth Activities Board	Ms.	Bonita	Nelson	Public Seat		9/1/2016	8/31/2019	8/22/2016						
Yes	Youth Activities Board	Mr.	Edric	Carrillo	Public Seat		4/3/2017	8/31/2018	4/3/2017						Filling seat formerly held by Liz Lange
Yes	Youth Activities Board	Ms.	Liz	Brooks	Public Seat		9/1/2016	8/31/2019	8/31/2015	8/22/2016					Former Elementary school teacher; State of Alaska Employee
Yes	Youth Activities Board		Open Seat	Open Seat	Juneau Arts & Humanities Council Rep			upon end of JAHC term							Seat formerly held by Sarah Cannard
Yes	Youth Activities Board		Open Seat	Open Seat	Juneau Sport Association Rep		7/31/2017	Upon end of JSA term	7/31/2017						JSA Representative Seat formerly held by Tim Wilson
Yes	Youth Activities Board	Ms.	Kathy	Tran	Youth 18 yrs or younger when appointed		8/31/2015	8/31/2018	8/31/2015						Youth Representative Seat - TMHS Sophomore @ time of appointment
Yes	Youth Activities Board	Mr.	Tom	Rutecki	PRAC Rep		4/23/2012	upon 2013 appointment of PRAC Rep or PRAC term expiration of 2/28/2015							Had served as PRAC rep to YAB, Appointed to PRAC 9/2001, reappointed 1/2004 to term ending 2/2007; Assembly extended term to end 5/1/2007 so he could finish YAB grant process; Appointed as YAB public member 8/2007. Appointed to PRAC 4/2/2012 then PRAC Rep 4/23/2012
Yes	Youth Activities Board	Mr.	Dave	Pusich	Staff Liaison		n/a	n/a	n/a						Staff Liaison
Yes	Youth Activities Board	Ms.	Ana	Olivares-Ramos	Staff Liaison		n/a	n/a	n/a						Staff Liaison



Sister Cities

Nomination Application Questionnaire

The success of a Sister City relationship is based upon sustainable exchanges between citizens, educational personnel, students, medical and business leaders, government officials and a variety of cultural events.

The City & Borough of Juneau Sister Cities Committee will review applications for new Sister City relationships as received and will accept or decline each relationship within six (6) months.

Submit the application to: City & Borough of Juneau
City Clerk's Office
155 S. Seward Street
Juneau, AK 99801

Email address: city.clerk@juneau.org
Fax: 907-586-4552

As the sponsor of this application, please complete the following:

City: _____

Country: _____

Sponsor's name: _____

Mailing address: _____

Phone: _____

(include country code)

Email address: _____

1. Please provide a minimum of five (5) additional names, addresses, phone numbers and email addresses of individuals who will be committed to the Sister City organization and actively involved in the growth and development of this Sister City relationship.
2. Please provide the name, mailing address, phone number and email address for the municipal group representative or delegate who will maintain the nominated Sister City relationship with the City & Borough of Juneau. This person will be contacted via email by the City & Borough of Juneau City Clerk's Office to gauge the interest and level of commitment to this Sister City relationship.
3. It is understood that this partnership does not mean there is a financial obligation from one city to another, but that each Sister City is responsible to work within its financial structure to uphold the responsibilities of the partnership. Does the city or the volunteer committee submitting this application have funding available to support a Sister City relationship? Please detail the sources for funding.
4. Please describe why you feel this city would be a good Sister City with the City & Borough of Juneau. Please include any historical relationships, any current existing relationships, or any reasons to develop a relationship between the City and Borough of Juneau (or the citizens of the City & Borough of Juneau) and the proposed city.
5. Each Sister City relationship is expected to have a cultural, economic development, and an educational dimension to their events and programming agendas. Please describe how you and your Sister City organization will achieve this objective. (Example: define how you will establish student exchange programs, business to business connections, artist exchanges, etc.)

The approval process for the Sister City Application is as follows:

All applications are to be mailed or emailed to the City & Borough of Juneau City Clerk's office. The City & Borough of Juneau's Sister Cities Committee will review each application and further define the Sister City relationship. This Committee will also determine any process that needs to occur in order to proceed.

For example:

Will an investigatory trip to the foreign Sister City need to concur? (All travel expenses will be paid by the volunteer(s).)

Is there a need for clarification of objectives or financial involvement?

Questions?

Please email the City & Borough of Juneau City Clerk's office at city.clerk@juneau.org.



Sister Cities

Memorandum of Understanding and Expectations

Between the **City & Borough of Juneau in Alaska** in partnership with the Sister City -
_____ in _____.

This ***Memorandum of Understanding and Expectations*** between the two named cities (above) is to create a mutual and reciprocal agreement whereas each city is actively participating and communicating in a Sister City relationship that is striving for and developing bonds of friendship and understanding, and promoting international awareness and relations between the cities and the people of those communities.

The partnership is to be:

1. **long-standing** with a commitment of at least 15 years hence withstanding changes in delegations and their initial representatives and members, and finances within the municipal governments and the Sister City organization;
2. **mutually beneficial** with a written understanding that each city is obligated to and responsible for the promotion of the partnership within their city hence sharing knowledge of their "Sister City" to increase international awareness and the Sister Cities International program; and
3. **actively viable** with a designated governing board, committee or delegation of at least five individuals committed to and actively involved in the growth and development of the friendship between the cities.

It is understood that the partnership through the governing boards will:

1. **ensure and maintain active and respectful communication** between cities at least two times per year. This may include but is not limited to written letters, bulletins or emails, and/or face-to-face meetings;
2. **agree upon goals, objectives, and intent of relationship.** Relationships may include but are not limited to educational, business and cultural exchanges, international municipal cooperation and sharing, planning and coordinating activities for and between cities, and increased cultural, educational, and global awareness;

3. **sincerely engage in the success of the intended relationship** by sharing information and knowledge with each other and with the people and community of representation.

It is understood that the partnership does not mean there is a financial obligation from one city to another but that each Sister City is responsible to work within their own financial structure to uphold the responsibilities of the partnership.

The definition of and direction of the partnership will be created with an understanding that with the growth of the relationship evolution will occur, and the active relationship may need to be evaluated and redirected. Notwithstanding, if the relation becomes inactive, each Sister City's governing board has the right to evaluate and, if need be, terminate the relationship if it is not maintaining longevity and/or is not mutually beneficial and/or actively viable. This termination will include a written notification to the partnered "Sister City" and to the Sister Cities International office.

On this date, _____, the City & Borough of Juneau's Sister City Committee offers its city governance point of contact and committee representatives' names:

Laurie Sica, City and Borough of Juneau's City Clerk; email: city.clerk@juneau.org

City & Borough of Juneau Sister City Committee Members:

Susan Baxter

Eli Olson

Chloie Watson

Miranda McCarty

Barbara Burnett

Marsha Squires

Note: Committee members may be contacted through the City Clerk's office.

DRAFT Nov 1, 2017

To: Chancellor Caulfield, University of Alaska Southeast

From: Mayor Ken Koelsch, City and Borough of Juneau

CC: Sue Baxter and Miranda McCarty, Co-chairs CBJ Sister Cities Committee
Marsha Squires, UAS liaison and committee member

Date: November 7, 2017

Re: Emeritus Status of Mishan City, China and Chiayi, Taiwan

Due to the lack of reciprocal correspondence and engagement over the years as well as the necessary contact information from both Mishan City and Chiayi municipalities, the CBJ Sister Cities Committee requested from and was granted by Sister Cities International, termination of the two above-mentioned Sister Cities agreements, thereby placing the two municipalities in emeritus status.

Under the University of Alaska Board of Regents' Policy, R05.10.050 *Nonresident Tuition Surcharge*, section C states that residents from the listed foreign cities and provinces, including Mishan City and Chiayi, are eligible for exemption from the nonresident tuition surcharge. (<http://www.alaska.edu/bor/policy/05-10.pdf>) The CBJ Sister Cities Committee recommends that the University of Alaska consider the termination of this nonresident tuition exemption based on Sister City relations.

**City and Borough Of Juneau
Full Assembly Sitting as the Human Resources Committee
Thursday, December 8, 2016, City Hall Conference Room #224
Bartlett Regional Hospital (BRH) Board of Directors Advance Interview Questions**

Applicant Name: _____ **Interview Time:** _____

1. Why do you want to be on this board and what do you offer that will make you an effective member?

2. What do you perceive as the major issues facing the Bartlett Regional Hospital and what is your perspective of those issues?

3. What do you believe is the fundamental role of the BRH Board of Directors?

4. Do you have any interest that would pose a potential conflict of interest on matters coming before the Board of Directors?

5. What is your idea of the role of a community hospital?

6. What role, if any, does the BRH play in the economy and well-being of the community?

7. What do you think the appropriate relationship between the Board of Directors and the Assembly should be?

City and Borough of Juneau
Full Assembly Sitting as the Human Resources Committee
Thursday, December 8, 2016, City Hall Conference Room #224
Planning Commission Advance Interview Questions

Applicant Name: _____ **Interview Time:** _____ **p.m.**

1. What skills and experience would make you an effective Planning Commissioner?

2. What is the fundamental role of the Planning Commission?

3. What are your thoughts on the Comprehensive Plan and its updating process?

4. Do you have any interest that would pose a potential conflict of interest on matters coming before the Planning Commission?

5. Describe your experience in the areas of land use, construction, and/or transportation.

6. What is the role of the Planning Commission in economic development and community building?

7. Please describe the appropriate relationship between the Planning Commission and the Assembly.

8. What role should sustainability concerns play in Planning Commission decisions?