

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 22, 2016 6:00 PM
Assembly Chambers

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. August 1, 2016 Regular Human Resources Committee Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. ADA Committee Annual Reports and Appointments

There are two open seats on the Americans with Disabilities Act Committee for terms beginning September 1, 2016 expiring August 31, 2019.

2. Youth Activities Board Annual Report, Appointments, and Proposed Resolution 2761

There are two open seats on the Youth Activities Board for terms beginning September 1, 2016 expiring August 31, 2019.

Resolution 2761: A Resolution Reestablishing the Youth Activities Board for the Purpose of Removing the Sunset Date, and Repealing Resolution 2410.

This resolution makes changes to the Youth Activities Board's governing legislation, as requested by the Board. Specifically, the Board requested removal of some of the 'whereas' clauses and changes to the criteria the Board must use in considering the allocation of funds to youth activity programs.

The original changes requested by the Board were shown by underlining new language and striking-through deleted language. Changes requested by the Assembly Human Resources Committee after it reviewed the resolution at its June 13, 2016, meeting are shown by italicized text.

The Youth Activities Board reviewed the resolution, as amended by the HRC, at its August 9, 2016, meeting and requested one final change, located in Section 4, subsection (e), and identified by bolded text.

3. Juneau Commission on Sustainability - Appointment

There is one vacant seat on the Juneau Commission on Sustainability for a term expiring June 30, 2017.

B. Other Business

1. Ordinance 2016-22 An Ordinance Amending the Business Regulations Code Relating to Marijuana and Alcohol.

This ordinance would accomplish two things: (1) update the alcohol license review process by removing antiquated language and clarifying the grounds for protest consistent with state law; and (2) provide a process for the review of state marijuana establishment license applications similar to the process used by the CBJ to review alcohol license applications.

With respect to the review of alcohol license applications, the suggested changes do not limit or change the scope of review the Assembly currently has under the code as provided by state law.

With respect to the review of marijuana license applications, the proposed review process is designed to avoid duplicating the State's regulation on license restrictions (3 AAC 306.010), and to create a process for the CBJ that complies with the local government protest process identified in 3 AAC 306.060.

This ordinance was introduced at the July 11 Assembly meeting and referred to the Assembly Human Resources Committee and was also noticed for public hearing at the regular Assembly meeting immediately following this HRC meeting. Should the HRC have any changes to the proposed ordinance, those should be forwarded during the Assembly meeting.

2. HRC meeting schedule for the rest of 2016

Due to three of our four HRC members being out of town on Sept. 26, Chair Jones and clerk staff determined it would be best to cancel the meeting. The main topic that meeting would have covered was the Community Development Block Grant - CDD staff recommendations and that topic has been moved to the Assembly Committee of the Whole meeting on October 10, 2016.

Please note that due to the Municipal Election and restructuring of Assembly Committees in October, there usually are no HRC meetings held in October. With the cancelation of the Sept. 26 meeting, that leaves the following meetings scheduled for the remainder of 2016 with all meetings held beginning at 6pm in the Assembly Chambers.

Monday, September 12
Monday, November 7
Monday, November 28
Monday, December 19

In addition to the regular meetings noted above, we will need to determine a date (or two) for the Full Assembly to sit as the HRC to interview applicants for the Hospital Board and Planning Commission in November or December. There

will be three (3) Hospital Board and three (3) Planning Commission seats up for term expirations as of December 31, 2016.

VI. STAFF REPORTS

A. Board Training Information

The 2016 board training events are scheduled for the following dates/times. All events will be held in the Assembly Chambers and attendees are all asked to register in advance with Deputy Clerk Beth McEwen. HRC Chair Loren Jones will be providing the opening statements on behalf of the Assembly at these sessions and all Assemblymembers are welcome to attend if they wish to do so.

Wednesday, August 24, 2-3:30pm (Mainly for Advisory Boards & Staff Liaisons)

Thursday, August 25, 5-6:30pm (Mainly for Advisory Boards & Staff Liaisons)

Tuesday, August 30, 5-6:30pm (Mainly for Empowered Boards & Staff Liaisons)

The training sessions will focus on specific topics of interest contained within the CBJ Board Pamphlet which is online at
http://www.juneau.org/clerk/boards/Board_Mainpage.php

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT MINUTES
FULL ASSEMBLY SITTING AS THE HUMAN RESOURCES COMMITTEE
Monday, August 1, 2016; 6:00 P.M.
City Hall Conference Room #224

Call to Order: Chair Loren Jones called the meeting to order at 6:00 p.m.

Members present: Loren Jones, Jesse Kiehl, Jamie Bursell, Debbie White, Maria Gladziszewski, Kate Troll, Mary Becker and Mayor Ken Koelsch.

Absent: Jerry Nankervis

Staff present: Deputy Clerk Beth McEwen, Airport Manager Patty Whato

AGENDA CHANGES – Ms. McEwen requested the addition of an item under IV. B. Other Business, regarding the upcoming board training in late August.

AGENDA TOPICS

IV.

A. Board Matters

1. Juneau International Airport Board Applicant Interviews

There was one open seat for a term beginning immediately and expiring June 30, 2019. Applicants interviewed were Jerry Godkin and Thom Buzard.

2. Sister Cities Committee

There was one open seat for a term beginning immediately and expiring February 28, 2019. There were two applications submitted for the open seat from Liz Brooks and Marsha Squires.

Mr. Jones explained that Ms. Brooks is a current member of the Youth Activities Board and will be reapplying for her seat on that board at the next meeting in August.

MOTION by Ms. Gladziszewski to recommend appointment of Marsha Squires to the open seat on the Sister Cities Committee to a term beginning immediately and expiring February 28, 2019. *Hearing no objection, the motion carried.*

B. Other Business - Board Training Info.

Mr. Jones noted that there will be three board training events coming up on the following dates: August 24 (2-3:30pm), August 25 (5-6:30pm), and August 30 (5-6:30pm) all being held in the Assembly Chambers. He noted the August 30 session will be geared towards empowered and decision making bodies.

He said he would like to emphasize the discussion during the last HRC meeting with respect to the boards needing to publish their agendas, and minutes online in a timely manner in order for the public and others to access them in advance of the next meetings. Ms. Gladziszewski asked about the status of the standardization analysis that Mr. Jones was going to work on with respect to the

boards. Mr. Jones said he has not yet been able to work on that issue. Additional discussion took place regarding which bodies are required to follow which rules of procedure. Mayor Koelsch suggested that it would be beneficial to have Mr. Jones or another Assemblymember participate in the board training to thank the board members for their work and to also convey the expectations of the Assembly about the work of the boards and standards they wish to see followed.

Mr. Jones also noted that there were two members of the Docks and Harbors Board that were in jeopardy of having their seats declared vacant due to absences during the past 12 months. He called and discussed this issue with the Port Director and Mr. Jones asked Clerk staff to send out the standard letter regarding this concern and to encourage the members to participate telephonically if they were not able to attend regular meetings in person.

MOTION by Mr. Kiehl to go into executive session to discuss matters which may tend to prejudice the reputation and character of any persons, specifically to deliberate on Airport Board candidate applications. *There being no public comment or objection, the committee adjourned into executive session at 6:30 p.m.*

The committee returned from executive session at 6:33 p.m.

MOTION by Ms. White to recommend the appointment of Jerry Godkin to the open seat on the Airport Board to a term beginning immediately and expiring June 30, 2019.

Ms. Troll objected to the motion. A roll call vote was taken.

Roll Call:

Aye: Becker, Bursell, Gladziszewski, Jones, Kiehl, Koelsch, White

Nay: Troll

Motion passed: 7 ayes, 1 nay.

ADJOURNMENT – there being no further business to come before the committee, the meeting was adjourned at 6:35 p.m.

DATE: August 16, 2016

TO: Human Resources Committee of the Assembly

FROM: Marianne Mills, Chair
Americans with Disabilities Act (ADA) Advisory Committee

SUBJECT: ADA Committee 2016 Annual Report

On behalf of our committee of dedicated members, I am pleased to present the following accomplishments since the last Annual Report:

In September, we welcomed our new committee member, Charlene Steinman, who comes to us with an architecture background. We elected the following officers for the year: Marianne Mills, Chair; Matthew McGuan, Vice Chair, Melanie Zahasky, Secretary.

Juneau Coordinated Transportation Priorities: CDD Planner Jonathan Lange explained the Coordinated Transportation planning process and the top priorities of the Juneau Coordinated Transportation Coalition. One area of interest by Committee members was the idea of an “adopt a stop” program for snow removal since snow and berms can present quite a barrier to people with mobility impairments.

Capital Transit Bus Training: Transit Supervisor Marlene Love gave our Committee members a complete “hands-on” demonstration of the training she makes available to those with wheelchairs and walkers riding the bus for the first time. Committee members were pleased that people with disabilities can practice loading and unloading, without other passengers present, to more comfortably use the bus when they need it.

Coordination with the Juneau Commission On Aging (JCOA): JCOA Committee Chair MaryAnn VandeCastle brought to the Committee’s attention a number of common issues shared by both groups, such as building accessibility, pedestrian cross walks, and icy sidewalks in the winter. The ADA Committee decided to move its meetings from the second Thursday of the month to the third Thursday of the month so the two groups can better coordinate efforts (the JCOA meets the second Thursday at 1:15 pm).

Successful resolution to Hospital Accessibility Issue: Cheryl brought to the attention of the Hospital the need for sidewalk repair between Wildflower Court and Bartlett Regional Hospital. This concern was originally reported on the accessibility survey conducted by the Committee in the prior year. This item was successfully resolved.

Use of walking trails by motorized vehicles: Tristan Knudson-Lombardo, Assistant Director of SAIL, told the Committee about their idea to develop a commercial, accessible, inclusive tour on Brotherhood Bridge. The Committee wrote a letter to the Parks and Rec Committee in support of amending the City Code to allow motorized mobility equipment on City trails.

CBJ Staffing Changes: CBJ Staff Representative Charlie Ford announced that former Deputy City Manager Rob Steedle is now the new Community Development Director and Mila Cosgrove, former head of CBJ Human Resources will replace Rob as the Deputy City Manager. In this position, Mila will also serve as the ADA Coordinator. She introduced herself to the Committee and we discussed the role of the ADA Committee and issues of concern.

Juneau Visitor Guide: Kevin Crowley of JCVB shared with the Committee a snap shot of the financial and physical set up of Juneau's visitor program. The Committee would like to have information on accessibility added to the listings in the visitor guide.

Resignation of Melanie Zahasky: In March, we were disappointed to receive the resignation of Committee member and Secretary, Melanie Zahasky. Commitments associated with her new employment necessitated the resignation.

Twin Lakes Accessibility Upgrades: Cheryl reported that portions of the turf material (loose rubber chips) were replaced to provide a smooth surface for accessibility. The project was a collaborative effort between SAIL and CBJ.

Welcome to new Committee Member: In June, the Chair announced that the Assembly appointed a new Committee member, Ross Douglas. We look forward to meeting Mr. Douglas at our July meeting.



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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Americans with Disabilities Act Committee Fact Sheet

Title: Americans with Disabilities Act Committee

Type of Board/Commission/Committee: Advisory

Affiliated Department: Community Development

Status: Active

Governing Legislation:

-Resolution 2429

-Date Created: July 20, 1992

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: In 1990, President Bush signed into law the Americans with Disabilities Act (ADA). This law prohibits discrimination towards members of our society regarding access to employment, facilities, programs and services, communication sources, and transportation. In 1992, the City and Borough of Juneau established an ADA committee through Resolution 1585 for the purpose of advising and aiding the city manager and assembly to carry out the goals and provisions of the Americans with Disabilities Act as they directly relate to the City and Borough.

Membership: Seven public members serving staggered terms.

Officers: Chair

Quorum: 4

Term Limits: None.

Annual Appointment Period (Annual Reports Due): August

Meetings: Third Thursday of Each Month at 12:30p.m. at the Downtown Juneau Library unless otherwise noticed.

Special Facts: All seats are open to any member of the public who wishes to apply. Persons with Disabilities or family members of persons with disabilities are encouraged to apply for any vacant seats on the committee.

Staff Contact: Charlie Ford or Brenwynne Jenkins - Charlie 586-0767, Brenwynne 586-0766 - Charlie_Ford@ci.juneau.ak.us

Website: <http://www.juneau.org/clerk/boards/ADA.php>

[Back to List](#)

Total Seats: 7 Public Seats

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Reappointed 2	Reappointed 3	Reappointed 4	Reappointed 5	Comments (Prior to adoption of Resolution 2429 some member seats were identified as Persons with Disability Seats, now all seats are considered Public seats)
Yes	Mr.	Ross	Douglas	Public		5/23/2016	8/31/2017	5/23/2016						Seat formerly held by Melanie Zahasky
Yes	Ms.	Cheryl	Putnam	Public		9/1/2015	8/31/2018	8/13/2012	8/31/2015					Wildflower Court resident
Yes	Mr.	Allen	Hulett	Public		9/19/2011	8/31/2017	9/29/2008	9/19/2011	9/29/2014				Works at Gastineau Human Services
Yes	Ms.	Pamela	Mueller-Guy	Public	Vice Chair	11/4/2013	8/31/2016	11/1/1998	3/1/2001	3/1/2004	9/1/2007	10/25/2010	11/4/2013	Works at SAIL; applied for reappointment 8/2016 [needs sign language interpreter at meetings]
Yes	Ms.	Charlene	Steinman	Public		8/31/2015	8/31/2018	8/31/2015						Jensen Yorba Lott Interior Designer
Yes	Mr.	Matthew	McGuan	Public		11/4/2013	8/31/2016	11/4/2013						Civil Engineer @ DOWL HKM; applied for reappointment 8/2016
Yes	Ms.	Marianne	Mills	Public	Chair	9/19/2011	8/31/2017	9/19/2011	9/29/2014					Catholic Community Services Program Director
Yes	Mr.	Charlie	Ford	Staff Liaison	staff liaison	n/a	n/a							CDD Building Codes Official
Yes	Ms.	Brenwynne	Grigg	Staff Liaison	staff liaison	n/a	n/a	n/a						Community Development Department



John White
To: Loren Jones, Chair
Human Resources Committee
From: John White, Chair
Youth Activity Board
Subject: FY16 (July '15-June'16) Youth Activity Board Annual Report
Date: August 22, 2016

The Youth Activity Board (YAB) had a busy year reviewing and distributing grant money through the Youth Activity Grant and Contingency Grant programs. As budgets get tighter for the non-profit youth programs, these pools of money are becoming more strained.

The YAB is required by ordinance to place a sum equal to five percent of the amount allocated by the City Assembly into a contingency account to fund unanticipated events. \$332,500 minus the five-percent contingency (\$16,625) leaves the general youth activities fund with **\$315,875 to distribute for overall grant funding.**

CBJ share of Youth Activity funding	\$332,500
Contingency Fund Reduction (5%)	<u>(\$ 16,625)</u>
Total grant funding	<u>\$315,875</u>

Grant proposals are divided into three categories: Sports, Arts, and Academic/Other for evaluation and ranking. The nine Youth Activity Board members* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching an agreement on the groups to be funded and their recommended funding level. Attached are the FY16 and FY17 spreadsheets showing the organizations, amounts requested and recommended funding.

Fiscal year 2016 had 29 proposals totaling \$563,547.25; 27 out of the 29 programs were partially funded. In FY17 there were 30 proposals totaling \$541,580 (down 4% from FY16) in requests; the board recommended partially funding for all 30 of the proposals.

During FY16, the board was active, a total of 8 meetings were conducted to review contingency grant applications and grant documents. In Fiscal Year 2015, the board reviewed 14 contingency grant applications, representing swimming, baseball, hockey, jump roping, music and skiing, totaling \$42,488.39 submitted by 10 different youth individuals and 3 different programs. During FY16, the board reviewed 10 contingency grant applications, representing

swimming, skiing, lego robotics, volleyball and jump roping, totaling \$27,934.89 (down 34% from FY15) submitted by 5 different youth individuals and 3 different programs.

*** Youth Activity Board Members (attendance record for the year attached)**

Chair: John White

General Public representatives: Joyce Vick, Liz Brooks, Jeff Sloss, Elizabeth Lange

Parks and Recreation Advisory Committee representative: Tom Rutecki

Juneau Sports Association representative: Peter Christensen

Juneau Arts and Humanities representative: Sean Boily

Youth representative: Kathy Tran

**FY16 Youth Activity Annual Report
Appendices**

FY16 Youth Activity Grant Totals	Appendix A
FY17 Youth Activity Grant Totals	Appendix B
FY15 Youth Contingency Grant Totals	Appendix C
FY16 Youth Contingency Grant Totals	Appendix D
FY16 Youth Activity Board Annual Attendance Report	Appendix E

APPENDIX A
FY16 YOUTH ACTIVITY GRANT TOTALS

REQUESTING ORGANIZATION	NAME OF PROGRAM	AMOUNT REQUESTED	Final Award
ACADEMIC			
Discovery Southeast	Physical and Mental Fitness	\$22,567.00	\$15,852.00
SAIL	ORCA Youth Program	\$17,815.00	\$14,700.00
SEA Regional Science Fair	Science Fair	\$9,000.00	\$6,713.00
Girl Scouts of Alaska	Girl Scouts Take the Lead	\$20,000.00	\$14,014.00
AEYC-SEA	Dimond Park Preschool Health Club	\$10,000.00	\$9,335.00
AWARE, Inc	Girls on the Run	\$10,224.00	\$8,105.00
NCAAD	High Risk Youth Activities	\$22,000.00	\$14,160.00
Big Brothers, Big Sisters	Juneau Youth Activities Program	\$8,267.25	\$5,725.00
Taylor White Foundation	Teen Drivers Training	\$20,000.00	\$0.00
	Total Program Amount Requested	\$139,873.25	\$88,604.00
ARTS			
Juneau Symphony, Inc.	Juneau Student Symphony	\$11,500.00	\$11,270.00
Juneau Jass & Classics	JJ&C Education & Outreach	\$20,000.00	\$13,916.00
Juneau Dance Theatre	Juneau Fine Arts Camp	\$20,000.00	\$9,800.00
The Canvas Art Studio	Canvas Youth Outreach	\$11,530.00	\$4,027.00
Perseverance Theatre	STAR 2015	\$20,000.00	\$9,800.00
Perseverance Theatre	Theatre in the Wild	\$9,000.00	\$4,900.00
Alaska Youth Choir	AYC Performance and Tour	\$10,600.00	\$0.00
	Total Program Amount Requested	\$102,630.00	\$53,713.00
SPORTS			
Gastineau Channel Little League	Youth Baseball, Softball and tball	\$46,800.00	\$31,360.00
Juneau Youth Football League	Increased Safety & Participation	\$36,000.00	\$24,500.00
Juneau Douglas Ice Association	Youth Hockey Program	\$21,100.00	\$18,620.00
Juneau Soccer Club	JSC Competitive & Developmental So	\$39,980.00	\$21,560.00
Midnight Suns Softball	Girls Fast Pitch Softball	\$18,000.00	\$11,760.00
Juneau Ski Club	JSC Alpine Ski Safety	\$21,685.00	\$11,368.00
Midnight Suns Baseball	Youth Baseball	\$17,000.00	\$11,270.00
Glacier Swim Club	Youth Competitive Swimming	\$27,000.00	\$18,620.00
Hooptime Basketball	Elementary & Middle School Basketball	\$13,539.00	\$5,880.00
Juneau Skating Club	Youth Ice Skating	\$12,000.00	\$5,880.00
Juneau Youth Sailing	Youth on the Water	\$15,000.00	\$5,880.00
Juneau Jumpers	Juneau Jumpers	\$50,500.00	\$4,900.00
Sealaska Heritage Institue	Latseen Hoop Camp	\$2,440.00	\$1,960.00
	Total Program Amount Requested	\$321,044.00	\$173,558.00
	Total FY16 Amount Requested	\$563,547.25	\$315,875.00

APPENDIX B
FY17 YOUTH ACTIVITY GRANT TOTALS

REQUESTING ORGANIZATION	NAME OF PROGRAM	AMOUNT REQUESTED	FINAL AWARD
ACADEMIC			
Girl Scouts of Alaska	Girl Scouts Take the Lead	\$19,500.00	\$12,500.00
Discovery Southeast	Recreation and Wellness: Active Outside	\$27,207.00	\$15,378.00
SAIL	ORCA Youth Program	\$19,126.00	\$14,576.00
AWARE, Inc	Girls on the Run	\$9,944.00	\$7,540.00
AEYC-SEA	Dimond Park Preschool Health Club	\$11,000.00	\$9,237.00
NCAAD	High Risk Youth Activities	\$16,317.00	\$11,200.00
Big Brothers, Big Sisters	Juneau Youth Activities Program	\$8,160.00	\$5,500.00
	Total Program Amount Requested	\$111,254.00	\$75,931.00
ARTS			
The Canvas Art Studio	Canvas Youth Outreach	\$18,075.00	\$13,360.00
Juneau Dance Theatre	Juneau Fine Arts Camp	\$20,000.00	\$14,000.00
Juneau Jazz & Classics	JJ&C Education & Outreach	\$20,000.00	\$13,000.00
Juneau Symphony, Inc.	Juneau Student Symphony	\$11,500.00	\$8,100.00
Friends of Alaska State Library	Experience Shakespeare at SLAM	\$2,235.00	\$2,000.00
Perseverance Theatre	STAR 2016	\$25,000.00	\$12,500.00
Juneau Tlingit & Haida Comm. Council	Raven Eagle Summer Culture Camp	\$6,525.00	\$3,000.00
Alaska Youth Choir	AYC Performance and Tour	\$16,950.00	\$2,200.00
	Total Program Amount Requested	\$120,285.00	\$68,160.00
SPORTS			
Gastineau Channel Little League	Youth Baseball, Softball and tball	\$41,800.00	\$30,000.00
Juneau Douglas Ice Association	Youth Hockey Program	\$21,100.00	\$16,000.00
Juneau Soccer Club	JSC Competitive & Developmental Soccer	\$34,015.00	\$23,000.00
Glacier Swim Club	Youth Competitive Swimming	\$27,000.00	\$18,000.00
Juneau Youth Football League	Increased Safety & Participation	\$32,000.00	\$22,000.00
Juneau Youth Sailing	Youth on the Water	\$12,680.00	\$7,000.00
Hooptime Basketball	Elementary & Middle School Basketball	\$8,972.00	\$5,000.00
Juneau Roller Girls	Junior Roller Derby	\$9,940.00	\$3,000.00
Juneau Skating Club	Youth Ice Skating	\$14,000.00	\$7,000.00
Midnight Suns Baseball	Youth Baseball	\$17,000.00	\$9,000.00
Midnight Suns Softball	Girls Fast Pitch Softball	\$18,000.00	\$9,000.00
Juneau Jumpers	Juneau Jumpers	\$19,750.00	\$5,000.00
Juneau Ski Club	JSC Climate Adaptation Program	\$33,000.00	\$9,250.00
Juneau Youth Wrestling	Youth Wrestling Program	\$16,570.00	\$6,320.00
Sealaska Heritage Institute	Latseen Hoop Camp	\$4,214.00	\$2,214.00
	Total Program Amount Requested	\$310,041.00	\$171,784.00
	Total FY17 Amount Requested	\$541,580.00	\$315,875.00

APPENDIX C
FY15 CONTINGENCY GRANT TOTALS

Youth Activities Contingency Fund Balance FY15
July 1, 2014 to June 30, 2015

		Amount Requested	(+)	Amount Awarded(-)	Total Available Funding
	Beginning Balance (5% of \$332,500)		\$ 16,625.00		\$ 16,625.00
September	Midnight Suns Baseball Club (Northwest Regionals) (Anch)	\$10,401.50		\$3,625.50	
January	Youth #1 (Music Honors Performance Series)	\$1,030.00		\$ 1,030.00	
February					
March	Youth #2 (Swim)	\$1,477.65		\$700.00	
	Youth #3 (Swim)	\$1,285.00		\$700.00	
	Youth #4 - (Hockey)	\$450.00		\$450.00	
	Juneau Ski Club (Divisional/Regional Championships) (Skiing)	\$5,600.00		\$5,600.00	
April	Youth #5 (Swim)	\$300.00		\$300.00	
	Youth #6 (Swim)	\$300.00		\$300.00	
	Youth #7 (Swim)	\$748.00		\$500.00	
	Youth #8 (Swim)	\$439.42	Decided to not attend so funds put back into contingency.		
	Youth #9 (Swim)	\$978.37		\$500.00	
	Youth #3 (Swim)	\$1,160.45		\$500.00	
May	Youth #10 (swim)	\$318.00		\$127.34	
	Juneau Jumpers (National Championships) (Jump Rope)	\$18,000.00		\$ 2,292.16	
	Totals	\$42,488.39		\$16,625.00	\$ -

APPENDIX D
FY16 CONTINGENCY GRANT TOTALS

Youth Activities Contingency Fund Balance FY16

July 1, 2015 to June 30, 2016

		Amount Requested	(+)	Amount Awarded(-)	Total Available Funding
Beginning Balance (5% of \$332,500)			\$ 16,625.00		\$ 16,625.00
August	Youth #1 (Swim)	\$2,191.00		\$600.00	
	Youth #2 (Swim)	\$2,850.00		\$600.00	
February	Youth #3 (Swim)	\$600.00		\$500.00	
	Youth #4 (Swim)	\$600.00		\$500.00	
	Alaska State Lego Robotics Tournament (4 youth)	\$2,813.89		\$2,000.00	
March	Youth #5 (Arctic Winter Games -Volleyball)	\$1,150.00		\$700.00	
	Juneau Ski Club (Arctic Winter Games) & (Western Regionals) (Skiing)	\$3,500.00		\$3,500.00	
	Youth #6 (Swim)	\$1,330.00		\$700.00	
May	Youth #7 (Swim)	\$900.00		\$577.00	
	Juneau Jumpers (U.S. National Jump Rope Championship) (Jump Rope)	\$12,000.00		\$6,948.00	
	Totals	\$27,934.89		\$16,625.00	\$ -

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2761

A Resolution Reestablishing the Youth Activities Board for the Purpose of Removing the Sunset Date, and Repealing Resolution 2410.

WHEREAS, the Assembly wishes to acknowledge the continuing support of CBJ voters for youth programs through voter approval of sales tax levies; and

WHEREAS, it is the Assembly's policy to expend a portion of sales tax funds each year to provide supplementary funding for youth activities in the community, including artistic, cultural, athletic, and other extra-curricular academic pursuits; and

WHEREAS, the Assembly intends that these funds be distributed among various community organizations which sponsor youth activities in a manner that best serves our youth; and

~~WHEREAS, the Assembly wishes to assure that a significant portion of these funds are directed to the support of youth activity programs historically funded by the Juneau School District; and~~

WHEREAS, the Assembly believes the most appropriate way to allocate these funds among various community groups is to maintain a citizen board to accept and evaluate proposals; and

WHEREAS, the Assembly first implemented these policies by adopting Resolution No. 1804 establishing the Youth Activities Board, Resolution No. 2033 amending its membership, ~~and~~ Resolution No. 2071 extending the Board sunset date, and Resolution 2410 repealing the sunset date entirely and providing for the indefinite continuation of the Board. ; and

~~WHEREAS, Resolution No. 2071 provided that the Board would terminate on June 30, 2007; and~~

~~WHEREAS, the Youth Activities Board ably meets a continuing need and should therefore be continued indefinitely.~~

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Youth Activities Board Reestablished. There is hereby reestablished the Youth Activities Board.

Section 2. Youth Activities Board Membership.

(a) The Board shall consist of nine members who shall serve without compensation. The Board membership shall consist of:

- (1) One member from the Parks and Recreation Advisory Committee, nominated by the Committee;
- (2) One member 18 years old or younger;
- (3) One member from the Juneau Arts and Humanities Council, nominated by the Council;
- (4) One member from the Juneau Sports Association, nominated by the Association;
- (5) Five members of the general public.

(b) Board members serving at the time of the adoption of this resolution shall serve out their terms. Nominations for appointment shall be made by the Assembly Human Resources Committee. To the extent practicable, general public nominees should not be employees or board members of organizations which exist for the purpose of providing athletic, artistic, cultural, or extra-curricular academic pursuits intended primarily for youths.

(c) Nominations pursuant to (a)(1)-(5) shall be submitted to the Assembly Human Resources Committee and forwarded to the Assembly for approval.

(d) The Board shall be organized as follows:

- (1) The Board shall elect annually from its members a chair and vice-chair and such other officers as it deems necessary. The Board may establish such committees as it deems necessary.
- (2) A vacancy on the Board shall exist:
 - (A) If a person appointed to membership fails to qualify and take office within 30 days of appointment;

- (B) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (C) If a member submits his or her resignation to the Assembly;
 - (D) If a member is physically unable to attend Board and standing committee meetings for a period of more than 90 days; or
 - (E) If a member misses more than 40 percent of the Board and standing committee meetings in a 12-month period.
- (3) The chair of the Board shall notify the Assembly of any vacancy on the Board. Upon notification, the Assembly shall appoint a new member for the unexpired term.
 - (4) The Board shall meet as necessary to carry out the business of the Board but no fewer than four times per year.
 - (5) Any member of the Board who participates in or volunteers for, or who has an immediate family member who participates in or volunteers for a program applying for funds shall declare a conflict of interest. A Board member who has declared a conflict may not evaluate or participate in any discussion regarding that program. Immediate family includes the person's spouse, minor child, dependent, or regular member of the person's household.

Section 3. Youth Activities Board Purposes. The purposes of the Board are as follows:

- (a) To prepare a Request for Proposals annually for the purpose of soliciting proposals for providing youth activities of an athletic, cultural, artistic, or academic nature. The amount of funding available will be determined by the Assembly annually as part of the adoption of the City and Borough budget.
- (b) To adopt procedures for evaluating proposals received for providing youth activities.
- (c) Subject to the limitations established in Section 4, ~~(b) and 4(c)~~ to make recommendations to the Assembly in April of each year for allocating funds among proposals selected by the Board. Recommendations should reflect the intrinsically equal value to youth of athletic, cultural, artistic and academic types of activities, and reflect the range of needs identified by the qualified proposals submitted.

(d) With the assistance of staff as assigned by the Manager, to evaluate the use of the funds by each organization and to report annually to the Assembly on the expenditure of those funds.

Section 4. Criteria for Decisions. The Board shall use the following criteria when considering the allocation of funds among youth activity programs:

(a) Programs shall serve the needs of minors no older than 19 years of age, provided that programs intended for disabled youth may serve minors no older than 20 years of age.

~~(b) Subject to the limitations of Section 3(a), the Board shall annually reserve \$200,000 for youth activity programs historically funded by the Juneau School District, which shall be the total amount of funds available to the School District from the Board. The School District shall allocate the funds among its athletic and activity programs and ensure that these programs publicly acknowledge the CBJ source of funding through publicity such as programs, banners, PA announcements, etc. The Assembly shall review the School District's allocation of the funds to ensure that the expenditure of funds is consistent with the requirements listed in (c)(3), and that the allocation reflects a comprehensive program which demonstrates the value to youth of athletic, artistic, cultural and extra-curricular academic types of programs.~~

~~(b)~~ (e) The Board shall annually place in a contingency account a sum equal to five percent of the total youth activity grant funding allocated by the Assembly. amount remaining after the School District reservation required by Section 4(b). The purpose of the contingency account shall be to fund unanticipated events, purchases, or travel for youth who qualify by competition to attend advanced level competition before the end of the fiscal year. In the last six months of the fiscal year, the Board may allocate unexpended contingency funds to a qualifying community organization in accordance with this section. At the end of each fiscal year any funds remaining in the contingency fund shall revert to the general fund.

~~(c)~~ (d) All proposals considered by the Board under this program shall include a proposed method for evaluating the effectiveness of the activity. The Board, in evaluating effectiveness, may apply additional methods related to these criteria.

~~(d)~~ (e) All proposals must meet the following requirements:

- (1) The program starting date must occur prior to June 30 of the fiscal year for which funding is provided.
- (2) Programs may not be funded retroactively.
- (3) Funding will not be awarded for administrative costs, operational costs of facilities, capital costs for facilities, or salaries and benefits for

coaches or instructors, except for a guest artist, educator, or coach offering a special program in Juneau. Facility rental for a special program is allowed.

- (4) All promotional or printed material must include the following statement: "This program is partially funded by the Citizens of the City and Borough of Juneau through sales tax revenues."

- (5) All programs are subject to City and Borough financial audits.

~~(e) (f)~~ The Board shall evaluate proposals through a scoring method applying the following factors ~~in order of importance~~:

- (1) Number of hours of participation per youth.
- (2) Low program cost per participant hour.
- (3) Number of youth actively participating in the program.
- (4) Instructor or coach's relevant experience in providing the youth program.
- (5) High adult per youth ratio to support the program.
- (6) Organization's past history of providing successful youth programs.
- (7) Financial management of organization as indicated by overall budget.
- (8) Amount of the direct and indirect support provided to the organization from other CBJ funding sources.
- (9) Amount of volunteer support for the program.
- (10) Existence of scholarship fund for qualified youth within the program;
- (11) Provision of transportation, equipment, and other practical assistance to youth in need.
- (12) Cooperative efforts with other local youth organizations.
- (13) Proposals for or evidence of or acknowledgment of the CBJ grant funded from CBJ voter-approved sales tax.

Section 5. Rules for Procedure. The Rules of Procedure for Assembly Advisory Boards reestablished by Resolution No. 2662 2246, as amended from time to time, shall govern the conduct of business by the Board.

Section 6. Administrative Support. Staff support shall be provided by the recreation superintendent or alternate designee of the Manager.

Section 7. Repeal of Resolution. Resolution 2410 is repealed.

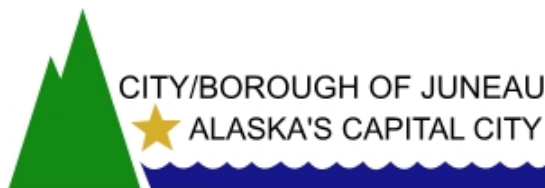
Section 8. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2016.

Kendell D. Koelsch, Mayor

Attest:

Laurie J. Sica, Municipal Clerk



City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801
tel. 907-586-5240
fax 907-586-5385
<http://www.juneau.org>

CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Youth Activities Board Fact Sheet

Title: Youth Activities Board

Type of Board/Commission/Committee: Advisory

Affiliated Department: Parks and Recreation

Status: Active

Governing Legislation:

-Resolution 2410

-Date Created: February 05, 1996

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: The Youth Activities Board (YAB) Prepares requests for proposals annually for youth activities of an athletic, cultural, artistic or academic nature; adopts procedures for evaluating proposals for providing youth activities, subject to certain limitations and makes recommendations to the Assembly in April of each year for allocation of funds among the proposals selected by the board, and with assistance from the municipal manager, evaluates the use of the funds by each organization and reports annually to the Assembly on the expenditure of those funds. The criteria to be followed by the board when considering the allocation of funds is included in Resolution No. 2410.

Membership: The board consists of nine members as follows: a Parks and Recreation Advisory Committee member, nominated by the committee; a Juneau Arts & Humanities Council member, nominated by the council, a Juneau Sports Association member, nominated by the association; six public members, one of which must be 18 years or younger at time of appointment. The recreation superintendent or alternate designee of the municipal manager provides staff to this board.

Officers: Chair

Quorum: 5

Term Limits: 3 year terms.

Annual Appointment Period (Annual Reports Due): August

Meetings: The Youth Activities Board meeting schedule is based on the grant review cycle, for upcoming meetings check the CBJ Meeting calendar at <http://www.juneau.org/calendar/index.php> or the Parks & Recreation homepage <http://www.juneau.org/parkrec/> under "Meeting Notices".

Special Facts:

Staff Contact: Dave Pusich - 586-5226 - Dave.Pusich@juneau.org

Website: <http://www.juneau.org/parkrec/YouthActivitiesBoard.php>

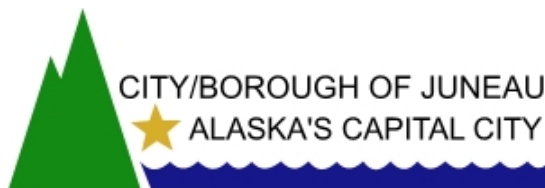
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YOUTH ACTIVITIES BOARD

Governing Legislation: Res. 2410

Total # of seats - 9: 1 PRAC rep., 1 JAHC rep., 1 JSA rep., 1 member 18 years or younger, 5 general public members

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Re-appointed 2	Re-appointed 3	Re-appointed 4	Reappointed 5	Reappointed 6	Comments
Yes	Youth Activities Board	Ms.	Joyce	Vick	Public Seat	Vice-Chair	9/1/2014	8/31/2017	8/1/2002	8/1/2005	8/25/2008	9/19/2011	8/25/2014			Also serving on the Douglas Advisory Board
Yes	Youth Activities Board	Mr.	John	White	Public Seat	Chair	9/1/2014	8/31/2017	6/1/1996	7/1/1999	7/1/2002	8/1/2005	8/25/2008	9/19/2011	8/25/2014	
Yes	Youth Activities Board		Open Seat	Open Seat	Public Seat			8/31/2016								
Yes	Youth Activities Board	Ms.	Elizabeth	Lange	Public Seat		9/1/2015	8/31/2018	8/25/2014	8/31/2015						Member of SSAB & YAB
Yes	Youth Activities Board	Ms.	Liz	Brooks	Public Seat		8/31/2015	8/31/2016	8/31/2015							Former Elementary school teacher
Yes	Youth Activities Board	Mr.	Sean	Boily	Juneau Arts & Humanities Council Rep		3/5/2012	upon end of JAHC term	3/5/2012							replaced Patricia Hull as JAHC Representative
Yes	Youth Activities Board	Mr.	Peter	Christenson	Juneau Sport Association Rep		2/2/2015	Upon end of JSA term	2/2/2015							JSA Representative Seat (Formerly held by Robert "Bob" Kuhn)
Yes	Youth Activities Board	Ms.	Kathy	Tran	Youth 18 yrs or younger when appointed		8/31/2015	8/31/2018	8/31/2015							Youth Representative Seat - TMHS Sophomore @ time of appointment
Yes	Youth Activities Board	Mr.	Tom	Rutecki	PRAC Rep		4/23/2012	upon 2013 appointment of PRAC Rep or PRAC term expiration of 2/28/2015								Had served as PRAC rep to YAB, Appointed to PRAC 9/2001, reappointed 1/2004 to term ending 2/2007; Assembly extended term to end 5/1/2007 so he could finish YAB grant process; Appointed as YAB public member 8/2007. Appointed to PRAC 4/2/2012 then PRAC Rep 4/23/2012
Yes	Youth Activities Board	Mr.	Dave	Pusich	Staff Liaison		n/a	n/a	n/a							
Yes	Youth Activities Board	Mr.	Drew	Baird	Staff Liaison		n/a	n/a	n/a							



City and Borough of Juneau
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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Juneau Commission on Sustainability Fact Sheet

Title: Juneau Commission on Sustainability

Type of Board/Commission/Committee: Advisory

Affiliated Department: Community Development

Status: Active

Governing Legislation:

-Resolution 2755

-Date Created: July 09, 2007

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: The Assembly created the Juneau Commission on Sustainability whose mission is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

Membership: Section 2. Composition. The Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Commission membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest of sustainability. Commission members serving three year staggered terms at the time of adoption of this resolution shall serve out their terms.

Officers: Chair, Vice-Chair, Secretary

Quorum: 5

Term Limits: None

Annual Appointment Period (Annual Reports Due): June

Meetings: Regular Meetings held from 5:30-7p.m. the Second Wednesday of the Month and Worksessions held the Fourth Wednesday of the Month in the Downtown Library Large Conference Room.

Special Facts: The mission of the former Juneau Energy Advisory Committee was folded into the policy and purpose of the Juneau Commission on Sustainability and Resolution 2401am which created the Juneau Commission on Sustainability also repealed Resolution 2376 relating to the Juneau Energy Advisory Committee. Resolution 2401am provided for a sunset date of the commission effective July 9, 2010. Resolution 2528 repealed Resolution 2401am and removed the sunset date establishing the commission as one that has an indefinite duration. Additional Resolutions 2718 and then Resolution 2755 which repealed Resolution 2718 were subsequently adopted changing the number of members serving on the commission. For times and locations of subcommittee meetings, please see the CBJ Meeting Calendars online at <http://www.juneau.org/calendar/index.php>

Staff Contact: Tim Felstead - 586-0466 - Tim.Felstead@juneau.org

Website: <http://www.juneau.org/sustainability/>

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JUNEAU COMMISSION ON SUSTAINABILITY

Governing Legislation: Resolution 2755

Total # of Seats: 9 public + [1 Planning Commissioner 1 Assemblymember serving as liaisons]

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Reappointed 2	Comments
Yes	Mr.	Darrell	Wetherall	Public		8/17/2015	6/30/2018	9/19/2011	6/4/2012	8/17/2015	Electrical Engineer at AEL&P
Yes	Mr.	Steve	Behnke	Public	Chair	8/17/2015	6/30/2018	7/19/2010	6/4/2012	8/17/2015	Energy/Green House Gas Subcommittee Member
Yes	Mr.	Duff	Mitchell	Public	Vice-Chair	7/1/2016	6/30/2019	4/2/2012	6/3/2013	6/13/2016	Juneau Hydropower, Inc. Business Manager
Yes		Open Seat	Open Seat	Public			6/30/2017				Seat formerly held by Amy Skilbred
Yes	Ms.	Kate	Bevegni	Public		7/1/2016	6/30/2019	11/7/2012	6/3/2013	6/13/2016	Consultant - Sustainable Construction & Planning
Yes	Mr.	Clint	Gundelfinger	Public		7/1/2014	6/30/2017	6/30/2017			Natural Resource Specialist @ AK DNR/DMLW Water Resources Section
Yes	Mr.	Zane	Jones	Public		6/13/2016	6/30/2018				Also serving on the Historic Resources Advisory Committee
Yes	Mr.	Gregory (Greg)	Smith	Public		2/23/2015	6/30/2017	2/23/2015			J.M. Walsh Co.-Legislative Assitant
Yes	Mr.	John	Smith III	Public		7/1/2016	6/30/2019	2/23/2015	6/13/2016		Juneau School District-Culture Specialist; Trucano Construction-Mechanic
Yes	Mr.	Ben	Haight	Planning Commission Seat	PC Seat	n/a	n/a	n/a			Planning Commission Seat (Non-Voting Member)
Yes	Ms.	Kate	Troll	Assembly Liaison	Liaison	n/a	n/a	n/a			Assemblymember Term 10/2013-10/2016 (Non-Voting Member)
Yes	Ms.	Beth	McKibben	Staff liaison	staff liaison	n/a	n/a				staff liaison
Yes	Mr.	Tim	Felstead	Staff liaison	staff liaison	n/a	n/a				staff liaison

Presented by: The Manager
Introduced:
Drafted by: A. G. Mead

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2016-22

An Ordinance Amending the Business Regulations Code Relating to Marijuana and Alcohol.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Repeal of Section. CBJ 20.25.020 Recommendation by assembly; submission of application and tax and assessment statements, is repealed in its entirety and reserved.

Section 3. Amendment of Section. CBJ 20.25.025 Assembly review of license issuance, renewal, transfer, relocation, or continued operation, is repealed in its entirety and replaced to read:

20.25.025 Assembly review of license issuance, renewal, transfer, or continued operation.

(a) The assembly may protest the issuance, renewal, transfer, or continued operation of a alcoholic beverage license as provided in state law. The protest shall cite any of the following

1
2 criteria which the assembly determines to be pertinent:

3 (1) Failure of the applicant to secure a local license or permit, or if the applicant is in
4 violation of any applicable local license or permit;

5
6 (2) That the applicant has violated a provision of AS 04 or regulations adopted by
7 the state, or a condition imposed by the Alcohol Control Board on the licensee, or if
8 issuance of the license would violate a provision of state law or regulations;

9 (3) The business operated under the license is, on the date the assembly considers
10 the license, delinquent in the payment of any sales tax or penalty or interest on sales tax
11 arising out of the operation of the licensed premises;

12
13 (4) There are delinquent property taxes or local improvement district assessments or
14 penalty or interest thereon arising out of real or personal property owned in whole or in
15 part by any person named in the application as an applicant or on the permit which is to
16 be continued where such property is used, or is to be used, in whole or in part in the
17 business conducted or to be conducted under the license;

18
19 (5) There is a delinquent charge or assessment owing the City and Borough by the
20 licensee for a municipal service provided for the benefit of the business conducted under
21 the license or for a service or an activity provided or conducted by the municipality at the
22 request of or arising out of an activity of the business conducted under the license;

23 (6) The business operated or to be operated under the license is violating or would
24 violate the zoning code of the City and Borough;

1
2 (7) The business operated under the license is, on the date the assembly considers
3 the application, in violation of state or local fire, health, or safety codes. A criminal
4 conviction of this violation is not a prerequisite for a protest under this section;

5
6 (8) The concentration of other marijuana establishment or alcohol licenses in the
7 area;

8 (9) Any factor identified by state statute or regulation as appropriate grounds for a
9 protest;

10 (10) Any other factor the assembly determines is generally relevant or is relevant to a
11 particular application.
12

13 (b) If the assembly or committee or a subcommittee thereof recommends protest of the
14 issuance, renewal, transfer, or continued operation of a license it shall state the basis of the
15 protest and the applicant shall be afforded notice and an opportunity to be heard at an
16 abbreviated informal hearing before the assembly to defend the application. For the purposes of
17 this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by
18 certified first class mail to the applicant's address identified on the state license application. At
19 the conclusion of the hearing, the assembly decision to protest the application shall stand
20 unless the majority of the assembly votes to withdraw the protest.
21
22

23 **Section 4. Amendment of Title.** Title 20 Business Regulations, of the City and
24 Borough Code is amended by adding a new chapter to read:
25

1
2 **Chapter 20.30 Marijuana**
3

4 **20.30.010 License required.**

5 In addition to the license required by CBJ 49.65, Article XI, a marijuana establishment
6 may not operate in the City and Borough without first having obtained the applicable
7 marijuana establishment license as required by state law.
8

9
10 **20.30.020 Assembly review of license issuance, renewal, transfer, or continued
11 operation.**

12 (a) The assembly may protest the issuance, renewal, transfer, or continued operation of a
13 marijuana establishment license as provided in state law. The protest shall cite any of the
14 following criteria which the assembly determines to be pertinent:

15 (1) Failure of the applicant to secure a local license or permit, or if the applicant is in
16 violation of any applicable local license or permit;

17 (2) That the applicant has violated a provision of AS 17.38 or regulations adopted by
18 the state, or a condition imposed by the Marijuana Control Board on the licensee, or if
19 issuance of the license would violate a provision of state law or regulations;
20

21 (3) The business operated under the license is, on the date the assembly considers
22 the license, delinquent in the payment of any sales tax or penalty or interest on sales tax
23 arising out of the operation of the licensed premises;

24 (4) There are delinquent property taxes or local improvement district assessments or
25 penalty or interest thereon arising out of real or personal property owned in whole or in

1
2 part by any person named in the application as an applicant or on the permit which is to
3 be continued where such property is used, or is to be used, in whole or in part in the
4 business conducted or to be conducted under the license;

5
6 (5) There is a delinquent charge or assessment owing the City and Borough by the
7 licensee for a municipal service provided for the benefit of the business conducted under
8 the license or for a service or an activity provided or conducted by the municipality at the
9 request of or arising out of an activity of the business conducted under the license;

10
11 (6) The business operated or to be operated under the license is violating or would
12 violate the zoning code of the City and Borough;

13
14 (7) The business operated under the license is, on the date the assembly considers
15 the application, in violation of state or local fire, health, or safety codes. A criminal
16 conviction of this violation is not a prerequisite for a protest under this section;

17
18 (8) The concentration of other marijuana establishment or alcohol licenses in the
19 area;

20
21 (9) Any factor identified by state statute or regulation as appropriate grounds for a
22 protest;

23
24 (10) Any other factor the assembly determines is generally relevant or is relevant to a
25 particular application.

(b) If the assembly or committee or a subcommittee thereof recommends protest of the
issuance, renewal, transfer, or continued operation of a license it shall state the basis of the
protest and the applicant shall be afforded notice and an opportunity to be heard at an

1
2 abbreviated informal hearing before the assembly to defend the application. For the purposes of
3 this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by
4 certified first class mail to the applicant's address identified on the state license application. At
5 the conclusion of the hearing, the assembly decision to protest the application shall stand
6 unless the majority of the assembly votes to withdraw the protest.
7

8
9 **Section 5. Effective Date.** This ordinance shall be effective 30 days after its
10 adoption.

11 Adopted this _____ day of _____, 2016.
12

13
14 _____
Kendell D. Koelsch, Mayor

15 Attest:

16 _____
17 Laurie J. Sica, Municipal Clerk
18
19
20
21
22
23
24
25